



RAYLEIGH TOWN COUNCIL
The Pavilion, King George V Playing Field, Bull Lane,
Rayleigh, Essex, SS6 8JD
Tel: 01268 741880
Email: clerk@rayleightowncouncil.gov.uk
www.rayleightowncouncil.gov.uk

14th January 2026

Dear Member

You are hereby summoned to a Meeting of the Open Spaces Committee to be held on **Monday 19th January 2026 at 7.30pm at The Pavilion, King George V Playing Field, Bull Lane, Rayleigh, Essex, SS6 8JD (entry via Websters Way)** for the transaction of business as set out below.

Members of the public and press are welcome to attend the meeting

Please address any questions on items on this agenda to the Committee Clerk by Thursday 15th January 2026

Yours sincerely,

Mrs K Hardy
Deputy Town Clerk

Councillors: E Brewer, J Burton, N Gallop, R Lambourne, D Sperring, C Stanley, M Vernon, SJ Page, V Wilson, R Linden

AGENDA

OS45 Those present and apologies for absence.

Apologies to be notified to the **Committee Clerk** in advance.

Motion. The Council to accept and record any apologies for absence

OS46 Non-members and substitutes attending.

OS47 Declarations of Members Interests

Members of the Council are subject to paragraphs 6 (DPIs), 7 (Other Pecuniary Interests) and 8 (non-pecuniary interests) of that Code. Members are also subject to paragraphs 9-11 of that Code as regards declaration of interests and participation in the meeting insofar as any item of business involves such an interest

OS48 Code of Conduct/Civility & Respect

To note that the meeting will be carried out under the terms of the Local Government Association and Rayleigh Town Council's Code of Conduct policy together with NALC's Civility and Respect pledge with all participants expected to behave in a professional and constructive manner.

OS49 Public Forum

Members of the public to be given the opportunity to speak on matters relating to this agenda. A maximum of 2 minutes will be allowed per speaker and total of 15 minutes.

OS50 Minutes of the Open Spaces Meeting

Motion. The Council to approve the minutes of the Open Spaces meeting that was held on 27th October 2025 as a true record (attached)

OS51 Committee Budget

Members to note budget for 2025/6.

OS52 To decide to pay for mesh boxes to be installed around the badger holes in John Fisher. Cost from 12k.

Further information to follow.

OS53 To agree next year's budget for 2026/7.

The committee Clerk to forward to members costings & quotes for contacts and works required.

Councillors to bring to the meeting any ideas for projects with costings.

OS54 To note RDC have confirmed the 2 footbridges in John Fisher play fields are part of Public Footpath 22 and Essex highways may fund the maintenance and repairs.**OS55 To note that the Play Inspection report is to be renewed December 2026.****OS56 To note the Work Plan.****OS57 To note the request to attend John Fisher from a coffee cart vendor.**