



## Rayleigh Town Council

The Pavilion, King George V Playing Field, Rayleigh, SS6 8JD  
[www.rayleightowncouncil.gov.uk](http://www.rayleightowncouncil.gov.uk)

### Members of Rayleigh Town Council

You are hereby summoned to attend a **Full Council** meeting of **Rayleigh Town Council** to be held on **Monday 20<sup>th</sup> April 2026** commencing at **7:30pm**. The meeting will be held at **The Pavilion, King George V Playing Field, Rayleigh, SS6 8JD** for the purpose of transacting the following business. Papers have been circulated for items marked with (\*)

Members of the public and press are welcome to attend the meeting. All council meetings will be conducted in accordance with the Civility & Respect pledge and adopted Code of Conduct.

*Shaun Fishenden*

**Shaun Fishenden PSLCC**

**Town Clerk & Responsible Financial Officer**

**Date Issued:** Monday 13<sup>th</sup> April 2026

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### AGENDA

1. **Apologies for Absence:** To receive and accept apologies
2. **Declaration of Members' Interests:** To receive declarations of pecuniary and non-pecuniary interests for this meeting
3. **Minutes of Previous Meetings:**
  - 3.1 **Minutes of F.C. Meeting – 2<sup>nd</sup> March 2026:** To approve the minutes of the Full Council meeting held on 2<sup>nd</sup> March 2026 as an accurate record (\*)
  - 3.2 **Minutes of Ex-F.C. Meeting – 16<sup>th</sup> March 2026:** To approve the minutes of the extraordinary Full Council meeting held on 16<sup>th</sup> March 2026 as an accurate record (\*)
4. **Public Session:** To receive representations and questions from members of the public
5. **Chairman's Updates:** To receive a verbal report from the Chairman of Rayleigh Town Council
6. **Clerk's Report:** To note a report of items for information from the Town Clerk & Responsible Financial Officer (\*) (to follow)

7. **Committee Minutes:** To note the minutes of committee meetings held (\*)
  - 7.1 **Planning Committee – 09.02.26**
  - 7.2 **Planning Committee – 16.03.26**
  
8. **Council Services**
  - 8.1 **Youth Provision – Bar N Bus:** To consider the proposal from Bar N Bus for a service level agreement to provide enhance youth provision in Rayleigh (\*)
  - 8.2 **Detached Youth Work – Essex Youth Service:** To consider the draft service level agreement for detached youth work from Essex Youth Service for the 2026-2027 financial year (\*)
  
9. **Council Projects & Events**
  - 9.1 **Community Lottery:** To consider the proposal received to establish a lottery for the town, initial set-up costs to be funded with a virement from the Community Grants budget (\*)
  - 9.2 **Council Office CCTV System:** To consider the quotes received for a replacement CCTV system at the Town Council office, to be spent from the 2026-27 CCTV & Security System Upgrade cost code (\*)
  - 9.3 **Funding for ASB Operation:** To consider the request received from Essex Police for funding of £2872 for a targeted operation against ASB for Rayleigh
  - 9.4 **Christmas Lights 2026 Display:** To consider the quotes received (\*)
  
10. **Consultation Received: Essex Safer Speed Strategy:** To agree a Town Council response to Essex County Council's Safer Speed Strategy (\*)
  
11. **Community Grant Request – South East Youth Symphony Orchestra:** To consider the grant request received, which is being considered outside the scope of the Community Grants policy for exceptional reasons (\*)