



RAYLEIGH TOWN COUNCIL
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Minutes of the **Communities Committee** held on **Monday 17th April 2023 at 7.30pm** at The Pavilion, King George V Playing Field,

COM104/22 Present: Cllrs C Roe, J Sawford, C Callis, R Dray, I Ward, D Sperring, E Brewer and D Mercer.

Apologies received from Cllrs D Belton, R Milne, S J Page and R Lambourne

Also in Attendance – Mr M Davies – Rayleigh Town Museum

Ms E Ketley – Town Clerk

Miss K Gaiger – Deputy Town Clerk

COM105/22 Declarations of Interest

Cllrs C Roe, I Ward and D Sperring declared non-pecuniary interest in matters relating to Rochford District Council due to being a member.

Cllrs C Roe, R Dray, D Mercer, D Sperring declared a non-pecuniary interest in matter relating to Rayleigh Town Council due to being a Friend of Rayleigh Town Museum.

COM106/22 Public Forum

None present.

COM107/22 Substitutes

There no substitutes present.

COM108/22 Non-Committee Members Attendance

There were no non-committee members present.

COM109/22 Approve the minutes of the Communities Meeting held on 20^h February 2023

Members to approve the minutes of the Communities Meeting held on 20th February 2023 as a true record (as previously circulated)

COM110/22 Rayleigh Market

Members noted that the Wednesday market continues to trade without any problems. The following charities/organisations have attended or are booked to attend in the future.

5th April – Recycle School Clothing

10th May – Community Policing

17th May 2023 – Dementia Awareness

Recommended that the above information be noted.

COM111/22 Rayleigh in Bloom 2023

Members noted that Cllrs I Ward, E Callis and C Callis attended the launch of Anglia in Bloom Campaign 2023 on Friday 31st March 2023. A Rayleigh in Bloom Working Group meeting will be arranged in due course after the election and coronation.

The Town and the King George V Playing Field have been entered into Anglia in Bloom 2023.

Recommended that the above information be noted.

COM112/22 St George's Day – Sunday 23rd April 2023

Members noted that the flag will be raised at the Pavilion to mark St George's Day on Sunday 23rd April at 10.00am. Members of Rayleigh Rebels Football Team have been invited to attend. Cllr I Ward gave his apologies for this event.

Recommended that the above information be noted.

COM113/22 Coronation of King Charles III – Saturday 6th May 2023

Members noted that a picnic style event will be held in the King George V Playing Field on Saturday 6th May 2023 to celebrate the Coronation of King Charles III. The event will start from 10.00am. Members were informed that a site visit will take place with the screen hire company and any additional arrangements or concerns will be discussed with the Coronation working group Chairman and Communities Chairman.

The Town Council was successful in receiving a grant from Rochford District Council of £1,000 towards this event.

RECOMMENDED that the above information be noted.

COM114/22 Trinity Fair 2023 – Sunday 11th June 2023

Members noted that the Trinity Fair will be held on Sunday 11th June 2023. The next working group meeting will be held on Wednesday 19th April 2023.

RECOMMENDED that the above information be noted.

COM115/22 Remembrance Parade and Service – Sunday 12th November 2023

Members noted that a meeting with the Church Liaison Representative will be arranged in due course. It was noted that Rochford District Council have approved the road closure.

RECOMMENDED that the above information be noted.

COM116/22 Christmas Lights Switch on Event 2023 – Thursday 30th November 2023

Members received a copy of the minutes of the Christmas Working Group Meeting held on 16th March 2023

RECOMMENDED that the above information be noted.

COM117/22 Public Transport/Bus Shelters

Members did not report any matters relating to the Town Council owned bus shelters.

Members noted the bus shelter noticeboards are updated by the following councillors.

- i. Cllr Smart – 2 x Downhall Road
- ii. Cllr Sperring- Lavers
- iii. Cllr Pavelin – Hatfield Road, (a new board has been received and needs to be installed)
- iv. Cllr Ward – Clarence Road/Grove Road, Adjacent 158 Grove Rd
- v. Cllr R Lambourne – Grove Road/Ramparts.

RECOMMENDED that the above information be noted.

COM118/22 Emergency Bleed Control Cabinet

Members noted that the Defibrillator and Bleed Control Kit have been installed on the side of the pavilion, King George V Playing Field. This information has been posted on the Town Council's Facebook site and members who are able should share this post.

RECOMMENDED that the above information be noted.

COM119/22 Community Speed Watch

Members noted that speed watch sessions need to be arranged. Cllr R Lambourne has the equipment at present and will be requested to return this to the office.

Members noted that the Community Speed Watch Co-ordinator has arranged to send 5 long sleeved hi-vis jackets to the Town Council office to be used by those conducting the sessions.

RECOMMENDED that the above information be noted.

COM120/22 Town Centre improvement plan

Members noted that Cllrs J Newport, C Stanley, E Brewer, S J Page, C Pavelin, D Mercer and E Callis attended the Neighbourhood Plan training session on 1st March 2023.

There were no updates from the Town Centre Improvement Working Group. Members of the group will be emailed for a response or update.

RECOMMENDED that the above information be noted.

COM121/22 Dementia Friendly Town Working Group

Members received an update from Cllr E Brewer in relation to the Stake Holder meeting held on 22nd March 2023. A copy of the meeting notes and information provided at the meeting will be forwarded in due course.

RECOMMENDED that the above information be noted.

COM122/22 Notice Boards

There were no reports of matters relating to Town Council notice boards.

Members noted the notice boards are updated by the following councillors.

Cllr Smart- Rawreth Asda, Hambro Parade Shops
Cllr Pavelin – London Road Parade
Cllr Lambourne – The Chase Shops

Mr M Davies, Rayleigh Town Museum updates the notice board located a Rayleigh Station.
The Town Council will send him information to update.

RECOMMENDED that the above information be noted.

COM123/22 Footpath Representative

Mr M Davies provided a report to the committee. There were no issues.

RECOMMENDED that he above information be noted.

COM124/22 Rayleigh Town Museum

Mr M Davies provided a report to the committee. The Committee were informed that according to The Association of Independent Museums the numbers attending the Museum over the last 7 years (37,000) this had generated an income £500,000 for the Town. This is a result of visitor to the museum then visiting other businesses and restaurants. Mr M Davies thanked the Town Council for the continued support over the last year.

The Museum will be open on 27th April to host quizzes for school children effected by the strike. Local schools have been informed.

The Museum will also be open on Monday 8th May 2023 as part of the Coronation celebrations and this day being volunteer day. It is hoped that they can encourage more volunteers to help and this in turn may result in the museum being opened more over school holidays.

RECOMMENDED that the above information be noted.

Meeting closed at 8.00pm

Chairman

Signature..... Date