



Rayleigh Town Council

The Pavilion, King George V Playing Field, Rayleigh, SS6 8JD
www.rayleightowncouncil.gov.uk

Members of Rayleigh Town Council

You are hereby summoned to attend a **King George V Playing Field Management Committee** meeting to be held on **Tuesday 10th February 2026** commencing at 11:00am. The meeting will be held at **The Pavilion, King George V Playing Field, Rayleigh, SS6 8JD** for the purpose of transacting the following business. Papers have been circulated for items marked with (*)

Members of the public and press are welcome to attend the meeting. All council meetings will be conducted in accordance with the Civility & Respect pledge and adopted Code of Conduct.

Shaun Fishenden

Shaun Fishenden PSLCC
Town Clerk & Responsible Financial Officer
Date Issued: Thursday 5th February 2026

AGENDA

- 1. Apologies for Absence:** To receive and accept apologies
- 2. Declaration of Members' Interests:** To receive declarations of pecuniary and non-pecuniary interests for this meeting
- 3. Minutes of Previous Meeting:** To approve the minutes of the Committee meeting held on 15th January 2026 as an accurate record (*)
- 4. Grounds Maintenance Contract**
 - 4.1 Tenders Received:** To consider which tender received is to be approved for the grounds maintenance contract that will run from 1st April 2026 to 31st March 2029 (*)
 - 4.2 Key Performance Indicators:** To agree KPI's for the appointed contractor
- 5. Bowls Club Lease**
 - 5.1 Legal Work:** To consider quotes received from solicitors for preparing a new lease
 - 5.2 Heads of Terms:** To agree the heads of terms for a new lease

- 6. Food & Drink Provision**
 - 6.1 Mobile Catering Concession:** To consider the draft concession document and determine whether to issue it for invitation to tender (*)
 - 6.2 Former Snack Bar:** To consider options for the former snack bar within the Pavilion
- 7. Events Programme:** To consider future events for the KGV Playing Field (*)
- 8. Public Toilet Cleaning:** To consider quotes received for cleaning the public toilets at The Pavilion
- 9. Motion from Cllr B Newport - Investigation into provision of a youth recreation centre at King George V Playing Fields:** To consider investigating the feasibility of delivering a youth recreation centre on King George V Playing Fields, including location options, delivery models, costs, funding sources, and community impact. Officers to report findings back to the Trust.