



RAYLEIGH TOWN COUNCIL
The Pavilion, King George V Playing Field, Bull Lane,
Rayleigh, Essex, SS6 8JD
Tel: 01268 741880
Email: clerk@rayleightowncouncil.gov.uk
www.rayleightowncouncil.gov.uk

13th November 2025

Dear Member

You are hereby summoned to a Meeting of the **King George V Playing Field Management Committee** to be held on **Tuesday 18th November 2025 at 3.00pm** at **The Pavilion, King George V Playing Field, Bull Lane, Rayleigh, Essex, SS6 8JD (entry via Websters Way)** for the transaction of business as set out below.

Members of the public and press are welcome to attend the meeting

**Please address any questions on items on this agenda to the Town Council Office
by Monday 17th November 2025**

A handwritten signature in blue ink, appearing to read 'K Hardy'.

Mrs K Hardy
Deputy Town Clerk

Councillors: N Gallop, J Lumley, J Newport, M O'Leary, D Sperring, M Sutton, M Vernon

AGENDA

KG01 To Elect a Chairman of the King George V Playing Field Management Committee

KG02 To Elect a Vice Chairman of the King George V Playing Field Management Committee

KG03 Those present and apologies for absence
Apologies to be notified to the Deputy Town Clerk in advance.
Motion. The Council to accept and record any apologies for absence

KG04 Non-Committee Members

KG05 Declarations of Members Interests
Members of the Council are subject to paragraphs 6 (DPIs), 7 (Other Pecuniary Interests) and 8 (non-pecuniary interests) of that Code. Members are also subject to paragraphs 9-11 of that Code as regards declaration of interests and participation in the meeting insofar as any item of business involves such an interest

KG06 Code of Conduct/Civility & Respect

To note that the meeting will be carried out under the terms of the Local Government Association and Rayleigh Town Council's Code of Conduct policy together with NALC's Civility and Respect pledge with all participants expected to behave in a professional and constructive manner

KGV07 Public Forum

Members of the public to be given the opportunity to speak on matters relating to this agenda. A maximum of 2 minutes will be allowed per speaker and total of 15 minutes.

KGV08 KGV Ground Maintenance Contract

Members to agree the specification for the ground maintenance contract for the KGV Playing Field and to submit this to an appropriate legal practice for scrutiny and drafting. The Committee will delegate authority to the Town Clerk to obtain quotes for the legal work and appoint the appropriate legal practice in consultation with the Chair of the KGV Management Committee.

KGV09 KGV Work Plan

Members to consider the work plan for this committee.