



**RAYLEIGH TOWN COUNCIL**  
**The Pavilion, King George V Playing Field,**  
**Bull Lane, Rayleigh, Essex, SS6 8JD**



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**[www.rayleightowncouncil.gov.uk](http://www.rayleightowncouncil.gov.uk)**  
**VAT Number: 830 7558 23**

**15th February 2021**

**Dear Member**

**I hereby summons you accordingly to the meeting of the Planning & Highways Committee to be held on Monday 22nd February 2021 at 7.30pm**

**The Meeting will be conducted remotely and members will be sent log in details via email**

**Members of public wishing to join this meeting please email [clerk@rayleightowncouncil.gov.uk](mailto:clerk@rayleightowncouncil.gov.uk) by 1.00pm on the day of the meeting in order to receive access details.**

**The following agenda and attachments are issued for the Council to take decisions as required. You are expected to consider this agenda and any related documents in advance of this meeting and, if you feel that additional information to aid your decision making process is required, you must inform the Clerk in order to allow time for this to be provided before the meeting is scheduled to commence.**

**Please address any questions to the Deputy Town Clerk by 1.00pm on 19th February 2021**

**Yours sincerely**

**Miss K Gaiger**  
**Deputy Town Clerk**

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**Committee Members :**

**Cllr Mrs C Callis**  
**Cllr R Dowell**  
**Cllr E Dray**  
**Cllr J Lawmon**  
**Cllr Mrs J Lumley (ex officio)**  
**Cllr Mrs D Mercer (Chairman)**

Cllr R Milne (ex officio)  
Cllr R Oatham  
Cllr Mrs C Pavelin

**01**      **DECLARATIONS OF INTEREST**

Declaration of Interests by members for any items on this agenda.

**02**      **PUBLIC FORUM**

The meeting shall be adjourned for a maximum of 15 minutes to allow any members of the public present to speak on matters relating to this agenda only and each person shall speak for two minutes only.

The meeting will recommence after the Public Forum.

**03**      **APOLOGIES FOR ABSENCE**

To be advised to the Deputy Town Clerk prior to the meeting.

**04**      **SUBSTITUTES**

To be advised to the Deputy Town Clerk prior to the meeting.

**05**      **NON COMMITTEE MEMBERS ATTENDING**

**06**      **MINUTES OF THE MEETING HELD ON 9th March 2020**

To sign the Minutes of the Planning & Highways Committee meeting held on 9th March 2020 (previously circulated).

**07**      **PLANNING APPLICATIONS**

Planning Applications received by the Town Council which meet the agreed criteria or referred by a member to this meeting.

Members agreed that if an application is objected to by the Town Council and called in by a Rochford District Councillor to the Development Committee meeting, the Committee Chairman and Vice Chairman would be notified and would prepare a speech if it is necessary to comment at the meeting.

07.1      **20/01196/FUL**      Plot Ref :-      Type :- FUL  
Applicant Name :- Star UK Rayleigh PropCo      Date Received :- 29/01/2021  
Parish :- Wheatley      Date Returned :-  
Location :- Michelin Farm Arterial      Agent  
Road  
Arterial Road  
Rayleigh  
Proposals :- Proposed 1 No. building for use within classes B2 (general industrial) and B8 (storage and distribution) with access and servicing arrangements, car parking, landscaping and new boundary fencing (including section of 5 metre-high acoustic fence), gate house building, drainage features and associated highways works

Observations :-

07.2

**21/00010/FUL**

Plot Ref :-

Type :- FUL

Applicant Name :- Mr Freddie Dove

Date Received :- 05/02/2021

Parish :- Lodge

Date Returned :-

Location :- Land Opp- 2-2a Lancaster Road  
Lancaster Road  
Rayleigh

Proposals :- Sub-divide plot 347 Eastwood Road and construct 2 No 2 bed bungalows with frontage onto Lancaster Road Extend existing crossover onto Lancaster Road

Observations :-

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**08**      **AMENDED PLANNING APPLICATIONS**

Amended Planning Applications received by the Town Council.

**09**      **APPEALS**

Appeals received by the Town Council.

**10**      **RDC DECISIONS**

Members to receive a list of Decisions from Rochford District Council.  
(If available)

**11**      **Rayleigh Town Council Observations**

Members to receive a list of planning observations made to Rochford District Council in relation to applications reviewed by all members of the Planning & Highways Committee since lockdown commenced in March 2020 (attached).

**12**      **HIGHWAYS**

Members to report any highway matters, preferably before the meeting and to receive a table of recorded issues.

a) SCHEDULE OF REPORTS

b) ESSEX HIGHWAYS

Potholes  
Highway Markings/Pavements/Barriers  
Drainage Issues  
Signage  
Lighting

c) LOCAL HIGHWAYS PANEL