

2nd January 2018

Dear Sir/Madam

I hereby summons you to the Planning Committee meeting to be held on Monday 8th January 2018 at 7.30pm at the Pavilion, King George V Playing Field, Bull Lane, Rayleigh (entrance via Websters Way car park) when the under mentioned business is proposed to be transacted.

The following agenda and attachments are issued for the Council to take decisions as required. You are expected to consider this agenda and any related documents in advance of this meeting and, if you feel that additional information to aid your decision making process is required, you must inform the Clerk in order to allow time for this to be provided before the meeting is scheduled to commence.

Yours faithfully,

**Mrs K Cumberland  
Town Clerk**

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Committee Members :

- Cllr J Burton
- Cllr R Dowell
- Cllr E Dray
- Cllr J Lawmon (ex officio)
- Cllr Mrs D Mercer (Chairman)
- Cllr R Oatham
- Cllr Mrs C Pavelin (ex officio)
- Cllr R Shorter
- Cllr C Stanley
- Cllr T Wallis

**01**      **DECLARATIONS OF INTEREST**

To be advised to the Town Clerk prior to the meeting.

## **02** **PUBLIC FORUM**

The meeting shall be adjourned for a maximum of 15 minutes to allow any Members of the Public present to speak on matters relating to this agenda only. Each Member of the Public shall speak for two minutes only.

The meeting will recommence after the Public Forum.

## **03** **APOLOGIES FOR ABSENCE**

To be advised to the Town Clerk prior to the meeting.

## **04** **SUBSTITUTES**

To be advised to the Town Clerk prior to the meeting.

## **05** **NON COMMITTEE MEMBERS ATTENDING**

## **06** **MINUTES OF THE MEETING HELD ON 18th December 2017**

To sign the Minutes of the Planning Committee meeting held on 18th December 2017(previously circulated)

## **07** **PLANNING APPLICATIONS**

Planning Applications received by the Town Council. Members agreed that if an application is objected to by the Town Council and called in by a Rochford District Councillor to the Development Control meeting, the Committee Chairman and Vice Chairman would be notified and would prepare a speech if it is necessary to comment at the meeting.

07 . 1	<b>17/01146/FUL</b>	Plot Ref :-	Type :- FUL
	Applicant Name :- Rayleigh Town Council		Date Received :- 19/12/2017
	Parish :- Wheatley		Date Returned :-
	Location :- Land Fronting 38-91 High St High Street Rayleigh	Agent	
	Proposals :- Change use to Open Air Market extend site area for market from outside 39 to 91 High Street compared to planning consent 13/00077/FUL		
	Observations :-		
07 . 2	<b>17/01162/FUL</b>	Plot Ref :-	Type :- FUL
	Applicant Name :- Mr & Mrs Reece Hope		Date Received :- 22/12/2017
	Parish :- Wheatley		Date Returned :-
	Location :- 13 Chelmer Avenue Chelmer Avenue Rayleigh	Agent	
	Proposals :- Two storey rear extension incorporating flat roof rear dormer		
	Observations :-		

07 . 3      **17/01164/FUL**      Plot Ref :-      Type :- FUL  
Applicant Name :- Mr Charles Parnell      Date Received :- 19/12/2017  
Parish :- Trinity      Date Returned :-  
Location :- 29 Windsor Way      Agent  
Windsor Way  
Rayleigh  
Proposals :- Remove Existing Extension and Construct Single Storey Flat Roof  
Rear Extension with Roof Lanterns  
Observations :-

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07 . 4      **17/01173/FUL**      Plot Ref :-      Type :- FUL  
Applicant Name :- Mr & Mrs Smeulders      Date Received :- 19/12/2017  
Parish :- Grange      Date Returned :-  
Location :- 11a Pearsons Avenue      Agent  
Pearsons Avenue  
Rayleigh  
Proposals :- Single storey flat roof front infill extension  
Observations :-

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## **08      AMENDED PLANNING APPLICATIONS**

Amended Planning Applications received by the Town Council.

## **09      APPEALS**

Appeals received by the Town Council.

09 . 1      **17/00591/FUL**      Plot Ref :-      Type :- FUL  
Applicant Name :- Ms Rachel Jordan      Date Received :- 20/12/2017  
Parish :- Wheatley      Date Returned :- 03/07/2017  
Location :- 8 Graysons Close      Agent  
Graysons Close  
Rayleigh  
Proposals :- Two storey side extension, single-storey rear extension with roof  
lights and new ramped access to front.

Members to note that an appeal has been made to the Secretary of State against the District Council's decision to refuse planning permission. The appeal will be determined on the basis of written representations and will proceed under the Householder Appeal Service, there is no opportunity to submit further comments. Prior comments have been forwarded to the Planning Inspectorate and appellant.

Observations :-

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## **10      RDC DECISIONS**

Members to receive a list of Decisions from Rochford District Council, if available.

**11**

**RDC -Issues & Options Doc -Public Consultation**

Further to minute no 140 of the Planning Committee meeting held on 18th December 2017 members agreed to view the Issues and options document and submit their comments to the Town Council before the deadline of 7th March 2018. An accumulated response would be discussed at the Planning meeting to be held on 19th February 2018.

**12**

**SOUTHEND BOROUGH COUNCIL- Central Area Action Plan**

Members to receive a copy of the letter from Southend Borough Council in relation to the Southend Central Area Action Plan and the receipt of the Inspectors report (attached).