

# RAYLEIGH TOWN COUNCIL

The Pavilion, King George V Playing Field, Bull Lane, Rayleigh, Essex, SS6 8JD

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28th June 2021

### **Dear Member**

You are hereby invited to a meeting of the Planning & Highways Committee to be held by remote access on Monday 5th July 2021 at 7.30pm. Due to the need to minimise contact during CoVID restrictions this meeting will be held remotely and will be advisory. All recommendations can be given to the planning authority by Officers under delegated power and ratified at the next full council meeting. The public and press are welcome to attend by following the link:

https://us06web.zoom.us/j/82108247023?pwd=MnJVZG5hOUJQSzZtaFF

Yours faithfully

Mr M Letch

Committee Members

Cllr S Belton

Cllr C Callis

Cllr E Callis

Clir R Dowell

Cllr J Jacobs Cllr R Lambourne

Cllr J Lumley

Cllr D Mercer (ex officio)

Cllr R Milne (ex officio)

Cllr S-J Page

Cllr C Pavelin

# 38/21 APOLOGIES FOR ABSENCE

Those present and apologies for absence.

Motion. The Committee to record and accept apologies for absence.

# 39/21 ELECTION OF CHAIRMAN

Motions. To receive nominations for the election of the Chairman of the Planning & Highways Committee.

### 40/21 **ELECTION OF VICE CHAIRMAN**

Motions. To receive nominations for the election of the Vice-Chairman of the Planning & Highways Committee.

### 41/21 TERMS OF REFERENCE PLANNING & HIGHWAYS COMMITTEE

To reveiw the Terms of Reference for the Planning & Highways Committee (attached).

### 42/21 **PUBLIC FORUM**

The meeting shall be adjourned for a maximum of 15 minutes to allow any members of the public present to speak on matters relating to this agenda only and each person shall speak for two minutes only.

The meeting will recommence after the Public Forum.

### 43/21 SUBSTITUTES

To be notified to the Town Clerk before the commencement of the meeting.

### 44/21 NON COMMITTEE MEMBERS ATTENDING

To note non-committee members attending this meeting.

### MINUTES OF THE MEETING HELD ON 19th April 2021 45/21

To sign the Minutes of the Planning & Highways Committee meeting held on 19th April 2021 (previously circulated).

### 46/21 PLANNING APPLICATIONS

Planning Applications received by the Town Council which meet the agreed criteria or refered by a member to this meeting.

Members agreed that if an application is objected to by the Town Council and called in by a Rochford District Councillor to the Development Committee meeting, the Committee Chairman and Vice Chairman would be notified and would prepare a speech if it is necessary to comment at the meeting.

#### 46/21.1 21/00356/FUL

Plot Ref :-

Type:-FUL

Applicant Name :- Miss Jai Kingston

Date Received :- 29/05/2021

Parish: Wheatley

Date Returned :-

Location :- Caravan known as Wyrds Agent

Gate

Lynwood Nurseries

Arterial Rd Rayleigh

Proposals: Proposed retention of use of site for the siting of a mobile home for use as a residential dwelling. Retain existing boundary fencing and

existing storage container for the storage of domestic items

associated with the residential use of the site.

Observations :-

46/21.2 **21/00484/FUL** 

Plot Ref :-

Type :- FUL

Applicant Name :- Mr N Johnson-Silver City Est

Date Received :- 29/05/2021

Parish :- Grange

Date Returned :-

Location :- 108 Down Hall Road

Agent

Down Hall Road

Rayleigh

Proposals: Demolish existing chalet property and garage, construct 3 No.

houses, one with detached single garage, another with integral

garage together with associated landscaping and vehicle

crossovers.

Observations :-

46/21.3 21/00571/FUL

Plot Ref :-

Type :- FUL

Applicant Name :- Mr Scott Innis

Date Received :- 08/06/2021

Parish: Whitehouse

Date Returned :-

Location :- 75 Daws Heath Road

Agent

Daws Heath Road

Rayleigh

Proposals: Application for a Lawful Development Certificate for existing

change of use of land from grass verge to residential garden and

construction of fence.

Observations :-

# <u>47/21</u> <u>AMENDED PLANNING APPLICATIONS</u>

Amended Planning Applications received by the Town Council.

## 48/21 APPEALS

Appeals received by the Town Council.

# 49/21 HIGHWAYS

Members to report any highway matters, preferably before the meeting and to receive a table of recorded issues.

- a) SCHEDULE OF REPORTS
- b) ESSEX HIGHWAYS

Potholes
Highway Markings/Pavements/Barriers
Drainage Issues
Signage
Lighting

c) LOCAL HIGHWAYS PANEL

Members to receive a the list of Rayleigh LHP projects as produced on their website.

# **50/21 APPLICATION 21/01196/FUL**

Members to no date has been set by Rochford District Council for application number 20/01196/FUL (Mitchelin Farm Stage 2) to be discussed at the Development Committee.

The Town Council will be notified so that the Committee Chairman will attend and speak as agreed at previous meeting,