



RAYLEIGH TOWN COUNCIL
The Pavilion, King George V Playing Field, Bull Lane,
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Dear Member

You are hereby summoned to a meeting of the Environment & Open Spaces Committee to be held on Monday 21st February 2022 at 7.30pm at the Pavilion, King George V Playing Field, Bull Lane, Rayleigh, SS6 8JD (entrance via Websters Way) for the transaction of business as set out below. The press and public are welcome to attend.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'M Letch', with a large checkmark-like flourish at the bottom.

Mr M Letch
Locum Clerk 16th February 2022

Councillors: D Belton, J Burton, C Stanley, R Dowell, E Callis, D Sperring, J Lumley, C Roe, J Sawford, B Smart, R Milne (ex-officio), D Mercer (ex-officio)

AGENDA

- EOS1/22 Those present and apologies for absence.**
Motion. The Council to record and accept apologies for absence.
- EOS2/22 Election of Chair**
- EOS3/22 Appointment of Vice Chair**
- EOS4/22 Public Forum**
- EOS5/22 Substitutes**
No substitutes have been appointed.
- EOS6/22 Non-Committee Members Attending**
- EOS7/22 Declaration of Interests**
Members to declare their interest relating to matters on this agenda only.

EOS8/22 Correspondence

Query about funding for John Fisher playing field

EOS9/22 Committee Budget

Members to receive and approve.

EOS10/22 Youth Liaison

Report to follow

EOS11/22 Football Pitches

Training & Fixtures

Members to note that the weekly Saturday morning training and weekend fixtures continues to take place and to date one weekend was cancelled (8th/9th January 2022) due to weather conditions.

EOS12/22 Bowls club

The Club wish to renovate and upgrade an existing building and are seeking landlord's consent. The committee to appoint three councillors to attend an initial onsite meeting.

EOS13/22 Play Area

To note that an offer of engagement will be placed on contract finder for one month starting 18th February 2022

EOS14/22 Petanque Terrain Proposal

Following a site meeting, it was proposed that the terrain will be located in the rose garden.

Motion. The Committee approves locating a single petanque terrain in the rose garden.

EOS15/22 John Fisher Open Space

Members to note that the matter was considered at Rochford District Council on 15th February and a report is expected.

EOS16/22 Tenders

Two tender submissions for grounds maintenance work were received within the timeframe. Two were received after the closing date and remain unopened.

Motion. The Committee will appoint (name) to deliver the grounds maintenance service for 2022 – 2025.

Motion. The Committee will appoint (name) to deliver the Lower Wyburns maintenance service for 2022 – 2025.

EOS17/22 Allotments

To note that thirteen rental payments are still outstanding and are being pursued.