

RAYLEIGH IN BLOOM SUB COMMITTEE  
MINUTES OF MEETING HELD on 18<sup>th</sup> September 2017 at 9.30am  
THE PAVILION, KING GEORGE V PLAYING FIELD,  
BULL LANE, RAYLEIGH

Present

Chairman: Mrs M Spencer

Councillors: E Dray and B Smart (left at 10.25)

In Attendance:                   Doris Norwood – Holy Trinity Church  
  Mr & Mrs A Oliver – Louis Drive Association  
  Miss Kelly Wingfield – Rayleigh Library  
  
  Mrs K Cumberland - Town Clerk  
  Mrs P Allard – Committee Clerk  
  Miss K Gaiger – Committee Clerk

26     DECLARATIONS OF INTEREST

Cllr Mrs M Spencer declared a non-pecuniary interest as an Anglia in Bloom judge.

27     PUBLIC FORUM

There were no members of public present.

28     APOLOGIES

Apologies were received from Cllrs I Ward, Mrs C Pavelin, J Lawmon and Mr Edward Byford

29     SUBSTITUTES

There were no substitutes

30     NON-SUB COMMITTEE MEMBERS ATTENDING

There were no non Sub Committee members in attendance

31     MINUTES OF MEETINGS HELD on 13<sup>th</sup> June and 3<sup>rd</sup> August 2017 previously circulated to members of the Town Council.

RESOLVED to sign the minutes as a correct record.

32     ANGLIA IN BLOOM

Judging Day 2017

Further to minute no 11.2 of the Rayleigh in Bloom Sub Committee Meeting held on 13<sup>th</sup> June 2017 members noted that the Anglia in Bloom Judging Day took place Thursday 6<sup>th</sup> July 2017. with judges Mr Brian Thornton and Mr Philip Feller being accompanied by Town Council Chairman, Sub Committee Chairman and Vice Chairman, Committee Clerk and Cllr Mrs C Roe. Members further noted that the Year 9 boys from The Sweyne Park gave a very informative and interesting presentation to the judges on their “rocket” project, and that an invitation has been sent to invite the boys to give a presentation at the Rayleigh in Bloom awards evening on 11<sup>th</sup> October 2017 at Rayleigh Baptist Church.

Members noted that Rayleigh Town Museum was part of the tour for 2017 and the judges were very impressed.

Members received a statement from Sub Committee Chairman, Cllr I Ward, who could not attend this meeting, congratulating all the office staff, Councillors, District Council street contractors, working party members and the Rayleigh community for making the year of 2017 a Gold success. Members were informed of the results of the Anglia in Bloom judges.

- GOLD FOR RAYLEIGH.TOWN.
- Certificates of Recognition for
- Environmental Quality
- Public Open Space – King George V Playing Field
- Sweyne Park School 11-18 Year Young Peoples Project “Rocket”
- KGV Playing Field – Silver Gilt
- Wyburns Wood – Silver Gilt
- Holy Trinity Church – Gold for Churchyard Category.

RECOMMENDED that the above be noted.

### 33 RAYLEIGH IN BLOOM PRESENTATION EVENING

Further to minute number 48 of the Rayleigh in Bloom Sub Committee meeting held on 1<sup>st</sup> February 2017 members noted that the Rayleigh Baptist Church has been booked for Thursday 11<sup>th</sup> October 2017 at 6.30pm for the presentation evening. Members discussed additional arrangements for the evening and agreed that an Anglia in Bloom Young Peoples Involvement certificate be given to Nursery and Primary School projects entered or seen during the Rayleigh in Bloom campaign.

RECOMMENDED that i) award Anglia in Bloom’s Young Peoples Project Certificate to youth projects entered or seen during the Rayleigh in Bloom campaign and ii) rest of information be noted.

### 34 COMPETITIONS

#### i) 2017 Competitions

Members received the list of competition winners for 2017.

Members noted that the Community Competition “Rayleigh Through the Eyes of the Public 2017” closes on 31<sup>st</sup> January 2018. The committee were informed that, despite hearing that the competition had been widely advertised, the Rayleigh Camera Club had never received any information. Mrs Oliver, the chairman of the club, was told that the organisation would be sent details and be added to all future mailing lists. Rayleigh Library stated that they would be holding

a Craft Club for 8-12-year olds on Saturdays and would circulate competition forms when available and requested that a consideration for Adult Community Projects be included in the campaign and suggestions would be provided by the Library.

## ii) 2018 Competition

Members considered themes for the competitions for 2018 and noted the request that competitions for pre-school and nurseries, Key Stage 1&2 in future should be collage based as it is more inclusive for a class entry. Members were informed that the response for the competition for the Primary Schools had been poor this year and a member stated that, if schools were invited to show their own quality and diversity of their school within a competition, there would probably be more response and raise the number of entries into competitions. A member stated that after school clubs are increasingly popular and it would be an idea to include in school and community competitions.

Further to min. no. 49 a) of the Rayleigh in Bloom Sub Committee meeting held on 1<sup>st</sup> February 2017, it was suggested that the competition to Design a Flower to decorate the pavement slabs in the High Street was re-considered, although details of the safety, legality and cost would be re-addressed and thoroughly investigated and presented at the next Rayleigh in Bloom sub-committee meeting. Following results from details found, it would be decided whether to have the competition as the Community or Primary School.

Members agreed to contact the Senior Schools to see what projects they were doing this year and it was suggested that a project could be forwarded for the Senior Schools on the subject "100 years since the end of the First World War". The responses from both senior schools would be reported to the next Rayleigh in Bloom sub-committee meeting.

A member raised the question as to why back gardens were never judged, as they are always included in the Friends of Holy Trinity Church's Garden Trail. The Chairman stated that the Anglia in Bloom judges do not judge back gardens, however members agreed that it would be a good idea to introduce back gardens as a new category in Rayleigh in Bloom's local Garden competition judging for next year, and it should be noted on the judging form that viewing would be on a week day only. The Town Council requested the full address list of the Garden Trail entrees be sent to the offices.

RECOMMENDED that i) add Rayleigh Camera Club to mailing list ii) include Adult Community Projects in the campaign subject to suggestions sent from Rayleigh Library iii) include after school clubs in community and primary school competitions, iv) details of the safety, legality and cost of pavement stickers would be re-addressed and thoroughly investigated and presented at the next Rayleigh in Bloom sub-committee meeting v) contact Senior Schools to see what projects they were doing for the forthcoming curriculum year and suggest a subject "100 years since the end of the First World War", vi) add back gardens as a new category in the local Rayleigh in Bloom Front Garden competition and vii) the rest of the information be noted.

## 35 FLOWERBEDS

Members noted that the flowerbed adjacent to Grouts, new troughs and silver planters still remain unsponsored and one promenade planter has been sponsored by Pearl Baker Solicitors. Members agreed that a market stall on a Wednesday should be arranged to promote Rayleigh in Bloom and sponsorship.

Members further noted that The Rayleigh Town Museum are sponsoring the flowerbed located at the back of Barclays Bank in Websters Way.

Further to minute no 15 (iv) of the Rayleigh in Bloom subcommittee meeting held on 13<sup>th</sup> June 2017, members noted that a small planter and three tier planters have been purchased and planted from the winning prize money from the Amberol Photographic competition

RECOMMENDED that the above information be noted.

### 36 EVENTS/PROJECTS

#### i) Working Party and Organisation's Reports

Members were provided with updates on events that have been organised for the forthcoming year and how these may assist with the Rayleigh in Bloom campaign.

ii) Holy Trinity Church would be holding their Christmas Tree Festival from 30<sup>th</sup> November until 3<sup>rd</sup> December 2017. A puppet show will be shown on the 30<sup>th</sup> November to coincide with the Christmas Light Switch on.

iii) Members noted that Essex County Council's National Citizenship Services had contacted the Town Council volunteering their assistance in any jobs that may need doing. Members were informed that a team of young adults went to Lower Wyburns Woodland and laid the pathway with wood chip. They also had a stall at the Wednesday market. All monies raised were given to Havens Hospice.

#### iv) Litter Picks and Weeding in High Street

Further to minute no 15 f) of the Rayleigh in Bloom Committee meeting held on 13<sup>th</sup> June 2017 members noted litter picks and weeding took place in the High Street and surrounding areas the four weeks leading up to the judging day and understood how essential that tidying/weeding of the High Street is on a regular basis. Members agreed that a strategic programme with volunteers to prepare for Rayleigh in Bloom 2018's weeding/tidying should be organised and would be discussed further. Rayleigh Library stated that they have a platform to recruit volunteers on a website and would investigate further as to whether it would be appropriate for the Town Council to advertise for volunteers on this site. Members were informed that new litter pickers would have to be purchased due to some being broken and mislaid.

#### v) Friends of Holy Trinity Festival of Flowers

Members were informed that there would be no Flower Festival this year.

vi) Rayleigh Library informed members that it would be Wyburn Primary School's 40<sup>th</sup> Anniversary next year.

RECOMMENDED that i) to purchase more litter pickers and ii) the rest of the information be noted.

### 37 3 YEAR CONTRACT – FLORAL PROVISION, MAINTENANCE & WATERING

Members noted that tenders for the new 3-year contract had been invited and further to min no. 76.2 from Environment committee meeting held on 29<sup>th</sup> August 2017; that Pinnacle has advised a

recent restructure within its grounds maintenance departments results in the company ceasing the maintenance contract of the town centre rose and shrub beds from 30<sup>th</sup> September. It has been agreed for tenders to be invited from other companies.

RECOMMENDED that the information above be noted

38 DATE FOR NEXT MEETING

Members agreed that the next meeting would take place on Thursday 23<sup>rd</sup> November 2017 at 9.30am following the Anglia in Bloom Seminar in Dunstable on 9<sup>th</sup> November 2017.

RECOMMENDED that the above information be noted.

Meeting closed at 10.33am

Chairman's Signature ..... Date .....