



Rayleigh Town Council
The Pavilion, King George V Playing Field, Bull Lane,
Rayleigh, Essex, SS6 8JD
Tel: 01268 741880
email: clerk@rayleightowncouncil.gov.uk
www.rayleightowncouncil.gov.uk

Dear Member

You are hereby summoned to a meeting of the **Planning Committee** to be held on **Monday 4th August 2025 at 7.30pm** at The Pavilion, King George V Playing Field, Bull Lane, Rayleigh, Essex, SS6 8JD (entry via Websters Way) for the transaction of business as set out below.

Members of the public and press are welcome to attend the meeting

**Please address any questions on items on this agenda to the Town Clerk by
Friday 1ST AUGUST 2025**

Yours sincerely,

Miss Ann C Wood
Locum Town Clerk
28th July 2025

Councillors: L Knell, N Knell, R Milne, B Newport, D Sperring, M Vernon, I Wilson,

P01/25 ELECTION OF PLANNING COMMITTEE CHAIRMAN

P02/25 ELECTION OF PLANNING COMMITTEE VICE CHAIRMAN

P03/25 APOLOGIES FOR ABSENCE

Motion. The Committee to record and accept apologies for absence.

P04/25 PUBLIC FORUM

The meeting shall be adjourned for a maximum of 15 minutes to allow any members of the public present to speak on matters relating to this agenda only and each person shall speak for two minutes only. The meeting will recommence after the Public Forum.

P05/25 DECLARATIONS OF INTEREST

Members of the Council are subject to paragraphs 6 (DPIs), 7 (Other Pecuniary Interests) and 8 (non-pecuniary interests) of that Code. Members are also subject to paragraphs 9-11 of that Code as regards declaration of interests and

participation in the meeting insofar as any item of business involves such an interest

P06/25 CODE OF CONDUCT

To note that the meeting will be carried out under the terms of the Local Government Association and Rayleigh Town Council's Code of Conduct policy together with NALC's Civility and Respect pledge with all participants expected to behave in a professional and constructive manner

P07/25 SUBSTITUTES

To be advised to the Town Clerk in advance.

P08/25 NON-COMMITTEE MEMBERS

To be advised to the Town Clerk in advance

P09/25 MINUTES OF THE MEETING HELD 9th DECEMBER 2024

To sign the Minutes of the Planning Committee meeting held on 9th December 2024 (previously circulated).

P10/25 PLANNING APPLICATIONS

Planning Applications received by the Town Council which meet the agreed criteria or referred by a member to this meeting.

Members to note that if an application is objected to by the Town Council and called in by a Rochford District Councillor to the Development Committee meeting, the Committee Chairman and Vice Chairman would be notified and would prepare a speech if it is necessary to comment at the meeting.

P10/25.1 APPLICATION – 25/00479/FUL

Applicant – Mr K Kelly and Mr F Nash

Location – 1 Eastwood Road, Rayleigh, Essex, SS6 7JD

Ward – Wheatley

Proposal – Change of use from vacant shop (class E) to Hot Food Takeaway (Sui Generis) and install replacement shop front and new chimney Stack with extraction flue

P10/25.2 APPLICATION 25/00436/FUL

Applicant – Nelsam Properties

Location - Site of 4 and 6 Love Lane, Rayleigh, Essex

Ward – Wheatley

Proposal – Demolish existing buildings on site and construct a new, 3 storey building containing 7 flats with allocated parking spaces to the rear. Form new vehicular access to the site from Love Lane

P11.25 EE Limited and Hutchison 3G UK

To consider the correspondence relating to the installation of a telephone mast in the King George V Playing Field and to make any recommendations (attached)