

13th May 2019

Dear Member

I hereby summons you to the Planning Committee meeting to be held on Monday 20th May 2019 at 7.30pm at the Pavilion, King George V Playing Field, Bull Lane, Rayleigh (entrance via Websters Way Car Park) when the under mentioned business is proposed to be transacted.

The following agenda and attachments are issued for the Council to take decisions as required. You are expected to consider this agenda and any related documents in advance of this meeting and, if you feel that additional information to aid your decision making process is required, you must inform the Clerk in order to allow time for this to be provided before the meeting is scheduled to commence.

Yours faithfully,

**Mrs K Cumberland
Town Clerk**

Committee Members :

- Cllr J Burton
- Cllr Mrs C Callis
- Cllr R Dowell
- Cllr E Dray
- Cllr J Lawmon
- Cllr Mrs J Lumley (ex officio)
- Cllr Mrs D Mercer (Chairman)
- Cllr B Milne (ex officio)
- Cllr R Oatham
- Cllr Mrs C Pavelin

01 **ELECTION OF CHAIRMAN**

Members of the Committee to elect a Chairman for the ensuing Municipal Year.

02 **ELECTION OF VICE CHAIRMAN**

Members of the Committee to elect a Vice Chairman for the ensuing Municipal Year

03 **DECLARATIONS OF INTEREST**

Declaration of Interests by members for any items on this agenda.

04 **PUBLIC FORUM**

The meeting shall be adjourned for a maximum of 15 minutes to allow any members of the public present to speak on matters relating to this agenda only and each person shall speak for two minutes only.

The meeting will recommence after the Public Forum.

05 **TERMS OF REFERENCE PLANNING COMMITTEE**

To receive and consider Terms of Reference of the Planning Committee. (attached)

06 **APOLOGIES FOR ABSENCE**

To be advised to the Town Clerk prior to the meeting.

07 **SUBSTITUTES**

To be advised to the Town Clerk prior to the meeting.

08 **NON COMMITTEE MEMBERS ATTENDING**

09 **MINUTES OF THE MEETING HELD ON 23rd April 2019**

To sign the Minutes of the Planning Committee meeting held on 23rd April 2019 (previously circulated).

10 **PLANNING APPLICATIONS**

Planning Applications received by the Town Council which meet the agreed criteria or referred by a member to this meeting.

Members agreed that if an application is objected to by the Town Council and called in by a Rochford District Councillor to the Development Committee meeting, the Committee Chairman and Vice Chairman would be notified and would prepare a speech if it is necessary to comment at the meeting.

Members to note that further to min.no 12 of the Full Council meeting held on 7th May 2019, planning applications 19/00217/LBC & 19/00218/ADV have been re-submitted for review by this committee.

10 . 8	19/00297/FUL	Plot Ref :-	Type :- FUL
	Applicant Name :- Mrs Diana Davis		Date Received :- 30/04/2019
	Parish :- Grange		Date Returned :-
	Location :- Our Lady of Ransom Primary Sch Little Wheatley Chase Rayleigh	Agent	
	Proposals :- Install an all weather running track		
	Observations :-		
10 . 9	19/00308/OUT	Plot Ref :-	Type :- OUT
	Applicant Name :- Mr Mathew & Ben Huntley		Date Received :- 29/04/2019
	Parish :- Grange		Date Returned :-
	Location :- 12 Hedgehope Avenue Rayleigh Essex	Agent	
	Proposals :- Subdivide plot and construct one detached house		
	Observations :-		
10 . 10	19/00319/FUL	Plot Ref :-	Type :- FUL
	Applicant Name :- Mr & Mrs Newman		Date Received :- 30/04/2019
	Parish :- Lodge		Date Returned :-
	Location :- 6 Copford Avenue Rayleigh Essex	Agent	
	Proposals :- Proposed loft conversion with front and rear dormers		
	Observations :-		
10 . 11	19/00321/ADV	Plot Ref :-	Type :- ADV
	Applicant Name :- Miss Linda Francomb		Date Received :- 10/05/2019
	Parish :- Wheatley		Date Returned :-
	Location :- Bus Shelter Fronting Library High Street	Agent	
	Proposals :- Internally illuminated double sided poster pnael to bus shelter.		
	Observations :-		
10 . 12	19/00335/FUL	Plot Ref :-	Type :- FUL
	Applicant Name :- Mr Dylan Collins		Date Received :- 14/05/2019
	Parish :- Wheatley		Date Returned :-
	Location :- Land Rear of 98-128 High St High Street Rayleigh	Agent	

12 **APPEALS**

Appeals received by the Town Council.

13 **RDC DECISIONS**

Members to receive a list of Decisions from Rochford District Council. (attached)

14 **HIGHWAYS**

Members to report any highway matters and to receive a table of recorded issues.

15 **18/01064/FUL- Land Rear of 37&39 Downhall Rd**

Members to note that planning application 18/01064/FUL - Land rear of 37-39 Downhall Road, Rayleigh is to be discussed at the District Development Committee meeting being held on 4th June 2019. Cllr Mrs J Lumley will be speaking on behalf of the District Council for an objection to this proposal. Members to further note that the District Council officer is recommending approving with conditions.

The Town Council has objected to this application twice, the latest being in January 2019. Members to discuss whether they wish to send representation from the Town Council to object.

16 **19/00089/FUL -Rochford District Council**

Further to min.no. 203 of the Planning Committee meeting held on 23rd April 2019, members to note that the RDC Planning Development meeting due to be held on 23rd May 2019 has been cancelled and re-scheduled for Tuesday 4th June 2019. Cllr J Burton has prepared a speech (see attached) and will read it objecting to application 19/00089/FUL as a representative of Rayleigh Town Council. Members to consider and make any further additions or changes to the speech.