



RAYLEIGH TOWN COUNCIL
The Pavilion, King George V Playing Field, Bull Lane,
Rayleigh, Essex, SS6 8JD
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22nd July 2025

Dear Member

You are hereby summoned to a Meeting of the Open Spaces Committee to be held on **Monday 28th July 2025 at 7.30pm** at **The Pavilion, King George V Playing Field, Bull Lane, Rayleigh, Essex, SS6 8JD (entry via Websters Way)** for the transaction of business as set out below.

Members of the public and press are welcome to attend the meeting

Please address any questions on items on this agenda to the Town Clerk by Friday 25th July 2025

Yours sincerely,

Miss Ann C Wood
Locum Town Clerk

Councillors: E Brewer, J Burton, N Gallop, R Lambourne, D Sperring, C Stanley, M Vernon

AGENDA

OS16 Those present and apologies for absence.

Apologies to be notified to the Locum Town Clerk in advance.

Motion. The Council to accept and record any apologies for absence

OS17 Declarations of Members Interests

Members of the Council are subject to paragraphs 6 (DPIs), 7 (Other Pecuniary Interests) and 8 (non-pecuniary interests) of that Code. Members are also subject to paragraphs 9-11 of that Code as regards declaration of interests and participation in the meeting insofar as any item of business involves such an interest

OS18 Code of Conduct/Civility & Respect

To note that the meeting will be carried out under the terms of the Local Government Association and Rayleigh Town Council's Code of Conduct policy together with NALC's Civility and Respect pledge with all participants expected to behave in a professional and constructive manner

OS19 Public Forum

Members of the public to be given the opportunity to speak on matters relating to this agenda. A maximum of 2 minutes will be allowed per speaker and total of 15 minutes.

OS20 Minutes of the Open Spaces Meeting

Motion. The Council to approve the minutes of the Open Spaces meeting that was held on 19th May 2025 as a true record (attached)

OS21 Committee Budget

Members to note budget.

OS22 Regular inspections of all Open Spaces by the office

To receive a verbal report.

OS23 Pavilion Snack Bar

To note an email from the MegaCentre offering to run the snack bar in the Pavilion (attached).

OS24 Mobile food & drink outlets

To consider terms and conditions and fees.

OS25 Irrigation System for Pavilion Planters

Cllr Stanley requested this item be put on the agenda to consider the potential installation of an irrigation system for the plants in pots outside the Pavilion.

Motion: to make a recommendation to council regarding the installation of a system and the budget required.

OS26 Anti-social behaviour at John Fisher

Cllr Stanley wanted to consider if there was anything the council could do to prevent anti-social behaviour at John Fisher.

OS27 Removal of Damaged Bin at John Fisher

Cllr Brewer reported receiving complaints about litter at John Fisher, primarily caused by a damaged bin that is bent over and lacks a lid, allowing rubbish to blow out.

Motion: To remove the bin at John Fisher that does not have a lid.

OS28 To chose bins for John Fisher and King George V playing field

Report attached.

Motion: to agree which bins for John Fisher & KGV.

OS29 To consider a letter from U3A about an additional Pétanque pitch

Motion: To make recommendations for a future pitch if required.

OS30 Request for a dog free area in the rose gardens in King George V playing field.

Motion: To consider a dog free area in the rose gardens to prevent dogs from entering.

OS31 Green Flag award.

To note the King George V playing field has been awarded the Green Flag for 2025.