



**RAYLEIGH TOWN COUNCIL**  
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**Minutes of a meeting of the Communities Committee to be held on Monday 20<sup>th</sup> June 2022  
At The Pavilion, King George V Playing Field, Bull Lane, Rayleigh SS6 8JD**

**COM36/22** Those present and apologies for Absence

Chairman Cllr C Roe.  
Councillors C Callis, R Dray, R Lambourne, J Sawford, I Ward, D Sperring, E Brewer, R Milne, **D Belton** D Mercer

**Resolved.** Apologies were received from Cllrs S J Page, J Waight, Proposed Cllr and carried unanimously.

**COM37/22 Nominations for Communities Committee Chairman**

Cllr Roe was proposed by Cllr Sperring seconded Cllr Sawford. With no other nominations, Cllr Roe was elected Chairman.

**COM38/22 Nominations from Communities Committee Vice-Chairman**

Cllr Sawford proposed by Cllr Deay seconded Cllr Mercer. With no other nominations, Cllr Sawford was appointed Vice Chairman

**COM39/22 Public Forum**

There were no members of the public present.

**COM40/22 Substitutes**

There were no substitutes nominated.

**COM41/22 Non-Committee Members Attendance**

There were no non-committee members present.

**COM42/22 Rayleigh Market**

There are no items to report to date.

There is one new stall at the market selling wax melts and burners.

A request has been received for a Sunday market. Historically, it was difficult to get stalls to attend weekend markets and it will be restricted to pavement use as the lagoon will be restricted to Taxis. Staff would not be expected to work weekends

so alternative arrangements would have to be made for collection of monies. All are receptive to the idea, but there is need of research by the office to call around report to next full council

#### **COM43/22 Trinity Fair**

The Trinity Fair took place on Sunday 12<sup>th</sup> June 2022. A report will be given by members of any feedback from the event.

The chairman noted the positive feedback received from many quarters and congratulated all the councillors who contributed to the day. It was the best event so far the attendance was outstanding – with the high street full. One complaint about the disabled access will be noted and better planning could resolve this.

There were one or two negative comments, but these were outweighed by the pleasure given to the many thousands who attended. RDC licencing made an anonymous visit and also congratulated the town council for the standard of organisation

#### **COM44/22 Rayleigh in Bloom**

Anglia in Bloom judging day will be Friday 8<sup>th</sup> July 2022 at 10am. Confirmation letter is yet to be received. A working party meeting has been arranged for Tuesday 21<sup>st</sup> June 2022 at 10.30am to discuss the arrangements for the day.

#### **COM44/22 Public Transport/Bus Shelters**

Members to report any matters relating to the Town Council owned bus shelters

Members to note the bus shelter noticeboards are updated by the following councillors.

- i. Cllr Smart – 2 x Downhall Road
- ii. Cllr Sperring- Lavers
- iii. Cllr Pavelin – Hatfield Road,
- iv. Cllr Ward – Clarence Road/Grove Road, Grove Road/Ramparts, Adjacent 158 Grove

#### **COM45/22 Community Speed Watch**

The Town Council office has contacted the Speed Watch Co-ordinator again and they will provide details for training sessions, which will be held in the area in due course. These will be forwarded to all members once received.

#### **COM46/22 Notice Boards**

Members to report any matters relating to Town Council notice boards

Members to note the notice boards are updated by the following councillors

Cllr Smart- Rawreth Asda, Hambro Parade Shops  
Cllr Pavelin – London Road Parade  
Cllr Lambourne – The Chase Shops

**COM47/22 Handyman**

Members to consider advertising for local businesses to provide ad hoc support for maintenance.

Appoint one or two local traders to act as preferred contractors for small works so works orders can be issued without getting three quotes and to allow contractors to build a relationship with the council.

**COM47/22 Footpath Representative**

Mr M Davies to provide a report.

**COM48/22 Rayleigh Town Museum**

Mr M Davies to provide a report.

**Items for next agenda**

**High street improvement plan.**