



RAYLEIGH TOWN COUNCIL
The Pavilion, King George V Playing Field,
Bull Lane, Rayleigh, Essex, SS6 8JD

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VAT Number: 830 7558 23

22nd March 2021

Dear Member

I hereby summons you accordingly to the meeting of the Planning & Highways Committee to be held on Monday 29th March 2021 at 7.30pm

The Meeting will be conducted remotely and members will be sent log in details via email

Members of public wishing to join this meeting please email clerk@rayleightowncouncil.gov.uk by 1.00pm on the day of the meeting in order to receive access details.

The following agenda and attachments are issued for the Council to take decisions as required. You are expected to consider this agenda and any related documents in advance of this meeting and, if you feel that additional information to aid your decision making process is required, you must inform the Clerk in order to allow time for this to be provided before the meeting is scheduled to commence.

Please address any questions to the Deputy Town Clerk by 1.00pm on 26th March 2021

Yours sincerely

Miss K Gaiger
Deputy Town Clerk

Committee Members :

Cllr Mrs C Callis
Cllr R Dowell
Cllr E Dray
Cllr J Lawmon
Cllr Mrs J Lumley (ex officio)
Cllr Mrs D Mercer (Chairman)
Cllr R Milne (ex officio)
Cllr R Oatham

01 **DECLARATIONS OF INTEREST**

Declaration of Interests by members for any items on this agenda.

02 **PUBLIC FORUM**

The meeting shall be adjourned for a maximum of 15 minutes to allow any members of the public present to speak on matters relating to this agenda only and each person shall speak for two minutes only.

The meeting will recommence after the Public Forum.

03 **APOLOGIES FOR ABSENCE**

To be advised to the Deputy Town Clerk in advance.

04 **SUBSTITUTES**

To be advised to the Deputy Town Clerk in advance.

05 **NON COMMITTEE MEMBERS ATTENDING**

06 **MINUTES OF THE MEETING HELD ON 22nd February 2021**

To sign the Minutes of the Planning & Highways Committee meeting held on 22nd February 2021 (previously circulated).

07 **PLANNING APPLICATIONS**

Planning Applications received by the Town Council which meet the agreed criteria or referred by a member to this meeting.

Members agreed that if an application is objected to by the Town Council and called in by a Rochford District Councillor to the Development Committee meeting, the Committee Chairman and Vice Chairman would be notified and would prepare a speech if it is necessary to comment at the meeting.

07 . 1	20/01184/FUL	Plot Ref :-	Type :- FUL
	Applicant Name :- Mr Darts Barclay Saint George	Date Received :- 26/02/2021	Date Returned :-
	Parish :-		
	Location :- 401 Eastwood Road	Agent	
	Eastwood Road		
	Rayleigh		
	Proposals :- Erection of temporary modular show home		
	Observations :-		

07 . 2 **21/00005/LDC** Plot Ref :- Type :- LDC
Applicant Name :- Mr Scott Innis Date Received :- 19/03/2021
Parish :- Wheatley Date Returned :-
Location :- 75 Daws Heath Road Agent
Daws Heath Road
Rayleigh
Proposals :- Application for a Lawful Development Certificate for existing
change of use of land from grass verge to residential garden and
construction of a fence.
Observations :-

08 **AMENDED PLANNING APPLICATIONS**

Amended Planning Applications received by the Town Council.

09 **APPEALS**

Appeals received by the Town Council.

10 **RDC DECISIONS**

Members to note that RDC are no longer producing a list of Delegated Decision. The office have updated the list of decision and will do this on a monthly basis. (List of Decision attached)

11 **20/01196/FUL**

Members to receive a copy of the report written by the Planning & Highways Chairman in relation to application 20/01196/FUL. The chairman will attend the RDC Development meeting when this matter is raised and speak. At present there is no date for this application to be discussed at a meeting and the Town Council office has requested to be advised in due course.

12 **HIGHWAYS**

Members to report any highway matters, preferably before the meeting and to receive a table of recorded issues.

a) SCHEDULE OF REPORTS

Members to receive an updated report list and advise if any of the items have been completed in their ward. The Town Council office has checked the list against the ECC website.

b) ESSEX HIGHWAYS

Potholes
Highway Markings/Pavements/Barriers
Drainage Issues
Signage
Lighting

c) LOCAL HIGHWAYS PANEL