



Rayleigh Town Council  
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Minutes of the Planning Committee held on Monday 5<sup>th</sup> August 2024 at the Pavilion, Rayleigh Town Council.

## MINUTES

### **P18/24 APOLOGIES FOR ABSENCE**

**Present:** Cllrs I Wilson, M Vernon, K Knight, V Wilson (Chairman), D Balding

**Apologies:** Cllr B Newport, L Knell, N Nell

**Also Present:** Mr Jay Broome, Administration assistant

### **P19/24 PUBLIC FORUM**

2 members of public attended.

One spoke on matters relating to agenda item P25/24.1. 1a Kings Farm

The other spoke on matters relating to agenda item P25/24.4. Land rear 10 Castle Drive

### **P20/24 DECLARATIONS OF INTEREST**

Cllrs I Wilson, V Wilson declared a non-pecuniary interest due to being members of Rochford District Council and made the following statement:

Although being a party to decisions made by this committee, I reserve the right when presented with further information at the District Council Development Committee to come to a different decision.

### **P21/24 Code of Conduct**

This meeting was carried out under the terms of the Local Government Association and Rayleigh Town Council's Code of Conduct policy with all participants expected to behave in a professional and constructive manner.

### **P22/24 SUBSTITUTES**

There were no substitutes.

### **P23/24 NON-COMMITTEE MEMBERS**

There were no non-committee members.

### **P24/24 MINUTES OF THE MEETING HELD ON Monday 1<sup>st</sup> July 2024**

RESOLVED to sign the Minutes of the Planning Committee meeting held on Monday 1<sup>st</sup> July 2024 as a true record.

## **P25/24 Planning Applications**

Planning Applications received by the Town Council which meet the agreed criteria or referred by a member to this meeting.

Members agreed that if an application is objected to by the Town Council and called in by a Rochford District Councillor to the Development Committee meeting, the Committee Chairman and Vice Chairman would be notified and would prepare a speech if it is necessary to comment at the meeting.

### **P25/24.1 Applicant number: 24/00399/FUL**

Applicant Name: Mr Peter Merchant

Location: 1a Kings Farm, Rayleigh, Essex, SS6 9NR

Proposals: - Change of use of part of grass verge to use for the parking of a vehicle on a new hard surfaced driveway. Form new vehicular access onto Kings Farm.

**Observation:** Based on the information provided to this planning committee the Town Council objects to this planning application due to awaiting a decision on stopping up the grass verge from Essex County Council and the land being on Green Land.

### **P25/24.2 Applicant number: 24/00456/ADV**

Applicant Name: Mrs Helen Williams

Location: Bus Shelter outside car park, Websters way, Rayleigh, Essex.

Proposals: Single digital advertising display facing the inside of the bus shelter with a non-advertising, non-illuminated panel on the reverse side (for council or community content) to replace existing double sided internally illuminated 6-sheet bus shelter advertising displays. Single digital display to portray static advertising images that change every 10 seconds.

**Observation:** Based on the information provided to this planning committee, the Town Council has no objection to this application. (4 members voted for this application with 1 member abstaining)

### **P25/24.3 Applicant number: 24/00459/FUL**

Applicant Name: Mr Rohit Pattni, 21 Dean Court, North Wembley, Wembley, Middle sex, HA0 3PU

Location: Site of 63 to 67 High Street, Rayleigh, Essex

Proposals: Alterations to front elevation to create a new shop front including infilling of existing open canopy entrance and installation of new windows and doors. Alterations to side and rear facilitate the formation of a larger retail floor space.

**Observation:** Based on the information provided to this planning committee, The Town Council has no objections to this plan however it is worth noting that Cadent gas works would like to have access at all desired times. (All Members voted in favour)

### **P25/24.3 Applicant number: 24/00028/FUL**

Applicant Name: Mr Layj Prainer, Co 22, Hullbridge Road, Rayleigh, Essex.

Location: Land rear of 10 Castle Drive, Mount Close, Rayleigh, Essex.

Proposals: Construct 1no. one bedroomed detached dwelling and vehicular access with associated amenity space and landscaping.

Observation: Based on the information provided to this planning committee the Town Council has no objections to this plan

Meeting closed at 8:15

Chairman

Signature..... Date .....