

Rayleigh Town Council

MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 23rd May 2016 at 7.30pm. The Pavilion, King George V Playing Field, Rayleigh

Committee Members Present :- Cllr J Burton
Cllr Mrs C Callis (ex officio)
Cllr E Dray
Cllr J Lawmon
Cllr C Lumley
Cllr Mrs D Mercer (Chairman)
Cllr R Oatham
Cllr Mrs C Pavelin (ex officio)
Cllr C Stanley
Cllr T Wallis

Also in Attendance :- Committee Clerk - Mrs P Allard

001 ELECTION OF CHAIRMAN

Cllr J Lawmon proposed and Cllr Mrs C Pavelin seconded, that Cllr Mrs D Mercer be elected Chairman of the Planning Committee for the ensuing Municipal year.

RESOLVED that Cllr Mrs D Mercer is the Chairman of the Planning committee for the ensuing municipal year.

002 ELECTION OF VICE CHAIRMAN

Cllr J Lawmon proposed and Cllr E Dray seconded that Cllr R Shorter be elected Vice-Chairman of the Planning Committee for the ensuing Municipal year. All voted in favour.

RESOLVED that Cllr R Shorter be the Vice-Chairman of the Planning committee for the ensuing municipal year.

003 TERMS OF REFERENCE PLANNING COMMITTEE

Members received the Terms of Reference relating to the Planning Committee and noted that it would be updated as agreed with the Annex to the minutes (attached).

RECOMMENDED that a) the Terms of Reference to be agreed with the Annex to the minutes.

004 DECLARATIONS OF INTEREST

Cllrs R Oatham, C Stanley and J Burton declared a non-pecuniary interest as members of Rochford District Council and made the following statement:

Although being a party to decisions made by this Committee I reserve the right, when presented with further information at the District Council Development Committee, to come to a different decision.

Cllr J Burton declared a pecuniary interest in application 16/00419/FUL and left the room whilst the application was being discussed. He also declared a non pecuniary interest in application 16/00323/FUL.

Cllrs E Dray, Mrs D Mercer, C Lumley, Mrs C Pavelin and J Lawmon declared a non pecuniary interest in application 16/00419/FUL.

Members noted that there was no site plan with this application, which is a required statutory document as part of the District's application process. Members agreed to send a letter of enquiry to Rochford District Council.

010- 3 16/00323/FUL Plot Ref :- Type :- FUL
Applicant Name :- Mr Davis Rasch Date Received :- 18/05/2016
Location :- Phoenix Photographic Date Returned :- 23/05/2016
31a High Street
Rayleigh
SS6 7EW
Proposal : Install ornate grille shutters to door way
Observations : Members took a vote and 6 councillors objected, 3 approved and 1 abstained.
The Town Council objects to this application as the proposal is not an appropriate design for the conservation area.

010- 4 16/00327/FUL Plot Ref :- Type :- FUL
Applicant Name :- Ms J Quinlan Date Received :-
Location :- 17 Louis Drive East Date Returned :-
Rayleigh
Essex
SS6 9DU
Proposal : Construct single storey rear extension, loft conversion incorporating flat roofed rear dormer.
Observations : Based on the information provided to this Planning Committee the Town Council has no objection to this application.

010- 5 16/00340/FUL Plot Ref :- Type :- FUL
Applicant Name :- Mr Day Date Received :-
Location :- 24 Nevern Road Date Returned :-
Nevern Road
Rayleigh
SS6 7PE
Proposal : Construct single storey rear conservatory/extension
Observations : Based on the information seen by this Planning Committee the Town Council has no objection to this application.

010- 6 16/00343/FUL Plot Ref :- Type :- FUL
Applicant Name :- Mr Richard Myall Date Received :-
Location :- 160 Warwick Road Date Returned :-
Rayleigh
Essex
SS6 8SG
Proposal : Construct single storey flat roofed rear extension with roof lantern and first floor pitched roofed side extension.

Observations : Based on the information seen by this Planning Committee the Town Council has no objection to this application.

010- 7 16/00352/ADV Plot Ref :- Type :- ADV

Applicant Name :- Royal Bank of Scotland Date Received :-

Location :- Rayleigh Railway Station Date Returned :-
Station Approach, Station Road
Rayleigh

Proposal : Installation of an illuminated ATM Surround collar

Observations : Based on the information seen by this Planning Committee the Town Council has no objection to this application.

CLlr J Burton did not participate in decision.

010- 8 16/00372/FUL Plot Ref :- Type :- FUL

Applicant Name :- Mr Lee Meadows Date Received :- 04/05/2016

Location :- 21 Sandhill Road Date Returned :- 23/05/2016
Sandhill Road
Rayleigh
SS6 5BX

Proposal : Single storey rear extension

Observations : Based on the information seen by this Planning Committee the Town Council has no objection to this application.

010- 9 16/00378/FUL Plot Ref :- Type :- FUL

Applicant Name :- Mr & Mrs Grech Date Received :-

Location :- 60 Cheapside East Date Returned :-
Cheapside East
Rayleigh
SS6 9JU

Proposal : Construct two storey pitched roofed side extension and pitched roofed canopy to front.

Observations : The Town Council cannot form a reasonable observation as there is no site plan, which should be a statutory document to any application.

010- 10 16/00380/FUL Plot Ref :- Type :- FUL

Applicant Name :- Mr & Mrs Shead Date Received :-

Location :- 12 Temple Way Date Returned :-
Temple Way
Rayleigh
SS6 9PP

Proposal : Construct single storey rear extension

Observations : Based on the information seen by this Planning Committee the Town Council has no objection to this application.

010- 11 16/00382/FUL Plot Ref :- Type :- FUL
Applicant Name :- Abigail Leonard Date Received :- 11/05/2016
Location :- Leonard Dance Academy Date Returned :- 23/05/2016
Second Floor, Review Chambers
Websters Way, Rayleigh
Proposal : Change of Use from Offices (B1) to Dance Studio (D2)
Observations : Based on the information seen by this Planning Committee the Town Council has no objection to this application.

010- 12 16/00390/FUL Plot Ref :- Type :- FUL
Applicant Name :- Mr and Mrs M Johnson Date Received :-
Location :- 6 Grange Gardens Date Returned :-
Grange Gardens
Rayleigh
SS6 9BE
Proposal : Single storey rear extension
Observations : Based on the information seen by this Planning Committee the Town Council has no objection to this application.

010- 13 16/00391/FUL Plot Ref :- Type :- FUL
Applicant Name :- Mr Paul Collins Date Received :-
Location :- 3 Western Road Date Returned :-
Rayleigh
Essex
SS6 7AY
Proposal : Demolish existing rear conservatory and construct single storey rear extension with roof lantern.
Observations : Based on the information seen by this Planning Committee the Town Council has no objection to this application.

010- 14 16/00412/FUL Plot Ref :- Type :- FUL
Applicant Name :- Mr & Mrs Dunnell Date Received :- 18/05/2016
Location :- 24 Grange Gardens Date Returned :- 23/05/2016
Grange Gardens
Rayleigh
SS6 9BE
Proposal : Demolish existing side garage, rear outbuildings and conservatory and construct flat roofed single storey side and rear extensions.
Observations : Based on the information seen by this Planning Committee the Town Council has no objection to this application.

010- 15 16/00416/FUL Plot Ref :- Type :- FUL
Applicant Name :- Mr Colin Larkin Date Received :- 23/05/2016
Location :- 40 Dawlish Crescent Date Returned :- 23/05/2016
Dawlish Crescent
Rayleigh
SS6 9PN
Proposal : Proposed front and rear flat roof dormers and single storey rear extension with roof lantern
Observations : The Town Council objects to this application as it does not conform to Policy SPD2.8.2 regarding flat roof front dormers.

010- 16 16/00419/FUL Plot Ref :- Type :- FUL
Applicant Name :- Mr D&S Keane Date Received :- 20/05/2016
Location :- The Smile Centre Date Returned :- 23/05/2016
33a-35a High Street
Rayleigh
SS6 7EW
Proposal : First Floor rear roof extension. Rooflights to existing flat roof.
Observations : Based on the information seen by this Planning Committee the Town Council has no objection to this application.

011 AMENDED PLANNING APPLICATIONS

There were no amended planning applications received.

012 APPEALS

There were no appeals received.

013 RDC DECISIONS

Members received a List of Decisions from Rochford District Council and noted its contents.

RECOMMENDED the above information be noted.

014 CASTLE POINT - Consultation of New Local Plan

Members received correspondence sent from Castle Point Borough Council with reference to a consultation on the Castle Point New Local Plan 2016 and noted its contents.

RECOMMENDED that the above information be noted.

015 ROCHFORD DISTRICT COUNCIL - Website

Members received updated information about the website from the District Council. Members stated that they wanted a letter to be sent to Mr S Scrutton, Director of Rochford District Council, emphasising the importance of receiving all statutory documents relating to planning applications, which have not been received this year, being informed of all updated policies and receiving an updated version, planning formats, poor quality plans.

RECOMMENDED that a) a letter is sent to the Director of Rochford District Council emphasising the importance of receiving all statutory documents relating to planning applications, which have not been received this year, being informed of all updated policies and receiving an updated version, planning formats, poor quality plans and b) the above information be noted.

016 RDC -Planning Application 16/00165/FUL

Members received correspondence from Rochford District Council with reference to planning application 16/00165/FUL. Members were informed that Cllr C Stanley was attending the Development Committee meeting on 24th May 2016 to observe and would report to the next planning meeting as a non committee member seeing as he is not on the planning committee.

RECOMMENDED that Cllr C Stanley would attend the Development Committee meeting on 24th May 2016 to observe comments made on Planning Application 16/00165/FUL and would report to the next planning meeting as a non committee member.

The Meeting closed at : 8.52pm

Signed : _____ Chairman Date: _____

On behalf of :- Rayleigh Town Council