



RAYLEIGH TOWN COUNCIL  
The Pavilion, King George V Playing Field, Bull Lane,  
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Minutes of the Community Safety Sub-Committee to be held on **Friday 20<sup>th</sup> October 2023 at 11am** at The Pavilion, King George V Playing Field, Bull Lane, Rayleigh, Essex, SS6 8JD (entry via Websters Way) for the transaction of business as set out below.

Meeting was opened with nominations received for the position as Chair.

**CSS1/23 Election of Chair**

Nomination of Cllr J Lumley to take the position as Chairman as proposed by Cllr I Ward and seconded by Cllr C Callis. With no other nominations Cllr J Lumley was elected as Chair.

**CSS2/23 Appoint a Vice-Chair**

Nomination of Cllr I Ward to take the position as Vice-Chair as proposed by Cllr J Lumley and seconded by Cllr C Callis. With no other nominations Cllr I Ward was elected as Vice-Chair.

**CSS3/23 Terms of Reference**

The Communities Committee to agree the terms of reference of the Community Safety Sub-committee.

**CSS4/23 Those present and apologies for absence.**

Present – Cllrs E Brewer, C Callis, R Lambourne, J Lumley, I Ward

Apologies – none.

Absent – Cllr S-J Page

Also present – Town Clerk and Administration Assistant.

**Resolved.** The Council to record attendance.

**CSS5/23 Substitutes**

None given.

**CSS6/23 Declarations of interests.**

All members of District and County Councils that were present, declared their interests.

**CSS7/23 Code of Conduct**

To note that the meeting will be carried out under the terms of the Local Government Association and Rayleigh Town Council's Code of Conduct policy.

- CSS8/23 Public forum**  
No public present.
- CSS9/23 Dog Control at King George V Playing Field**  
Signage to keep dogs under control and on leads was discussed. The procedure for making a Dog Control Order is set out in regulation 3 of the Dog Control Orders (Procedures) Regulations 2006, and will be considered at the next meeting <https://www.legislation.gov.uk/uksi/2006/798/contents/made> as will the Public Spaces Protection Order <https://www.gov.uk/control-dog-public/public-spaces-protection-orders>
- CSS10/23 Teen Shelter**  
Antisocial behaviour at the teen shelter was discussed, with hedge removal taking place and alternative solutions such as lighting and CCTV considered as possible solutions. Feedback from police needed for guidance before any action to be taken.
- CSS11/23 Skatepark**  
Anti-social behaviour here was noted with CCTV, lighting, Youth Services, main gate closure and police presence considered as possible solutions. Feedback from police to be taken before further action.
- CSS12/23 Police Presence at King George V Playing Field**  
There is presently a daily police presence at King George V Playing Field, which has been beneficial with considerable drop in reported cases. A representative and update from Essex police has been requested, further details can be found <https://www.essexvu.co.uk/>
- CSS13/23 CCTV**  
Upgrading of CCTV in King George V Playing Field, especially at problem spots of teen shelter, skatepark and play area as possible add on to Rochford District Council's scheme. A CCTV update from Rochford District Council has been requested, with an officer feedback that an add on system may be possible.
- CSS14/23 Thefts at King George V Playing Field**  
Thefts had taken place at King George V Playing Field and therefore the gate remains closed to the car parking area. Further security will be considered at the Environment Committee, for which the Community Safety has an Ear Marked Reserve.

**CSS15/23 Hanging Baskets**

The new contract for the flower displays will be added to contract finder. This will include the safest fixings as recommended by the contractor, being inspected annually and replaced yearly if necessary. Associated lamp post inspections to continue by Essex County Council.

**CSS16/23 High Street Lights**

Correspondence from Essex Highways that high street lights are due for conversion to LED.

**Action.** To continue to pressure Essex Highways to resolve.

**CSS17/23 Taxi Rank Christmas Marshals**

Rochford District Council have requested £585, as a 1/3 contribution towards costs of taxi rank marshals in the High Street between 11.30pm to 4am every Friday and Saturday during November and December, together with New Year's Eve.

**Resolved.** To request authorisation from Chair of Communities together with the Town Clerk, for a spend of £585 be made to Rochford District Council as contribution towards the cost of taxi marshals over the festive period in Rayleigh High Street.

**CSS18/23 Pigeon Problems**

Within High Street and King George V Playing Field pigeon problems have improved with feedback from Rochford District Council that falconry and sonic systems were in progress.

**CSS19/23 Items for next agenda.**

High Street lights.

Dog control King George V Playing Field.

Special Constables

Police representation.

Rochford District Council's, Community Safety Officer as representation.

CCTV for town centre update from Rochford District Council

Community Safety Committee budget

Community Safety Ear Marked Reserve

**Meeting Closed 12.20pm**