



10th February 2020

Dear Member

I hereby summons you to a meeting of the Planning & Highways Committee to be held on Monday 17th February 2020 at 7.30pm at the Pavilion, King George V Playing Field, Bull Lane, Rayleigh (entrance via Websters Way Car Park) when the under mentioned business is proposed to be transacted.

The following agenda and attachments are issued for the Council to take decisions as required. You are expected to consider this agenda and any related documents in advance of this meeting and, if you feel that additional information to aid your decision making process is required, you must inform the Clerk in order to allow time for this to be provided before the meeting is scheduled to commence.

Yours faithfully

pp Mrs K Cumberland
Town Clerk

Committee Members :

- Cllr Mrs C Callis
- Cllr R Dowell
- Cllr E Dray
- Cllr J Lawmon
- Cllr Mrs J Lumley (ex officio)
- Cllr Mrs D Mercer (Chairman)
- Cllr R Milne (ex officio)
- Cllr R Oatham
- Cllr Mrs C Pavelin

01 **DECLARATIONS OF INTEREST**

Declaration of Interests by members for any items on this agenda.

02 PUBLIC FORUM

The meeting shall be adjourned for a maximum of 15 minutes to allow any members of the public present to speak on matters relating to this agenda only and each person shall speak for two minutes only.

The meeting will recommence after the Public Forum.

03 APOLOGIES FOR ABSENCE

To be advised to the Town Clerk prior to the meeting.

Apologies received from Cllr R Milne.

04 SUBSTITUTES

To be advised to the Town Clerk prior to the meeting.

05 NON COMMITTEE MEMBERS ATTENDING

To be advised to the Town Clerk prior to the meeting.

06 MINUTES OF THE MEETING HELD ON 27th January 2020

To sign the Minutes of the Planning & Highways Committee meeting held on 27th January 2020 (previously circulated).

07 PLANNING APPLICATIONS

Planning Applications received by the Town Council which meet the agreed criteria or referred by a member to this meeting.

Members agreed that if an application is objected to by the Town Council and called in by a Rochford District Councillor to the Development Committee meeting, the Committee Chairman and Vice Chairman would be notified and would prepare a speech if it is necessary to comment at the meeting.

07 . 1	20/00056/FUL	Plot Ref :-	Type :- FUL
	Applicant Name :- Boots UK Ltd		Date Received :- 04/02/2020
	Parish :- Wheatley		Date Returned :-
	Location :- 77-79 High Street	Agent	
	High Street		
	Rayleigh		
	Proposals :- Provide 3 no outdoor condensing units to rear elevation and provide new air handling unit to roof		
	Observations :-		

08 AMENDED PLANNING APPLICATIONS

Amended Planning Applications received by the Town Council.

09 APPEALS

Appeals received by the Town Council.

10 RDC DECISIONS

Members to receive a list of Decisions from Rochford District Council.

(If available)

11

HIGHWAYS

Members to report any highway matters, preferably before the meeting and to receive a table of recorded issues.

a) SCHEDULE OF REPORTS

b) ESSEX HIGHWAYS

Maintenance

Signage - The A Board reports will be presented at the next meeting. Members are reminded to send photos of any A Boards located outside premises before the next meeting.

Lighting

c) LOCAL HIGHWAYS PANEL

12

DEVELOPERS MEETING - 98-128 High St

The Committee Chairman attended the developers meeting at the former Dairy Crest Site and a verbal report will be given.