

30th December 2019

Dear Member

I hereby summons you to a meeting of the Planning & Highways Committee meeting to be held on Monday 6th January 2020 at 7.00pm at the Pavilion, King George V Playing Field, Bull Lane, Rayleigh (entrance via Websters Way Car Park) when the under mentioned business is proposed to be transacted.

The following agenda and attachments are issued for the Council to take decisions as required. You are expected to consider this agenda and any related documents in advance of this meeting and, if you feel that additional information to aid your decision making process is required, you must inform the Clerk in order to allow time for this to be provided before the meeting is scheduled to commence.

Yours faithfully

**Mrs K Cumberland
Town Clerk**

Committee Members :

- Cllr Mrs C Callis
- Cllr R Dowell
- Cllr E Dray
- Cllr J Lawmon
- Cllr Mrs J Lumley (ex officio)
- Cllr Mrs D Mercer (Chairman)
- Cllr R Milne (ex officio)
- Cllr R Oatham
- Cllr Mrs C Pavelin

01 **DECLARATIONS OF INTEREST**

Declaration of Interests by members for any items on this agenda.

02 PUBLIC FORUM

The meeting shall be adjourned for a maximum of 15 minutes to allow any members of the public present to speak on matters relating to this agenda only and each person shall speak for two minutes only.

The meeting will recommence after the Public Forum.

03 APOLOGIES FOR ABSENCE

To be advised to the Town Clerk prior to the meeting.

04 SUBSTITUTES

To be advised to the Town Clerk prior to the meeting.

05 NON COMMITTEE MEMBERS ATTENDING

To note non committee members attending.

06 MINUTES OF THE MEETING HELD ON 16th December 2019

To sign the Minutes of the Planning & Highways Committee meeting held on 16th December 2019 (previously circulated).

07 PLANNING APPLICATIONS

Planning Applications received by the Town Council which meet the agreed criteria or referred by a member to this meeting.

Members agreed that if an application is objected to by the Town Council and called in by a Rochford District Councillor to the Development Committee meeting, the Committee Chairman and Vice Chairman would be notified and would prepare a speech if it is necessary to comment at the meeting.

07 . 1	19/00953/FUL	Plot Ref :-	Type :- FUL
	Applicant Name :- Mrs Hind		Date Received :- 10/12/2019
	Parish :- Wheatley		Date Returned :-
	Location :- 45 Crown Hill	Agent	
	Rayleigh		
	Essex		
	Proposals :-	Proposed change of use for use as a dwelling house to a mixed use to a mixed use as a dwelling house incorporating business use as Osteopathic Treatment Room.	
	Observations :-		

07 . 2 **19/01131/FUL** Plot Ref :- Type :- FUL
Applicant Name :- Eastway Homes Ltd-Oliver Hall Date Received :- 24/12/2019
Parish :- Wheatley Date Returned :-
Location :- 84 Love Lane Agent
Rayleigh
Essex
Proposals :- Demolish existing dwelling and construct two storey building
comprising six 2-bedroom flats with parking access from Leasway.
Observations :-

08 **AMENDED PLANNING APPLICATIONS**

Amended Planning Applications received by the Town Council.

09 **APPEALS**

Appeals received by the Town Council.

10 **RDC DECISIONS**

Members to receive a list of Decisions from Rochford District Council.

11 **HIGHWAYS**

Members to report any highway matters, preferably before the meeting and to receive a table of recorded issues.

a) SCHEDULE OF REPORTS

b) ESSEX HIGHWAYS

Maintenance

Signage - Further to min.no.131 b) of the Planning Committee meeting held on 16th December 2019, members to receive correspondence from the District Council Enforcement Team. (attached).

Lighting

c) LOCAL HIGHWAYS PANEL

12 **ECC -Appl. No: CC/BAS/28/19**

Members to receive correspondence from Essex County Council regarding a decision on application no: CC/BAS/28/19 - A127/A130 Fairglen Interchange.

13 **ECC - RENEWAL OF TRAFFIC SIGNALS**

Members to receive correspondence from Essex Highways regarding the renewal of the traffic signals at Hockley Road/High Street/Websters Way. (attached)

14 **RDC -South Essex Plan-Community Involvement Consultation**

Further to min.no. 130 of the Planning Committee meeting held on 16th December 2019 members to present prepared notes for discussion at the meeting (attached copy of Consultation document)

15 **CASTLE POINT LOCAL PLAN**

Members to receive correspondence from Castle Point Local Plan Public Regulation 19 Consultation 2019. (attached)

16 **19/00335/FUL& 19/00862/REM -Rochford District Council**

Members to note that further to min. no. 132 of the Planning committee meeting held on 16th December 2019 planning applications 19/00335/FUL - Land rear of 98-128 High Street, Rayleigh and 19/00862/REM - 41 Crown Hill, members to receive a verbal report from Cllr J Lawmon who attended the District's Development Committee meeting held on 19th December, as the Town Council's representative.