



**RAYLEIGH TOWN COUNCIL**  
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Meeting of the Open Spaces Committee held on  
**Monday 13<sup>th</sup> January 2025 at 7pm**

### **Minutes**

#### **OS55 Those present and apologies for absence.**

Present:

Members: C Stanley, R Lambourne, R Linden, J Burton, N Gallop, Cllr M O'Leary

Apologies: E Brewer, S-J Page, L Knell,

Members of Public: 1

Non-members:

Not present:

Also in attendance: Committee Clerk & Miss A Wood

**Resolved.** Members accepted apologies.

#### **OS56 Non-members and substitutes attending.**

Cllrs as non-committee members: Cllrs Sutton, I Wilson & Vernon

Substitutes: Cllrs Balding substituted for Cllr Brewer

#### **OS57 Code of Conduct/Civility and Respect**

It was noted that the meeting will be carried out under the terms of the Local Government Association and Rayleigh Town Council's Code of Conduct policy.

#### **OS58 Declaration of Interests**

Members of the Council are subject to paragraphs 6 (DPs), 7 (Other Pecuniary Interests) and 8 (non-pecuniary interests) of that Code. Members are also subject to paragraphs 9- 11 of that Code as regards declaration of interests and participation in the meeting insofar as any item of business involves such an interest and as such all members of District and County declared their interests regarding relevant items on the agenda.

#### **OS59 Minutes of the meeting held on 28<sup>th</sup> October 2024**

**Resolved.** Deferred to the next meeting.

#### **OS60 Public Forum**

There was one member of the public present who asked if members were going to put money in the budget in for a Changing Rooms Toilet.

**OS61 Budget for Open Spaces.**

Members discussed the budget for Open Spaces which was previously circulated to all members of the council.

7.28pm Cllrs Milne & Lumley arrived.

**Resolved:**

Cllr Stanley proposed, seconded by Cllr Lamborne and all agreed to accept the budget for Open Spaces with the following agreed amendments.

4427 John Fisher reduce 40k down to 30.6K

4400 KGV grounds maintenance reduce 85k to 80k

4406 Defib reduce 1k to 0

4430 Toilets Pavilion reduce 2.5k to 1.5k

Meeting finished at 7.40pm

Chairman Signature ..... Date.....