



20th January 2020

Dear Member

I hereby summons you to a meeting of the Planning & Highways Committee to be held on Monday 27th January 2020 at 7.30pm at the Pavilion, King George V Playing Field, Bull Lane, Rayleigh (entrance via Websters Way Car Park) when the under mentioned business is proposed to be transacted.

The following agenda and attachments are issued for the Council to take decisions as required. You are expected to consider this agenda and any related documents in advance of this meeting and, if you feel that additional information to aid your decision making process is required, you must inform the Clerk in order to allow time for this to be provided before the meeting is scheduled to commence.

Yours faithfully



 Mrs K Cumberland  
Town Clerk

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Committee Members :

- Cllr Mrs C Callis
- Cllr R Dowell
- Cllr E Dray
- Cllr J Lawmon
- Cllr Mrs J Lumley (ex officio)
- Cllr Mrs D Mercer (Chairman)
- Cllr R Milne (ex officio)
- Cllr R Oatham
- Cllr Mrs C Pavelin

**01**      **DECLARATIONS OF INTEREST**

Declaration of Interests by members for any items on this agenda.

**02**      **PUBLIC FORUM**

The meeting shall be adjourned for a maximum of 15 minutes to allow any members of the public present to speak on matters relating to this agenda only and each person shall speak for two minutes only.

The meeting will recommence after the Public Forum.

**03**      **APOLOGIES FOR ABSENCE**

To be advised to the Town Clerk prior to the meeting.  
Apologies have been received from Cllrs R Dowell and J Lawmon.

**04**      **SUBSTITUTES**

To be advised to the Town Clerk prior to the meeting.

**05**      **NON COMMITTEE MEMBERS ATTENDING**

**06**      **MINUTES OF THE MEETING HELD ON 6th January 2020**

To sign the Minutes of the Planning & Highways Committee meeting held on 6th January 2020 (previously circulated).

**07**      **PLANNING APPLICATIONS**

Planning Applications received by the Town Council which meet the agreed criteria or referred by a member to this meeting.

Members agreed that if an application is objected to by the Town Council and called in by a Rochford District Councillor to the Development Committee meeting, the Committee Chairman and Vice Chairman would be notified and would prepare a speech if it is necessary to comment at the meeting.

07 . 1	<b>19/01110/LBC</b>	<b>Plot Ref :-</b>	<b>Type :- LBC</b>
	<b>Applicant Name :- Mrs Dawn Van Win</b>		<b>Date Received :- 09/01/2020</b>
	<b>Parish :- Wheatley</b>		<b>Date Returned :-</b>
	<b>Location :- 6 Church Street</b>	<b>Agent</b>	
	<b>Rayleigh</b>		
	<b>Essex</b>		
	<b>Proposals :- Individual letters sign, two illuminated notice boards, sunrays and yellow painted arch to front door, window box to ground floor windows.</b>		
	<b>Observations :-</b>		

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07 . 2      **19/01148/OUT**      Plot Ref :-      Type :- OUT  
Applicant Name :- Mr Hynes      Date Received :- 08/01/2020  
Parish :- Grange      Date Returned :-  
Location :- 22 Tillingham Way      Agent  
                 Tillingham Way  
                 Rayleigh  
Proposals :- Outline planning application to demolish garage and sub-divide  
                 plot and construct attached one bedroomed house and access and  
                 parking area  
Observations :-

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07 . 3      **19/01160/FUL**      Plot Ref :-      Type :- FUL  
Applicant Name :- Vision Express - Mr Ian Thomas      Date Received :- 14/01/2020  
Parish :- Wheatley      Date Returned :-  
Location :- 58 High Street      Agent  
                 High Street  
                 Rayleigh  
Proposals :- Proposed single storey rear extension to existing retail unit  
                 together with material alteration to shop frontage  
Observations :-

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## **08**      **AMENDED PLANNING APPLICATIONS**

Amended Planning Applications received by the Town Council.

08 . 1      **19/00258/OUT**      Plot Ref :-      Type :- OUT  
Applicant Name :- Mr Mitchell Nunn      Date Received :- 20/01/2020  
Parish :- Lodge      Date Returned :- 20/05/2019  
Location :- Land Adjacent      Agent  
                 The Ramblers  
                 Eastwood Rise, Eastwood  
Proposals :- Outline application for demolition of existing structures and  
                 replacement with two detached dwellings along with associated  
                 works with all matters reserved apart from access.  
Observations :- The Town Council objects to this application as it on Green Belt  
                 land.

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## **09**      **APPEALS**

Appeals received by the Town Council.

## **10**      **RDC DECISIONS**

Members to receive a list of Decisions from Rochford District Council.  
(Attached)

## **11**      **HIGHWAYS**

Members to report any highway matters, preferably before the meeting and to receive a  
table of recorded issues.

a) SCHEDULE OF REPORTS

b) ESSEX HIGHWAYS

Maintenance

Signage - Members are reminded to report any A Boards to the Town Council office in order for a report to be compiled for a future Planning & Highways meeting.

Lighting

c) LOCAL HIGHWAYS PANEL

**12**

**SITE VISITS - 98-128 High St & 84 Love Lane**

Members to note that Cllrs J Lawmon and E Dray attended the Rochford District Council site visits on 18th January 2020 in relation to applications 19/00335/FUL Land rear of 98-128 High St, Rayleigh and 19/01131/REM 84 Love Lane. A verbal report will be given at the meeting.