



**RAYLEIGH TOWN COUNCIL**  
**The Pavilion, King George V Playing Field, Bull Lane,**  
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**Minutes of a meeting of the Town Council**  
**Monday 8<sup>th</sup> August 2022 at 7.30pm**  
**The Pavilion, King George V Playing Field, Bull Lane, Rayleigh, SS6 8JD**

**133/22 Those present and apologies for absence.**

**Chairman** D Mercer.

**Councillors** D Belton, S Belton, E Brewer, C Callis, E Callis, R Dowell, J Jacobs, R Lambourne, J Lumley, J Newport, S Page, D Sperring, C Stanley, I Ward.

**Also present** Locum Clerk.

**Not present** J Burton.

**Resolved.** The council accepts apologies for absence from R Dray, R Milne, C Roe, J Sawford, B Smart, C Pavelin, J Waight. Proposed Cllr Mercer and carried unanimously.

**134/22 Declaration of members' interests.**

There were declarations of interest from Essex County and Rochford District Councillors J Lumley and J Newport. District Councillors D Belton, R Lambourne, J Newport, D Sperring, C Stanley, I Ward.

**135/22 Public forum**

There were no members of the public present.

**136/22 County and District Councillors' updates.**

All the trees in high street will be crown lifted but the work cannot be done until November after leaf fall. This may affect the installation of the festive lights.

Following a road traffic incident at the Downhall Road - London Road junction and another incident by the garage - M&S shop in London Road, the traffic signals will be upgraded with work commencing in October. The traffic control on Daws Heath Road will remain until 15<sup>th</sup> August for emergency waterworks.

Families with children who are eligible for free school meals have received a £75 food voucher per child for the holidays.

Local Highway Panel funding has been approved for eight projects in Rayleigh including two zebra crossing upgrades. The castle road zebra improvement has been approved.

Passenger transport funding has been approved for improvements to layout of the traffic bay by the library.

Residents of Eastwood Road have asked for safety barriers along the road approaching the zebra crossing.

Thanks to the Councillors who identified candidates for pothole repairs.

Following invitations to apply for County Councillor's locality funding, there has been one response from Edward Francis School who have adequate funds and declined the offer.

Queens Road and The Chase. Results of the speed survey have been passed to police who referred the information to the Town Council speed watch. It was suggested that vehicle-activated signs or other monitoring device could be used. Other suggestions for speed survey are delayed until schools are back.

The Essex County Council streetlight LED rollout will not be completed until 2024. Supply chain problems are making it difficult to get the new LED heads and replacement SOX lights are being phased out. Where lights are out, they will be repaired if there is a safety issue.

Rochford District Council have 500 lights, 10% of which have been converted to LED. At current spending level, the conversion will take 8 years to complete.

Councillors enquired about plans to require parishes to take-over the costs of running street lighting – will local authorities be responsible for paying for electricity?

Cycling in the district – County Councillors are arranging a meeting with officers to develop a cycling plan.

The District Council sustainability survey has been released for business and residents. Information to be used to inform the sustainability programme.

The drain and gully cleaning scheme will commence November to April.

Victoria Avenue/London road junction upgrade is due October or November.

**137/22 To receive an update on Highway Matters from County Councillor Lee Scott**  
Essex County Councillor Lee Scott will be attending the Full Council meeting on Monday 12<sup>th</sup> September.

**138/22 Minutes of Town Council meeting**  
The minutes of the last meeting were not received.

**139/22 Finance**

- a. To receive a list of all payments up to the end of June 2022.
- b. To receive a list of budgetary information on all accounts.

**Resolved.** The Council notes the budgetary information and confirms that the account balance of £245,862.54 in Unity Trust Bank and £218,882.35 in the NatWest Liquidity and Current accounts. Proposed Cllr Mercer and carried unanimously.

**140/22 Correspondence**  
None this month

**141/22 Consultations**  
None this month

**142/22 John Fisher Playing field**  
The Clerk advised that the District Council must advertise the lease before it can be signed. Once the advertising period is over, the final version of the lease will be released for signature. A previous version was prepared for signature and the Clerk was asked to confirm its validity with the Town Councillors solicitor, William Todman.

**143/22 Keep Britain Tidy – Green Flag Award 2022/2023**  
Members to note that the King George V Playing Field has been awarded the Green Flag for the tenth successive year. Congratulations to all involved.

**144/22 Rayleigh in Bloom**  
The Anglia in Bloom Awards will be held on 7<sup>th</sup> September 2022 at Orsett Hall. The Town Council Chairman, Vice Chairman, Communities Chairman and Rayleigh in Bloom Working Group members have been invited to attend.

**145/22 To receive an update on CCTV installation.**  
No update this month.

**146/22 Review of Councillor’s basic allowance.**  
At the last meeting, it was proposed to allocate this work to the personnel committee, but it was later noted that this work fell outside their terms of reference, so the original motion was reconsidered.

**Resolved.** The Council will appoint a working group to review the basic allowance. Proposed Cllr Newport, seconded Cllr Lumley . Carried with eight in favour, four against and two abstentions. Three members of the working group were nominated: Cllrs Stanley, Page and Waite.

**147/22 To note minutes from the Environment and Open Spaces Committee.**  
The minutes of the last meeting will be considered at the next meeting.

**Resolved.** The Council approves the installation of a petanque rink in the rose garden in King George V Playing Field. Proposed Cllr Mercer and carried unanimously.

**148/22 To note the minutes from the Policy & Finance Committee**  
The minutes of the last meeting will be considered at the next meeting.

**149/22 Trinity Fair 2023**  
**Motion.** Members to approve the date for Trinity Fair 2023 as Sunday 11<sup>th</sup> June 2023 as suggested at the Trinity Fair Working Group meeting held on 20<sup>th</sup> July 2022. Proposed Cllr Mercer and carried unanimously.

**150/22 Chairman's Engagements**

Members to note that the Chairman has attended the following engagements since the last meeting.

Saturday 30<sup>th</sup> July – Opening of new Tesco Express store in High Street.

**151/22 Items for later agenda**

Cultural Heritage – report from Free Market Radicals

To receive report on Dementia friendly towns

Changing Rooms toilet refurbished.

Recording at meetings.

Meeting closed at 20.36