



Rayleigh Town Council  
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Minutes of the Planning Committee held on Monday 1<sup>st</sup> July 2024 at the Pavilion, Rayleigh Town Council.

## **MINUTES**

### **P10/24 APOLOGIES FOR ABSENCE**

**Present:** Cllrs I Wilson, M Vernon, N Knell, K Knight, L Knell, V Wilson (Chairman), B Newport, D Balding

**Also Present:** Mrs K Hardy, Deputy Town Clerk

### **P11/24 PUBLIC FORUM**

None present.

### **P12/24 DECLARATIONS OF INTEREST**

Cllrs I Wilson and V Wilson declared a non-pecuniary interest due to being members of Rochford District Council and made the following statement:

Although being a party to decisions made by this committee, I reserve the right when presented with further information at the District Council Development Committee to come to a different decision.

### **P13/24 Code of Conduct**

This meeting was carried out under the terms of the Local Government Association and Rayleigh Town Council's Code of Conduct policy with all participants expected to behave in a professional and constructive manner.

### **P14/24 SUBSTITUTES**

There were no substitutes.

### **P15/24 NON-COMMITTEE MEMBERS**

There were no non-committee members.

### **P16/24 MINUTES OF THE MEETING HELD ON Monday 3<sup>rd</sup> June 2024**

RESOLVED to sign the Minutes of the Planning Committee meeting held on Monday 3<sup>rd</sup> June 2024 as a true record.

**P17/24 Planning Applications**

Planning Applications received by the Town Council which meet the agreed criteria or referred by a member to this meeting.

Members agreed that if an application is objected to by the Town Council and called in by a Rochford District Councillor to the Development Committee meeting, the Committee Chairman and Vice Chairman would be notified and would prepare a speech if it is necessary to comment at the meeting.

**P17/24.1 Applicant number: 24/00387/FUL**

Applicant Name: Mr & Mrs Sydes  
Location: The Woodnut Rayleigh Downs Road Rayleigh Essex SS6 7LR  
Proposals: - Single storey rear extensions

**Observation:** Based on the information provided to this planning committee, the Town Council object to this application due to the site being located on green belt land. (Members voted 7 in favour with 1 abstaining)

**P17/24.2 Applicant number: 24/00377/FUL**

Applicant Name: UPP Architects  
Location: Site of 123 To 153 High Street Rayleigh Essex  
Proposals: Replace existing steel framed windows with new uPVC framed windows to front and rear. Install 2 no. additional windows to the front and 2 no. additional windows to the rear

**Observation:** Based on the information provided to this planning committee, the Town Council have no objection to this application. (All members voted in favour)

**P17/24.3 Applicant number: 24/00356/FUL**

Applicant Name: Mr Daniel Bradford  
Location: Land Rear Of 22 And 24 Daws Heath Road Rayleigh Essex  
Proposals: Subdivide site and construct 1 no. 3-bed bungalow with driveway and parking to rear of existing dwellings

**Observation:** Based on the information provided to this planning committee, The Town Council objects to this application due to inappropriate and overdevelopment of site and health and safety concerns for vehicle access on to a busy, well used highway. (Members voted 7 in favour with 1 abstaining)

Meeting closed at 8:18pm

Chairman

Signature..... Date .....