



RAYLEIGH TOWN COUNCIL
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MINUTES

Minutes of the Community Safety Sub-Committee held on **Friday 5th January 2024** at The Pavilion, King George V Playing Field.

CSS20/23 Those present and apologies for absence.

Present: Cllrs J Lumley, E Brewer, R Lambourne, E Callis and C Callis

Apologies received from Cllr I Ward

Absent Cllr S J Page

Also, in attendance – PC Warren Lamb (left at 11.30)

Mrs K Hardy – Deputy Town Clerk

Mr J Broome – Administration Assistant

Members accepted the above apologies.

CSS21/23 Declaration of interests.

Cllrs E Brewer and R Lambourne declared a non pecuniary interest in matters relating to Rochford District Council due to being members.

Cllr J Lumley declared a non pecuniary interest in matters relating to Essex County Council due to being a member.

CSS22/23 Substitutes

Cllr E Callis substituted for Cllr I Ward

CSS23/23 Non Sub Committee members

None present.

CSS24/23 Members agreed to approve the minutes of the Community Safety Sub-Committee minutes held on 20th October 2023 as a true record.

CSS25/23 Terms of Reference

Members received the terms of reference and agreed to make the following change.

To invite member of Rochford District Council, Police or other relevant organisations when necessary.

Copy of Terms of reference attached.

RECOMMENDED for Full Council to agree terms of reference for the Community Safety Working Group.

CSS26/23 Code of Conduct

Members noted that the meeting will be carried out under the terms of the Local Government Association and Rayleigh Town Council's Code of Conduct policy.

CSS27/23 Public forum

There were no members of public present.

CSS28/23 Castle Point and Rochford Community Safety Partnership

The sub committee chairman informed those present that due to changes in staff at both Rochford District Council and Castle Point Borough Council meeting have not been taking place. The meeting schedule for March 2024 had been cancelled. It is thought that meetings may take place on a 6 monthly basis going forward.

RECOMMENDED that the above information be noted.

CSS29/23 Police

PC Warren Lamb gave a presentation relating to Rayleigh (copy attached)

PC Lamb informed members that senior schools have dedicated police officers and that they visit the primary schools every Thursday.

It was noted that it is vital that any incidents should be reported to the police by members of public, as without this information a true picture of hot spots or a targeted area cannot be established. Incidents should not be reported via the Town Council but directly to the police as the information becomes third hand or hearsay.

The police team do patrol green spaces but will prioritise those where incidents are reported. If no reports have been made patrols will be limited.

The police hub is located at Castle Point Borough Council office.

RECOMMENDED that the above information be noted.

CSS30/23 Dog Control

Further to minute number CS9/23 of the Community Safety Sub-Committee held on 20th October 2023 members received and noted a copy of the correspondence from the police in relation to dog control in King George V Playing Field. It was also noted that the ground staff are not employed as park/dog wardens. PC Lamb did advise that hard evidence of a problem with unruly dogs would be required in order

to take action, it cannot just be due to a fear of dogs. It was noted that Hylands Park has a dog order in place and that it was suggested that the Town Council office contact Chelmsford City Council for more information.

RECOMMENDED that the above information be noted.

CSS31/23 CCTV

Members noted that CCTV has been installed in Rayleigh High Street by Rochford District Council. A report has been requested from RDC but to date noting has been received. The Town Council office will continue to request this information. PCSO Lamb also informed that the police have not received the location of the cctv camera installed in the High Street by RDC.

Further to minute no CS13/23 of the Community Safety Sub-Committee held on 20th October quotes are being obtained for CCTV in the King George V Playing Field and will be referred to the Environment Committee.

RECOMMENDED that the above information be noted.

CSS32/23 High Street Lights

Members were informed that Essex Highways have rectified issues with some of the streetlights in the High Street and that conversion to LED is being rolled out across the county, but no dates have been provided.

RECOMMENDED that the above information be noted.

CSS33/23 Taxi Rank Christmas Marshals

Members notes further to minute no CS17/23 Rayleigh Town Council paid £585, 1/3 contribution Rochford District Council towards costs of providing Taxi rank marshals (November to December on Friday and Saturday evenings from 11.30pm to 4am plus New Year's Eve.) Rayleigh Town Council was acknowledged in the press release by RDC.

RECOMMENDED that the above information be noted.

CSS34/23 Items for next agenda.

To invite Neighbourhood Watch to next meeting.

Meeting Closed at 11.50am

Chairman

Signature..... Date.....