



RAYLEIGH TOWN COUNCIL
The Pavilion, King George V Playing Field,
Bull Lane, Rayleigh, Essex, SS6 8JD



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31st December 2018

Dear Member

I hereby summons you to the Planning Committee meeting to be held on Monday 7th January 2019 at 7.30pm at the Pavillion, King George V Playing Field, Bull Lane, Rayleigh (entrance via Websters Way Car Park) when the under mentioned business is proposed to be transacted.

The following agenda and attachments are issued for the Council to take decisions as required. You are expected to consider this agenda and any related documents in advance of this meeting and, if you feel that additional information to aid your decision making process is required, you must inform the Clerk in order to allow time for this to be provided before the meeting is scheduled to commence.

Yours faithfully,

Mrs K Cumberland
Town Clerk

Committee Members :

Cllr J Burton
Cllr Mrs C Callis
Cllr R Dowell
Cllr E Dray
Cllr J Lawmon (ex officio)
Cllr Mrs J Lumley (ex officio)
Cllr Mrs D Mercer (Chairman)
Cllr R Oatham
Cllr Mrs C Pavelin
Cllr C Stanley

01 DECLARATIONS OF INTEREST

Declaration of Interests by members for any items on this agenda.

02 **PUBLIC FORUM**

The meeting shall be adjourned for a maximum of 15 minutes to allow any members of the public present to speak on matters relating to this agenda only and each person shall speak for two minutes only.

The meeting will recommence after the Public Forum.

03 **APOLOGIES FOR ABSENCE**

To be advised to the Town Clerk prior to the meeting.

04 **SUBSTITUTES**

To be advised to the Town Clerk prior to the meeting.

05 **NON COMMITTEE MEMBERS ATTENDING**

06 **MINUTES OF THE MEETING HELD ON 17th December 2018**

To sign the Minutes of the Planning Committee meeting held on 17th December 2018 (previously circulated)

07 **PLANNING APPLICATIONS**

Planning Applications received by the Town Council which meet the agreed criteria or referred by a member to this meeting.

Members agreed that if an application is objected to by the Town Council and called in by a Rochford District Councillor to the Development Committee meeting, the Committee Chairman and Vice Chairman would be notified and would prepare a speech if it is necessary to comment at the meeting.

08 **AMENDED PLANNING APPLICATIONS**

Amended Planning Applications received by the Town Council.

09 **APPEALS**

Appeals received by the Town Council.

10 **RDC DECISIONS**

Members to receive a list of Decisions from Rochford District Council (if available).

11 **BELLA GELATO PREMISES LICENCE APPLICATION**

Members to receive and consider a premises licence application for Bella Gelato, Eastwood Road, Rayleigh. The deadline for representations against this application must be made on 7th January 2019 and a response to the District Council will be sent following this meeting (attached).