



RAYLEIGH TOWN COUNCIL
The Pavilion, King George V Playing Field, Bull Lane,
Rayleigh, Essex, SS6 8JD
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Dear Member,

You are hereby summoned to a meeting of the Open Spaces Committee to be held on **Monday 24th March 2025 at 7.30pm** at The Pavilion, King George V Playing Field, Bull Lane, Rayleigh, SS6 8JD (entrance via Websters Way) for the transaction of business as set out below. The press and public are welcome to attend.

The following agenda and attachments are issued for the Council to take decisions as required. You are expected to consider this agenda and any related documents in advance of this meeting. If you have any questions to aid your decision-making process, you must inform the Clerk of OS, by mid-day the Thursday before the meeting, in order to allow time for this information to be provided before the meeting.

Yours sincerely,

Miss Ann Wood
Locum Town Clerk

Councillors: J Burton, C Stanley, S-J Page, R Lambourne, E Brewer, R Linden, L Knell, M O'Leary, N Gallop, D Sperring

AGENDA

- OS71 Those present and apologies for absence.**
Motion. The council to record and accept apologies for absence.
- OS72 Non-members and substitutes attending.**
- OS73 Code of Conduct/Civility and Respect**
To note that this meeting will be carried out under the terms of the Local Government Association and Rayleigh Town Council's Code of Conduct policy with all participants expected to behave in a professional and constructive manner.
- OS74 Declaration of members' interests.**
Members to declare their interest relating to matters on this agenda only.

- OS75 Minutes of the meeting held on 10th February 2025**
Motion. Members to agree the minutes of the Open Spaces Committee held on 10th February 2025.
- OS76 Public forum**
The meeting shall be adjourned for 15 minutes for members of the public to speak on matters relating to this agenda. A maximum of 2 minutes will be allowed per speaker.
- OS77 Update from the Rayleigh Girls & Boys Football club.**
- OS78 To consent to Rayleigh Girls & Boys Football club proposed pitch maintenance schedule/agreement for the football pitches at the St John Fishers site.**
Rayleigh Girls & Boys Football club have received a grant that would allow them to invest £9500 over the next six years improving the quality of the pitches. The club requires the council's consent before the funds will be released.
Motion: To consent to Rayleigh Girls & Boys Football club proposed pitch maintenance schedule/agreement for the football pitches at the St John Fishers site.
- OS79 To accept a quote for £180 to take down the old graphic cards off the basketball backboards including taking down the nets.**
The councils ROSPA report highlighted that the graphic cards need to be taken down and the nets removed.
Motion: To accept a quote for £180 to take down the old graphic cards off the basketball backboards including taking down the nets.
- OS80 To note RDC have confirmed to pay s106 money for resurfacing under 2 pieces of play equipment, new swings and a new gate for the play area at John Fisher.**
Councillors have been emailed the correspondence relating to this.
- OS81 Members to confirm to go ahead with resurfacing under the large blue slide & double swing bay, 3 new swings and a new gate.**
Motion: To agree to go ahead with resurfacing under the large blue slide & double swing bay, purchase 3 new swings and a new gate with the s106 from RDC.
- OS82 To agree the current contractor proposed 1 year cost for the KGV.**
Motion: to agree to take up the option for an additional years contract with Elm Horticulture Ltd.
- OS83 To decide to apply for the Green Flag award 2025/6 for £450 for KGV.**
- OS84 To decide to pay Essex Playing Fields Association yearly membership for £30 and competition for £10.**
- OS85 To note the council has been awarded £500 from the Community Safety Grant for lighting along the path from the Pavilion to the garages and around the garages.**
- OS86 To decide to not to cut the grass in the rose gardens in KGV and only cut pathways around the benches for No Mow May.**

This will allow daisies and clover to flower and encourages pollinators. Pollinators are vital, as they allow plants to fertilise, develop seeds, and produce fruits. No Mow May can also help tackle pollution and help lock away carbon below ground.

Motion: not to cut the grass in the rose gardens in KGV and only cut pathways around the benches for the month of May.

OS87 To decide to hire an 8-yard skip so the council's contractor can clear old and no longer used items in the garages

Rentokil have reported that the maintenance sheds have currently got a rat issue. However, due to many items being stored, an effective permanent treatment plan is currently unachievable as not all areas of the site can be efficiently accessed and investigated. For this reason, a clearance of the shed is required with all old and no longer used items to be discarded and the area tidied up, so an effective treatment plan can be put in place to remove rats from the area.

Motion: to hire an 8-yard skip for the clearance of the old and no longer used items in the garages up to a cost of £355 +VAT spend to come out of EMR 360

OS88 To agree to seek external vendors to provide self-contained catering facilities on John Fisher and KGV for the next year and to consider an email request about allowing a coffee van in KGV whilst the snack bar is closed.

OS89 To note the request from Waldon telecom work to carry out an Initial Survey for their electronic communications equipment.

The KGV playing field has been selected as a potential suitable site for EE and Three to relocate their electronic communications equipment. At this stage, they would like to survey KGV to carry out an assessment.

OS90 To agree for Active life yoga to hire part of KGV for £10 per week.

Active life yoga has enquired whether they could hire the playing field for Yoga again this year. They would like to book Thursdays 6pm-7pm, under the trees between the skateboard park and children's playground.

They would like confirmation that they could hire from Thursday 2nd June 2025 and if they could hire on the same agreement as last year at £10 per week that the class runs.

Motion: To agree for Active life yoga to hire part of KGV for £10 per week that the class runs.

OS91 To agree to pay £420 to clean out and repair the guttering around the garage in KGV.

The guttering around the garage needs to be repaired and cleaned out.

Motion: To agree to pay £420 to clean out and repair the guttering around the garage in KGV. Spend to come out of EMR 360