



RAYLEIGH TOWN COUNCIL  
The Pavilion, King George V Playing Field,  
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Minutes of the Planning Committee Meeting held on Tuesday 2<sup>nd</sup> January 2024 at the Pavilion, Rayleigh Town Council, King George V Playing Field.

### Minutes

- P62/24** APOLOGIES FOR ABSENCE
- Present: Cllrs J Jacobs, C Callis, E Callis, S Belton and C Pavelin, B Smart.  
Apologies received from Cllrs R Lambourne, J Lumley  
Cllr R Dowell was not present.  
Also in Attendance- Mr J Broome – Administration Assistant  
Members accepted apologies for absence.
- P63/24** DECLARATIONS OF INTEREST
- There were no declarations of interest.
- P64/24** PUBLIC FORUM
- There were no members of public.
- P65/24** SUBSTITUTES
- There were no substitutes.
- P66/24** RESOLVED to sign the minutes of the planning committee meeting held on 4<sup>th</sup> December 2023 as a true record.
- P67/24** PLANNING APPLICATIONS
- Planning Applications received by the Town Council which meet the agreed criteria or referred by a member to this meeting.
- Members agreed that if an application is objected to by the Town Council and called in by a Rochford District Councillor to the Development Committee meeting, the Committee Chairman and Vice Chairman would be notified and would prepare a speech if it is necessary to comment at the meeting.
- P67/24.1** Applicant number: 23/00871/FUL
- Date received: 12/10/23  
Date Returned: 03/01/2024  
Applicant Name :- Miss Nichola Birch  
Location :- The Ramblers Riding Club, Silverbirch Farm, Eastwood Rise, Leigh on Sea, SS9 5DE

Proposals:- Proposed siting of a 2 bedroom mobile home for a period of upto 3 years as a temporary agricultural dwelling.

Observations:- Based on the information provided to this Planning Committee the Town Council objects to this application due to the land being situated on greenbelt and concerns over the use of the word temporary.

**P67/24.2**

Applicant number: 23/00856/FUL

Date received 09/10/2023

Date returned 03/01/2023

Applicant Name:- DK Building Designs Ltd

Location:- Land at end of Hambro Parade, Rayleigh.

Proposals: Construct Detached Single Storey Building To Provide 2 no. Commercial Units For Retails Use (Use Class E(aa))

Observations: - Based on the information provided to this Planning Committee the Town Council have no objection however there was concerns over parking for the local residents in the surrounding area.

Meeting closed at 7.51pm

Chairman

Signature..... Date.....