

9th October 2017

Dear Sir/Madam

I hereby summons you to the Planning Committee meeting to be held on Monday 16th October 2017 at 7.30pm at the Pavilion, King George V Playing Field, Bull Lane, Rayleigh (entrance via Websters Way car park) when the under mentioned business is proposed to be transacted.

The following agenda and attachments are issued for the Council to take decisions as required. You are expected to consider this agenda and any related documents in advance of this meeting and, if you feel that additional information to aid your decision making process is required, you must inform the Clerk in order to allow time for this to be provided before the meeting is scheduled to commence.

Yours faithfully,

**Mrs K Cumberland
Town Clerk**

Committee Members :

- Cllr J Burton
- Cllr R Dowell
- Cllr E Dray
- Cllr J Lawmon (ex officio)
- Cllr Mrs D Mercer (Chairman)
- Cllr R Oatham
- Cllr Mrs C Pavelin (ex officio)
- Cllr R Shorter
- Cllr C Stanley
- Cllr T Wallis

01 DECLARATIONS OF INTEREST

Declaration of Interests by members for any items on this agenda.

02 **PUBLIC FORUM**

The meeting shall be adjourned for a maximum of 15 minutes to allow any Members of the Public present to speak on matters relating to this agenda only. Each Member of the Public shall speak for two minutes only.

The meeting will recommence after the Public Forum.

03 **APOLOGIES FOR ABSENCE**

To be advised to the Town Clerk prior to the meeting.

04 **SUBSTITUTES**

To be advised to the Town Clerk prior to the meeting.

05 **NON COMMITTEE MEMBERS ATTENDING**

06 **MINUTES OF THE MEETING HELD ON 25th September 2017**

To sign the Minutes of the Planning Committee meeting held on 25th September 2017 (previously circulated).

07 **PLANNING APPLICATIONS**

Planning Applications received by the Town Council. Members agreed that if an application is objected to by the Town Council and called in by a Rochford District Councillor to the Development Control meeting, the Committee Chairman and Vice Chairman would be notified and would prepare a speech if it is necessary to comment at the meeting.

07 . 1 **17/00842/FUL** Plot Ref :- Type :- FUL
Applicant Name :- Mrs Alison Scott Date Received :- 04/10/2017
Parish :- Sweyne Park Date Returned :-
Location :- 6 Downhall Park Way Agent
Downhall Park Way
Rayleigh
Proposals :- Two storey rear extension and side extension.
Observations :-

07 . 2 **17/00902/FUL** Plot Ref :- Type :- FUL
Applicant Name :- Sanctuary Group Date Received :- 04/10/2017
Parish :- Lodge Date Returned :-
Location :- Frances Cottee Lodge Agent
Clarence Road
Rayleigh
Proposals :- Proposed minor alterations to already approved works due to structural complications and the replacement of existing uPVC cladding as part of an ongoing maintenance program.
Observations :-

07 . 7 **17/00925/FUL** Plot Ref :- Type :- FUL
Applicant Name :- Mr & Mrs Hicks Date Received :- 05/10/2017
Parish :- Wheatley Date Returned :-
Location :- 56 Great Wheatley Road Agent
Great Wheatley Road
Rayleigh
Proposals :- New addition first floor to existing bungalow with associated alterations both internally and externally.
Observations :-

07 . 8 **17/00926/FUL** Plot Ref :- Type :- FUL
Applicant Name :- Mr & Mrs Fairweather Date Received :- 04/10/2017
Parish :- Grange Date Returned :-
Location :- 12A Philbrick Crescent Agent
East
Philbrick Crescent East
Rayleigh
Proposals :- Single Storey Rear Extension to Link to Existing Detached Garage and Convert to Habitable Accommodation.
Observations :-

07 . 9 **17/00931/FUL** Plot Ref :- Type :- FUL
Applicant Name :- Mrs Sarah Rabey Date Received :- 05/10/2017
Parish :- Lodge Date Returned :-
Location :- 79 Clarence Road Agent
Clarence Road
Rayleigh
Proposals :- Part Two/Part Single Storey Side and Rear Extension, Garage to to Demolished.
Observations :-

07 . 10 **17/00944/FUL** Plot Ref :- Type :- FUL
Applicant Name :- Mr & Mrs Bates Date Received :- 06/10/2017
Parish :- Wheatley Date Returned :-
Location :- 109 Weir Gardens Agent
Weir Gardens
Rayleigh
Proposals :- Single Storey Rear Extension With Roof Lantern, Side Extension Incorporating Front, Rear and Side Pitched/Flat Roof Dormers.
Observations :-

07 . 11 **17/00949/FUL** Plot Ref :- Type :- FUL
Applicant Name :- Mr David Hesketh Date Received :- 10/10/2017
Parish :- Trinity Date Returned :-
Location :- 2 Kembles Agent
 Kembles
 Rayleigh
Proposals :- Single storey rear extension with roof lantern and relocate entrance
 door to side extension.
Observations :-

08 **AMENDED PLANNING APPLICATIONS**

Amended Planning Applications received by the Town Council. Further applications may be received up until the date of the meeting.

09 **APPEALS**

Appeals received by the Town Council.

09 . 1 **17/00181/FUL** Plot Ref :- Type :- FUL
Applicant Name :- Miss Joanne Atkin Date Received :- 27/09/2017
Parish :- Sweyne Park Date Returned :-
Location :- 8 Imperial Park Agent
 Imperial Park
 Rayleigh
Proposals :- Change use of premises to provide swim school business

Members to note that an appeal has been made to the Secretary of State against the decision by Rochford District Council to refuse planning permission. The appeal is to be decided by the written representation procedure. All prior representations have been forwarded to the Planning Inspectorate and the appellant. Additional comments, modification and withdrawals must be made by 26th October 2017.

Observations :-

10 **RDC DECISIONS**

Members to receive a list of Decisions from Rochford District Council (attached).

11 **ROCHFORD DISTRICT - Planning Training**

Further to minute no 89 of the Planning Committee meeting held on 25th September 2017 members to note that Cllrs Mrs D Mercer and R Dowell attended Rochford District Council's Planning Training on Tuesday 10th October. A verbal report will be provided at the meeting.

12 **ROCHFORD DISTRICT COUNCIL-17/00110/APPT B**

Further to minute no 27 of the Planning Committee meeting held on 25th September 2017 members to receive a copy of the response from Rochford District Council regarding obtaining a sample of the brick to be used in rebuilding the new brick wall at 4, High Street, 15/003017/FUL (attached).

13

ADVERTISING SIGNS/HOARDINGS

Further to minute no 91 of the Planning Committee Meeting held on 29th September 2017 members to note a letter was sent to RDC enforcement to enquire about the percentage of cases where action had been taken by RDC. A verbal report will be provided at the meeting if received.