

## Rayleigh Town Council

### MINUTES OF THE PLANNING & HIGHWAYS COMMITTEE MEETING HELD

on

6th January 2020 at 7.00pm.

The Pavilion, King George V Playing Field, Rayleigh

Committee Members Present :- Cllr Mrs C Callis (arrived 7.25pm)  
Cllr R Dowell  
Cllr E Dray  
Cllr J Lawmon  
Cllr Mrs D Mercer (Chairman)  
Cllr R Milne (ex officio)  
Cllr R Oatham  
Cllr Mrs C Pavelin

Also in Attendance :- Deputy Town Clerk - Miss K Gaiger  
Administration Assistant - Miss L Clifton

#### **133 DECLARATIONS OF INTEREST**

Cllrs R Milne and Mrs C Pavelin declared a non-pecuniary interest as members of Rochford District Council and made the following statement.

Although being a party to decisions made by this Committee, I reserve the right, when presented with further information at the District Council Development Committee to come to a different decision.

#### **134 PUBLIC FORUM**

There were no members of public present.

#### **135 APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Mrs J Lumley .

#### **136 SUBSTITUTES**

There were no substitutes.

#### **137 NON COMMITTEE MEMBERS ATTENDING**

Cllr C Stanley arrived at 7.25pm to attend the meeting that followed, and was not included in the Planning & Highways meeting.

#### **138 MINUTES OF THE MEETING HELD ON 16th December 2019**

RESOLVED that the minutes of the Planning Committee meeting held on 16th December 2019 be duly signed as a correct record.

#### **139 PLANNING APPLICATIONS**

Planning applications received by the Town Council. Members noted that if an application is objected to by the Town Council and called in by a Rochford District Councillor to the Development Committee meeting, the Committee Chairman and Vice Chairman would be notified and would prepare a speech if it is necessary to comment at the meeting.

RECOMMENDED that the above information be noted.

139- 1 19/00953/FUL Plot Ref :- Type :- FUL  
Applicant Name :- Mrs Hind Date Received :- 10/12/2019  
Location :- 45 Crown Hill Date Returned :- 06/01/2020  
Rayleigh  
Essex  
SS6 7HQ  
Proposal : Proposed change of use for use as a dwelling house to a mixed use as a dwelling house incorporating business use as Osteopathic Treatment Room.  
Observations : Based on the information provided to this Planning Committee the Town Council has no objection to this application, however the Town Council would like a condition to stagger appointments in regards to parking in order to ease congestion.

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139- 2 19/01131/FUL Plot Ref :- Type :- FUL  
Applicant Name :- Eastway Homes Ltd-Oliver Hall Date Received :- 24/12/2019  
Location :- 84 Love Lane Date Returned :- 06/01/2020  
Rayleigh  
Essex  
SS6 7DR  
Proposal : Demolish existing dwelling and construct two storey building comprising six 2-bedroom flats with parking access from Leasway.  
Observations : Based on the information provided to this Planning Committee the Town Council has no objections to this application.

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#### **140 AMENDED PLANNING APPLICATIONS**

There were no amended plans received.

#### **141 APPEALS**

There were no appeals received.

#### **142 RDC DECISIONS**

There were no List of Decisions received from Rochford District Council.

RECOMMENDED that the above information be noted.

#### **143 HIGHWAYS**

##### **i) SCHEDULE OF REPORTS**

Members received a schedule of reports.

##### **ii) ESSEX HIGHWAYS**

###### **Maintenance**

There were no maintenance problems reported.

##### **ii) Signage**

Members received correspondence from the District Council enforcement team regarding A Boards. After discussion members were requested to report any A Boards set up on the Highway to the Town Council in order to produce an evidence file.

Clr J Lawmon reported an untidy sign on the wall of the corner shop Crafty Casks, on the junction of Websters Way and Eastwood Road, and informed members that he would approach the owner

to discuss their plans for the sign.

iii) Lighting

There were no lighting reports.

iii) LOCAL HIGHWAYS PANEL

There were no reports.

RECOMMENDED that the above information be noted.

**144 ECC -Appl. No: CC/BAS/28/19**

Members received correspondence from Essex County Council regarding a decision on application no: CC/BAS/28/19 and noted its contents.

RECOMMENDED that the above information be noted.

**145 ECC - RENEWAL OF TRAFFIC SIGNALS**

Members received correspondence from Essex Highways regarding the renewal of the traffic signals at Hockley Road/High Street/Websters Way and noted its contents.

RECOMMENDED that the above information be noted.

**146 RDC -South Essex Plan-Community Involvement Consultation**

The Committee Chairman informed members that she had viewed the consultation document and it was agreed that no response was required at this stage.

RECOMMENDED that the above information be noted.

**147 CASTLE POINT LOCAL PLAN**

Members received correspondence from Castle Point Local Plan Public Regulation 19 Consultation 2019 and noted its contents.

RECOMMENDED that the above information be noted.

**148 19/00335/FUL& 19/00862/REM -Rochford District Council**

Members received a verbal report from Cllr J Lawmon on planning applications 19/00335/FUL - Land rear of 98-128 High Street, Rayleigh and 19/00862/REM - 41 Crown Hill, which were discussed at the District's Development Committee meeting held on 19th December. As the Town Council's representative at this meeting, Cllr J Lawmon informed members that 19/00862/REM had not been approved and 19/00335/FUL had been adjourned to the District's Development Committee Meeting to be held in January.

RECOMMENDED that the above information be noted.

The Meeting closed at : 7.40pm

Signed : \_\_\_\_\_ Chairman Date: \_\_\_\_\_

On behalf of :- Rayleigh Town Council