



RAYLEIGH TOWN COUNCIL

The Pavilion, King George V Playing Field, Bull Lane,
Rayleigh, Essex, SS6 8JD

Tel: 01268 741880

Email: clerk@rayleightowncouncil.gov.uk

VAT number: 830 7558 23

**Minutes of the meeting of the Policy and Finance Committee
held on Monday 16th April 2024**

at The Pavilion, King George V Playing Field, Bull Lane, Rayleigh, Essex, SS6 8JD

PF110/24 Those present and apologies for absence.

Chair Cllr Dray

Members Cllrs E Brewer, E Callis, J Lumley,

Apologies Cllrs J Burton, R Lambourne, D Mercer, S-J Page, I Ward

Substitutes Cllrs C Roe for D Mercer

Also present Town Clerk

Resolved. The Council recorded and accepted apologies for absence.

PF111/24 Declarations of interests.

All members of District and County Councils that were present, declared their interests.

PF112/24 Code of Conduct

It was noted that the meeting would be carried out under the terms of the Local Government Association and Rayleigh Town Council's Code of Conduct policy with all participants expected to behave in a professional and constructive manner.

PF113/24 Public forum

No members of the public were present.

PF114/24 Minutes of last meeting.

Resolved. The minutes of the Policy & Finance committee meeting held on 11th March 2024 were approved as true record. Proposed by Cllr R Dray and carried unanimously.

PF115/24 Closure of meeting to press and public.

Motion. In accordance with s.1 of the Public Bodies (Admission to meetings) Act 1960 to resolve that, in view of the nature of the business to be discussed, it is in the opinion of the Committee advisable that the public and press be excluded, and they are instructed to withdraw. Photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is not permitted during the closed session.

PF116/24 Snack Bar Rent

Resolved. To recommend to Full Council an annual rent of £7,000 for the snack bar rent with periodic reviews. Proposed by Cllr R Dray and seconded by Cllr J Lumley carried with one abstention.

PF117/24 Open to press and public.

PF118/24 Items for next agenda.

Meeting Closed 7.56pm