



RAYLEIGH TOWN COUNCIL
The Pavilion, King George V Playing Field, Bull Lane,
Rayleigh, Essex, SS6 8JD
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Dear Member

You are hereby summoned to a meeting of the Environment & Open Spaces Committee to be held on Monday 21st March 2022 at 7.30pm at the Pavilion, King George V Playing Field, Bull Lane, Rayleigh, SS6 8JD (entrance via Websters Way) for the transaction of business as set out below. The press and public are welcome to attend.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'M Letch', with a large checkmark-like flourish at the end.

Mr M Letch
Locum Clerk 16th March 2022

Councillors: D Belton, J Burton, C Stanley, R Dowell, E Callis, D Sperring, J Lumley, C Roe, J Sawford, B Smart, R Milne (ex-officio), D Mercer (ex-officio)

AGENDA

EOS18/22 Those present and apologies for absence.

Motion. The Council to record and accept apologies for absence.

EOS19/22 Public Forum

EOS20/22 Substitutes

No substitutes have been appointed.

EOS21/22 Non-Committee Members Attending

EOS22/22 Declaration of Interests

Members to declare their interest relating to matters on this agenda only.

EOS23/22 Correspondence

Member to note the entry form for Essex Best Kept Playing Field Competition 2022 has been received and the Town Council will entry the same categories as in previous years at a cost of £10. Members to agree to pay the annual membership cost of £30.

EOS24/22 Committee Budget

Members to receive and approve.

EOS25/22 New Bookings

Member to approve the hire application submitted by the Rayleigh Lions Club to hold the Fireworks Displays on Saturday 5th November 2022. As in previous years the playing field will close to all members of public at 11am, to comply with health and safety for the setting up of the display. Football will be cancelled for the weekend. The organisers will be required to complete the Rochford District Council Event Management Plan as in previous years.

A grant of £850 has been awarded by the Town Council towards the hire of the playing field.

EOS26/22 Football Pitches

Training & Fixtures

Members to note that the weekly Saturday morning training and weekend fixtures continues to take place and to date one weekend was cancelled (5th/6th March 2022) due to weather conditions.

EOS27/22 Bowls club

Dates are being arranged to meet with the club to discuss their proposed refurbishment plans. Cllrs R Dowell, E Callis and C Stanley will attend.

EOS28/22 Play Area

To note that the offer of engagement has been extended until 25th March as there had been no interest in the tender. A company that has called the office directly, have been requested to provide a quote to repair the wet pour surface under the swings as a separate item.

EOS29/22 Petanque

Members to note that the specification to install one petanque rink in the rose garden has been sent to companies to gain quotes.

EOS30/22 John Fisher Open Space

Report and papers to follow.

Legal agreement.

Maintenance costs.

EOS31/22 Floral Displays in Playing Field

Members to note that floral displays around the pavilion and the picnic bench area need planting for the spring/summer. Members to volunteer to purchase plants or assist with the planting.

EOS32/22 Allotments

To note that an allotments subcommittee meeting has been arranged for Monday 21st March 2022 at 10.00am