



RAYLEIGH TOWN COUNCIL
The Pavilion, King George V Playing Field, Bull Lane,
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Environment & Open Spaces Committee held on 20th March 2023

Minutes

- EOS1/23 Those present and apologies for absence.**
Present
Chair: D Belton
C Stanley, E Callis, J Lumley, D Sperring, B Smart, D Mercer (ex-officio),
Apologies: C Roe, J Burton, and J Sawford
Also in attendance: Mrs K Smiles Committee Clerk and Ms E Ketley Clerk to RTC
Members of Public: none
Resolved. Members accepted apologies. R Dowell non-attendance.
- EOS2/23 Public Forum**
There were no members of public present.
- EOS3/23 Substitutes**
There were no substitutes
- EOS4/23 Non-Committee Members Attending**
Cllr R Lambourne, attended as non-committee members.
- EOS5/23 Declaration of Interests**
Cllrs D Belton, R Lambourne, C Stanley, D Sperring and J Lumley declared a non-pecuniary interest in matters relating to Rochford District Council by virtue of being a member.

Cllr J Lumley declared a non-pecuniary interest in matters relating to Essex County Council by virtue of being a member including Essex Youth Service.
- EOS6/23 Minutes of the meeting held on 21st November 2022**
Resolved. All Members agreed to approve the minutes of the Environment & Open Spaces Committee Meeting held on 21st November 2022.

The office to ask if the fireworks could start at an earlier time for the younger children to enjoy.
- EOS7/23 Correspondence**
A resident requested to remove the teen shelter. The office spoke to the police who advised against this as it gives the teens somewhere to go and also keeps them in one place. The company that manages the park for RTC also advised against this as it keeps the mess/broken bottles etc in one place and the teens prefer to stay at the shelter instead of the play area which is frequented by younger children.

Members agreed and noted the above information.

EOS8/23 Essex Youth Service

Members noted that Essex Youth Service continue to carry out the weekly detached sessions in the playing field. Members had been given their report for Sept to Dec 2022.

The above information is noted.

EOS9/23 Committee Budget

Members received the committee budget. There were a few inaccuracies. The office to recirculate to members once corrections are done.

EOS10/23 New Bookings

Any new bookings received up to the date of the meeting will be discussed.

Rayleigh Lions would like to book King George V field again for 2023 for their fireworks display on Saturday 4/11.

Confirmed booking: CORONATION OF KING CHARLES III – Saturday 6th May 2023

The Communities Committee are dealing with this the event.

The above information is noted.

7.39 Cllr D Sperring arrived.

EOS11/23 Football Pitches

Training

Members noted that the weekly Saturday morning training continues to take place with no incidents reported

Season 2022/2023

Members to note that football continues to take place without incident, however pitches were cancelled weekend 7/8, 14/15 & 21/22nd January and 11/12 March 2023 due to weather conditions.

The above information is noted.

EOS12/23 Play Area KGV

Further to minute no EOS75/22 members met with Ramping IT Up in February. Notes from that meeting were previously circulated.

The Committee Clerk met with 3 play equipment companies in the last 2 weeks for KGV. The office awaits their quotes.

The companies advise members to go and look at the play areas nearby to get an idea of what they like/want.

Members liked the 2 gazebos from first quote, sensory equipment, the trampoline and swirl roundabout with the wet pour connecting the pieces up.

Members also asked the Committee Clerk to look at painting the surrounding fence multi colours.

The office received a quote to repair 2 springies in the toddler play area in KGV. The quotes were previously circulated.

Resolved. Members agreed the quote for £110.16 and asked the office to go ahead with the repair work including removing the metal that is sticking out of the ground in the toddler area.

EOS13/23 Petanque

Members to note that the petanque pitch in the rose garden is now finished. The office has sent a press release to the Rayleigh Times newsletter and advertised on Face Book which included the rules.

Members asked the Committee Clerk to obtain a quote to install a plaque to advise the residents how to play and turn around the bench so it is facing the pitch or a quote for an additional bench. Also remove the 'no ball games' sign.

The above information is noted.

EOS14/23 Defibrillator/Bleed Kit

Further to minute no EOS78/22 the defibrillator has been delivered and is due to be installed on the external wall of the pavilion, the bleed kit will be installed at the same time.

The above information is noted.

EOS15/23 ALLOTMENT

Members to note allotment minutes from the meeting held on 8th December 2022. Cllr Mercer pointed out there were a couple of inaccuracies. The office to look into and to bring revised minutes to the next meeting

Motion: to agree to increase the budget for the new Sweyne Park shed from £1,000 to £2,000.

The motion was not needed as Cllr Stanley had found a shed for £1,063.98 and as this was within the agreed budget the office had already purchased it.

The office received 2 quotes for resurfacing the road to Sweyne Park allotments, that were previously circulated.

Cllr Stanley proposed an alternative option to pave over just 2 tracks.

The office to ask the 2 companies for another quote that are same as Cllr Stanley and ask what are pros and cons – advise the companies that the road floods.

Motion: to agree to accept one of the quotes for resurfacing the road to Sweyne Park allotments – rejected until members have received alternative quotes.

EOS16/23 Pavilion toilet refurbishment

Members to note in reference to Full Council minute 186/22 the office has contacted Changing Places for a quote and is waiting for a response. The office met with a contractor and is waiting for their plans and quote.

The above information is noted.

EOS17/23 Street furniture painting project.

The street furniture is overdue to be painted. The office received a quote from Aylesford which was previously circulated.

The Chair advised that next month RDC via the Government is going to offer funding for this kind of work and asked the Committee Clerk to look into obtaining a grant from the Shared Prosperity Fund.

Motion: to accept the quote and go ahead with the work.

Resolved: members agreed to accept the quote, subject to 50% match funding.

EOS18/23 John Fisher Open Space

Members to discuss consultation for play area upgrades, sub lease for pavilion and to upgrade the bins.

Members agreed that the best way to start the consultation for the play area upgrade is for the office to prepare a survey of 5/6 questions to go out to parents and children via the local schools newsletters, RTC notice boards and online. Once the results have been collated the office to organise for a couple of councillors to visit the 2 local primary schools and engage the year 6 children for their views on play equipment with role playing, money management, decision making, budget etc.

Action: the office to draft a survey asking: age, what equipment they want etc. And to ask the 2 local primary schools: Our lady of Ransom and Glebe if a couple of councillors could visit.

The Chair gave members a brief update on the sub lease. RTC solicitors and the locum Clerk are working with the football club to enable for them to have the sub lease.

Members agreed the bins are too small and old in the park and that they need replacing.

Action: Office to obtain quotes for litter and dog bins but with an understanding that the allocation of them needs to be sympathetic to emptying them.

The above information is noted.

Meeting finished at 8.45pm

Chairman

Chairman Signature Date.....