

RAYLEIGH TOWN COUNCIL  
RAYLEIGH IN BLOOM SUB COMMITTEE  
MINUTES OF MEETING HELD on 7<sup>th</sup> September 2016 at 11.00am  
THE PAVILION, KING GEORGE V PLAYING FIELD,  
BULL LANE, RAYLEIGH

Present

Chairman: I Ward

Councillors: Mrs M Spencer, E Dray, C Stanley, Mrs C Callis, Mrs C Roe and J Lawmon

Outside Organisation:       Mrs D Norwood – Holy Trinity Church  
                                      Mrs D Ewing – Rayleigh Primary School  
                                      Mr E Callis - Resident

In Attendance:               Mrs K Cumberland - Town Clerk  
                                      Miss K Gaiger - Committee Clerk

18   DECLARATIONS OF INTEREST

      Cllrs I Ward, C Stanley and Mrs C Roe declared a non pecuniary interest as members of Rochford District Council.

      Cllr I Ward declared a non pecuniary interest in Grove Wood Primary School

      Cllr Mrs C Roe declared a non pecuniary interest in FitzWimarc School.

      Cllr Mrs M Spencer declared a non pecuniary interest as an Anglia in Bloom judge.

19   PUBLIC FORUM

      There were no members of public.

20   APOLOGIES FOR ABSENCE

      Apologies have been received from Cllr Mrs C Pavelin and Miss J Gosden, FitzWimarc School. Mr F Bartlett RHS. Cllr B Smart and M E Byford,

      Members noted that Mr F Bartlett has informed the Town Council he is no longer a member of Rayleigh Horticulture Society so therefore not be attending future meetings.

21   SUBSTITUTES

      There were no substitutes.

22   NON SUB COMMITTEE MEMBERS ATTENDING

      Cllrs Mrs C Roe and J Lawmon attended the meeting as non sub committee members.

23   MINUTES OF MEETING held on 7<sup>th</sup> June 2016 previously circulated to members of the Town Council.

      RESOLVED to approve and sign the minutes as a correct record.

a) Judging Day 2016

Members noted that the Anglia in Bloom Judging Day took place Tuesday 5<sup>th</sup> July 2016.

The judges were Mr David White and Mr Nolan Mills and were accompanied by Town Council Chairman, Sub Committee Chairman and Vice Chairman, Committee Clerk and Cllr Mrs C Roe who provided the transport for the tour.

Members were informed that Rayleigh Town Museum have expressed an interest in being part of the tour for 2017 and to host a Rayleigh in Bloom exhibition. It was suggested that depending on the day for the judging the tour could start or finish at the museum and provide refreshments.

Members noted that Anglia in Bloom Presentation took place on Tuesday 6<sup>th</sup> September at The Ocean Rooms, Pier Gardens, Gorelston-on-Sea and was attended by Town Council Chairman, Sub Committee Vice Chairman, Environment Chairman and Mr E Callis.

The sub committee chairman informed members of the results as follows:-

- Rayleigh Town – Silver Gilt
- King George V Playing Field – Silver Gilt,
- Lower Wyburns Woodland – Silver. The woodland also received a wooden bowl as the highest placed entry. Anglia in Bloom did not award any Gold prizes in this new category.
- Holy Trinity Churchyard – Gold

Members were informed that the Rayleigh Town entry is very close to achieving Gold standard and our marking has increased on last year. The Anglia in Bloom seminar will be held on 27<sup>th</sup> October 2016 and feedback on judging day will be received. It was agreed that the Town Council continues to enter Anglia in Bloom but more volunteers are required in order to carry out existing work as well as any new projects.

The Town Clerk suggested that members locate green areas within their wards to create community gardens and encourage the local residents to participate in order to achieve more community involvement.

The Community Garden Club will continue to be promoted on noticeboards and website and it was suggested that a half page advertisement is take out in the local press. The need for volunteers will also be mentioned at the Rayleigh in Bloom Presentation evening.

A member mentioned that Rayleigh Railway station should be contacted in order to promote Rayleigh in Bloom Activities to commuters. Cllr J Lawmon will liaise with the station about this project.

Cllr Mrs C Roe informed members that she won first prize in the raffle held at the Anglia in Bloom Presentation and has kindly donated £2,000.00 worth of bulbs including labour for planting to the Town Council. It was suggested that these could be planted on the grass bank in the Rayleigh Railway Station Car Park. The Town Council will liaise with the station.

b) Estate Agent Boards

Further to minute no 16 of the Rayleigh in Bloom Sub Committee meeting held on 7<sup>th</sup> June 2016, members noted that Amos Estate Agents display boards were erected at volunteers properties to advertise judging day.

RECOMMENDED that a) to advertise the Community Gardening Club in the local press b) Cllr J Lawmon to contact Rayleigh Railway Station regarding promotion of Rayleigh in Bloom Activities and c) the rest of the information be noted.

## 25 RAYLEIGH IN BLOOM PRESENTATION EVENING

Further to minute number 74 of the Rayleigh in Bloom Sub Committee meeting held on 29<sup>th</sup> February 2016 members noted that the Rayleigh Baptist Church has been booked for Thursday 29<sup>th</sup> September 2016 at 6.30pm for the presentation evening. Members agreed to award Anglia in Bloom Young Persons Project Certificate to Edward Francis Primary School for their Eco Garden and The FitzWimarc School for their tapestry to Celebrate HM Queen Elizabeth II 90<sup>th</sup> Birthday.

Mr Fred Barlett to be awarded the Anglia in Bloom Certificate of Involvement for creating the flowerbeds at Rayleigh Station and his support of Rayleigh in Bloom.

Members were informed that The FitzWimarc School will be attending a giving a presentation on their tapestry also Mr Mark Francios MP will be attending.

RECOMMENDED that a) to award Anglia in Bloom Young Persons Project Certificate to Edward Francis Primary School for their Eco Garden and The FitzWimarc School for their tapestry to Celebrate HM Queen Elizabeth II 90<sup>th</sup> Birthday b) Mr Fred Barlett to be awarded the Anglia in Bloom Certificate of Involvement for creating the flowerbeds at Rayleigh Station and his support of Rayleigh in Bloom and c) the rest of the information be noted.

## 26 COMPETITIONS

Members noted that a letter has been received from HM Queen Elizabeth II to thank the children of Rayleigh for their kind thoughts in sending a card for her 90<sup>th</sup> Birthday. A press release was sent out with a photo of all three winners of the competition, holding their original entries and the card that was sent to the Queen, alongside Vice-Chairman of the Town Council, Cllr Mrs C Pavelin A copy of the letter will be sent to all winning entries.

### a) 2016 Competitions

Further to minute no 12 of the Rayleigh in Bloom Sub Committee meeting held on 7<sup>th</sup> June 2016 members received the list of competition winners for 2016.

Members noted that the Community Competition “Rayleigh Through The Eyes of the Public 2016” closes on 1<sup>st</sup> January 2017 and to date only 1 entry has been received. Details of the competition are on display on the Town Council Website, noticeboards and have been sent to organisations and press. The competition will be re-advertised to try and gain more entries.

### b) 2017 Competition

Members agreed to host a competition for Pre Schools and Primary Schools to Design a Flower to decorate the pavement slabs in the High Street. This suggestion was based on the Chewing Gum campaign that Rochford District Council had previously on random paving slabs in Rayleigh High Street. The cost would be approx £15 for 10 stickers and further information regarding installation and removal will be obtained.

School should submit design entries the approximate size of the paving slabs and per class. Winning designs would then be photographed and transferred on to the stickers.

Members agreed to consult with Rochford District Council regarding the installation and removal of the stickers and how long they are expected to last on the pavement. Cllr C Stanley volunteered to assist with the installation.

RECOMMENDED that a) to host a competition for Pre Schools and Primary Schools to Design a Flower to decorate the paving slabs in the High Street and to obtain further information regarding the installation and removal of the stickers and b) the rest of the information be noted.

## 27 FLOWERBEDS

Members noted that the flowerbeds adjacent to Grouts and Greggs, new troughs and silver planters still remain unsponsored. Members were encouraged to approach any local businesses within their wards who may be interested in having a presence in the High Street.

The Rayleigh Town Museum expressed an interest in sponsoring the flowerbed located at the back of Barclay Bank in Websters Way. Members agreed that Cllr C Stanley could plant daffodil and tulip bulbs in these two beds to create colour in the spring months. Cllr Stanley would also apply fertilizer to these beds and Mr E Callis agreed to assist.

Members noted that Cllr Mrs C Callis and Mr E Callis planted the pavilion pots and Cllrs D Sperring, M Spencer and I Ward has planted the flowerbed adjacent to Holy Trinity Church.

Members agreed that the drought bed in Eastwood Road should be inspected and up date depending on cost. The Town Council needs to have a drought garden to meet the criteria on the special awards nominations.

RECOMMENDED that a) members to encourage local businesses within their wards who may be interested in sponsoring flowerbeds and planters in the High Street b) Cllr C Stanley to plant daffodil and tulip bulbs in the flowerbeds at the back of Barclays Bank c) Cllrs C Stanley and Mr E Callis to apply fertilizer to the beds at the back of Barclays Bank d) to inspect the drought garden in Eastwood Road and update depending on cost and e) the rest of the information be noted.

## 28 EVENTS/PROJECTS

### a) Working Party and Organisation's Reports

No working party up dates were provided by other organisations.

### b) Community Payback

Members noted that the Community Payback Team attended the Lower Wyburns Woodland on Thursday 23<sup>rd</sup> and Friday 24<sup>th</sup> June 2016 to clear an area located at the back of the woodland.

### c) Litter Picks and Weeding in High Street

Members noted that litter picks and weeding took place in the High Street and surrounding areas the four weeks leading up to the judging day. It was agreed that dates would be arranged to continue weeding throughout the year ready for judging date 2017 (Sunday morning from 8.00am). Cllr I Ward will advise on dates in due course.

Members informed that gray large heavy duty sacks are required for the wheelie litter bin collector.

Rochford District Council would be contacted regarding weed spraying of high street areas in order for them to work in co-operation with the Town Council.

d) Friends of Holy Trinity Garden Trail

Members noted that the Grove Road Allotment Site participated in the Friends of Holy Trinity Garden Trail on Sunday 24<sup>th</sup> July 2016. It has been suggested that one of the other three Town Council allotment sites participate next year.

e) Rotary Club of Rayleigh Mill

Members noted that the Rotary Club of Rayleigh Mill decided to take part in the planting in relation to the Purple4Polio project at RHS Hyde Hall.

f) Amberol International Photograph Competition

Members noted Amberol International in association with Anglia in Bloom are hosting a photographic competition "Capturing the Beauty of The Anglia in Bloom Region by Camera". Selections of photos, taken by Cllr I Ward, were approved by Cllrs I Ward, Mrs M Spencer and Mrs C Roe and have been sent as Rayleigh Town Council's entry.

g) Great British Spring Clean Up

Members agreed to register and participate in the Keep Britain Tidy, Great British Spring Clean 2017, 3<sup>rd</sup> – 5<sup>th</sup> March 2017 as part of Rayleigh in Bloom Campaign.

h) Cllr B Smart has arranged for poppies to be knitted by volunteers and to date he has 117. These will be attached to the Eastwood Road gates on the KGV Playing Field for Remembrance Sunday.

i) Friends of Holy Trinity Festival of Flowers

Members noted that the Friends of Holy Trinity are holding a Festival of Flowers from 23<sup>rd</sup> to 25<sup>th</sup> September 2016. The theme is "Lets Celebrate" and local groups, businesses and individuals have been invited to participate. This item will be discussed at the Environment meeting on 12<sup>th</sup> September 2016.

RECOMMENDED that a) Cllr I Ward to arrange dates for weeding sessions to continue throughout the year ready for judging in 2017 (Sunday mornings from 8.00am) b) large gray heavy duty sacks are purchased for the wheelie litter bin collector c) contact Rochford District Council regarding weed spraying of high street areas in order for them to work in co-operation with the Town Council.

29 DATE FOR NEXT MEETING

Members agreed to decide on a date for the next meeting to be held after the Anglia in Bloom Conference in October.

RECOMMENDED that the above information be note.

Meeting closed at 11.28am

Chairman Signature..... Date .....