



Rayleigh Town Council

The Pavilion, King George V Playing Field, Rayleigh, SS6 8JD
www.rayleightowncouncil.gov.uk

Members of Rayleigh Town Council

You are hereby summoned to attend a **King George V Playing Field Management Committee** meeting to be held on **Tuesday 10th February 2026** commencing at **11:00am**. The meeting will be held at **The Pavilion, King George V Playing Field, Rayleigh, SS6 8JD** for the purpose of transacting the following business. Papers have been circulated for items marked with (*)

Members of the public and press are welcome to attend the meeting. All council meetings will be conducted in accordance with the Civility & Respect pledge and adopted Code of Conduct.

Shaun Fishenden

Shaun Fishenden PSLCC

Town Clerk & Responsible Financial Officer

Date Issued: Thursday 5th February 2026

AGENDA

1. **Apologies for Absence:** To receive and accept apologies
2. **Declaration of Members' Interests:** To receive declarations of pecuniary and non-pecuniary interests for this meeting
3. **Minutes of Previous Meeting:** To approve the minutes of the Committee meeting held on 15th January 2026 as an accurate record (*)
4. **Grounds Maintenance Contract**
 - 4.1 **Tenders Received:** To consider which tender received is to be approved for the grounds maintenance contract that will run from 1st April 2026 to 31st March 2029 (*)
 - 4.2 **Key Performance Indicators:** To agree KPI's for the appointed contractor
5. **Bowls Club Lease**
 - 5.1 **Legal Work:** To consider quotes received from solicitors for preparing a new lease
 - 5.2 **Heads of Terms:** To agree the heads of terms for a new lease

6. Food & Drink Provision

6.1 Mobile Catering Concession: To consider the draft concession document and determine whether to issue it for invitation to tender (*)

6.2 Former Snack Bar: To consider options for the former snack bar within the Pavilion

7. Events Programme: To consider future events for the KGV Playing Field (*)

8. Public Toilet Cleaning: To consider quotes received for cleaning the public toilets at The Pavilion

9. Motion from Cllr B Newport - Investigation into provision of a youth recreation centre at King George V Playing Fields: To consider investigating the feasibility of delivering a youth recreation centre on King George V Playing Fields, including location options, delivery models, costs, funding sources, and community impact. Officers to report findings back to the Trust.