



RAYLEIGH TOWN COUNCIL
The Pavilion, King George V Playing Field, Bull Lane,
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Dear Member

You are hereby summoned to a meeting of the Allotments Sub Committee meeting to be held on Monday 21st March 2022 at 10.00am at the Pavilion, King George V Playing Field, Bull Lane, Rayleigh, SS6 8JD (entrance via Websters Way) for the transaction of business as set out below. The press and public are welcome to attend.

Yours sincerely,

Mr M Letch
Locum Clerk 16th March 2022

Councillors: E Callis, S J Page, D Sperring, C Stanley, R Milne (ex-officio) and D Mercer (ex-officio)

Allotment Representatives - G Grist – Sweyne Park
R Dray – Lower Wyburns
K Cadman – Lower Wyburns
A Wilson – Grove Road
S Skinner - Kenilworth

AGENDA

- A1/22 Those present and apologies for absence.**
Apologies Cllrs D Mercer, R Milne and K Cadman
Motion. The Council to record and accept apologies for absence.
- A2/22 Election of Chair**
- A3/22 Appointment of Vice Chair**
- A4/22 Public Forum**
- A5/22 Substitutes**
No substitutes have been appointed.

A6/22 Non-Committee Members Attending

A7/22 Declaration of Interests

Members to declare their interest relating to matters on this agenda only.

A8/22 Correspondence

None to report.

A9/22 Allotment Rents

Rents were sent out in December 2021 and due to be paid by 1st February 2022. Second letters have been sent out and to date there are 3 outstanding which are being chased.

A10/22 Waiting List

At present the following applies to the four sites:-

Lower Wyburns - 11 on waiting list and 2 vacancies which are being offered

Grove Road – 6 on waiting list – no vacancies

Kenilworth Gardens – 14 on waiting list and 3 vacancies which are being offered

Sweyne Park – 9 people on waiting list and 2 vacancies which are being offered

The Town Council office plans to send a letter to everyone on the waiting list to confirm that they still wish to be offered an allotment plot and if they are interested in a different site. The Town Council was in undated with applications when lockdown commenced in 2020, but due personal circumstance changing many individuals are not able to commit to the work needed for an allotment.

A11/22 Grove Road

Site Representative to give an update.

A12/22 Lower Wyburns

Site Representative to give an update.

A13/22 Kenilworth Gardens

Site Representative to give an update.

A14/22 Sweyne Park

Site Representative to give an update.

A15/22 Rayleigh in Bloom

Members to note the members of the Rayleigh in Bloom Working Group are due to attend the Anglia in Bloom launch on 24th March 2022 and will provide feed back on what form the competition will take for this year. If this is to include an allotment competition

A16/22 Site Visits

Site visits will be arranged in due course to assess the current condition of each allotment site. Site Visits did continue during the pandemic, however on several occasions office staff were not treated with respect or kindness when conducting their job. Anyone visiting an allotment site whether a tenant, staff or councillor should be treated equally.