

RAYLEIGH TOWN COUNCIL
MINUTES OF KING GEORGE V PLAYING FIELD COMMITTEE MEETING
held on 8th July 2019 at 7.30pm
at the Pavilion, King George V Playing Field, Rayleigh

PRESENT

Chairman: Cllr D Sperring

Councillors: J Burton, Mrs C Callis, E Dray, Mrs J Lumley, R Milne, Mrs J Sawford, Mrs M Spencer and C Stanley.

In attendance: Miss K Gaiger – Deputy Town Clerk

27 DECLARATIONS OF INTEREST

Cllrs J Burton, Mrs J Lumley, R Milne, D Sperring and C Stanley declared a non pecuniary interest as members of Rochford District Council.

Cllr Mrs J Lumley declared a non pecuniary interest as a member of Essex County Council

Cllr Mrs M Spencer declared a non pecuniary interest as a member of Anglia in Bloom.

Cllr J Burton declared a non pecuniary interest in matters relating to Rayleigh Football Club

28 PUBLIC FORUM

There were no members of public present.

29 APOLOGIES FOR ABSENCE

Apologies received from Cllr L Jeffery.

30 SUBSTITUTES

There were no substitutes.

31 NON COMMITTEE MEMBERS ATTENDING

There were no non committee members present.

32 MINUTES OF THE KING GEORGE V PLAYING FIELD COMMITTEE MEETING held on 28th May 2019

RESOLVED to sign minutes as a correct record.

33 COMMITTEE BUDGET

Members received and noted the budget report for the current financial year.

RECOMMENDED to approve the Committee Budget.

34 YOUTH LIAISON

Mr Glenn Crickmore, Essex County Council Youth Service attended the meeting and informed members that the weekly detached sessions continue in the playing field. The session times will change during the summer holiday period in order to meet with users of the playing field later in the day (4pm to 6pm).

The Committee Chairman informed Mr Crickmore that the Town Council are encouraged by the work carried out by the Youth Service and that the sessions are a benefit to the young people. It was agreed that the weekly sessions are adequate at present but it could be possible to add additional visits to the budget for next year if necessary.

RECOMMENDED that the above information be noted.

35 KING GEORGE V PLAYING FIELD - BOOKINGS

35.1 New Booking

There were no new bookings.

Approved Bookings

35.2 Moonbeamers

Members noted that Moonbeamers had been informed that it is their decision if they wish to proceed with their event on Friday 30th August 2019 (using PA equipment) and received a copy of their report with suggestions for the event in relation to safety.

A response from the police was received and it was noted that they cannot guarantee attending the event. The Rochford District Council Safety Event Management Form has been approved but the Temporary Event License has not been applied for to date.

Members agreed that security costs would be at the organisers own expense as this would set a precedent for future events. The incident in May occurred in an area outside of the playing field (Websters Way Car Park) where security would not be operating. It would not be possible to lock the gates to the playing field at the start of the event as this would be a concern for health and safety and there would be other people using the playing field at this time.

RECOMMENDED to inform the organisers that security would be at their own expense for the cinema to be held on 30th August 2019.

35.3 Lions Club of Rayleigh

Members noted that the Lions Club of Rayleigh will be hiring the whole playing field on Saturday 2nd November 2019 for the fireworks display. The Town Council have awarded a grant of £750 towards the field hire of the event. The Lions Club will be required to submit a Rochford Safety Group Event Management form for approval.

RECOMMENDED that the above information be noted.

36 BOWLS CLUB

36.1 Chelsea Pensioners visit for 60th Anniversary – 19th June 2019

Members noted that a coach was parked in the car park area for the visit by the Chelsea Pensioners to celebrate the 60th Anniversary of the Bowls Club. The Town Council Chairman attended this engagement.

RECOMMENDED that the above information be noted.

36.2 Field and Changing Room Hire 2019

Members noted that the Bowls Club are to hire the Bull Lane end of the playing field for car parking and changing rooms for two dates as follows. As in previous years the parking will be marshalled by members of the club and all visitors will be reminded that smoking is not permitted anywhere within the Pavilion area

Monday 8th July 2019 - 12noon to 7pm – Essex Past Presidents v NM Essex

Thursday 12th September 2019 - 12noon to 7pm – London Parks v Essex Vice Presidents

RECOMMENDED that the above information be noted.

37 PLAY AREA

Members noted that an additional site visit took place with a different representative from Wicksteed to discuss the ecotumble surface under the climbing frame. An update is expected by mid-July 2019.

RECOMMENDED that the above information be noted.

38 COMMUNITY INITIATIVES FUND APPLICATIONS

Members noted that Community Initiatives Fund applications will be submitted for the following projects by the deadline of Sunday 18th August.

- To enlarge the Skate Park
- To create a larger toddler play area and enlarge the main play area and to install new equipment.

Quotes are currently being obtained.

RECOMMENDED that the above information be noted.

39 FOOTBALL PITCHES

39.1 Rayleigh FC Training

Members noted that Rayleigh FC continue to train on Saturday mornings and to date no sessions have been cancelled.

RECOMMENDED that the above information be noted.

39.2 Season 2019/2020

Members noted that all pitches are hired for Sundays for the 2019/2020 and Rayleigh FC will advise in due course their requirement for pitches on a Saturday afternoon.

RECOMMENDED that the above information be noted.

40 ADDITIONAL STORAGE GROUNDSMANS SHED

Members noted that the quote of £576 to install a full sized door in the groundsmans shed has been accepted and work will be carried out in the next few weeks.

RECOMMENDED that the above information be noted.

41 PUBLIC TOILETS

Ground Floor Pavilion Accommodation

Members noted that the Tender deadline was 31st May and the two tenders received were opened by Cllrs D Sperring and E Dray before the meeting.

The Sub-Committee chairman informed members that the budget for the project had been recommended by the King George V Playing Field Committee and forwarded to subsequent Policy & Finance and Town Council meetings in December 2018 and January 2019. There had been recent reports on social media regarding the refurbishment of the ground floor accommodation and the costs. This project had been discussed at previous committee meetings and the working group had approved the specification for the works. The two identifiable needs for the refurbishment were hygiene and health and safety. The Town Council has a responsibility to provide members of public with a safe and risk free environment.

Members agreed that the specification and budget had previously been discussed and therefore at this stage there was no need to make any amendments. A working group meeting will be arranged in due course to review the submitted application and submitted to Town Council for approval.

RECOMMENDED to arrange a working group meeting in due course to review the submitted applications.

42 GREEN FLAG 2019/2020

Members noted that The Green Flag judges visited on Wednesday 5th June 2019 and met with the Town Council Chairman, Committee Vice Chairman, Deputy Town Clerk and Mr D Tubby, Elm Horticulture. The results of the judging will be known in mid July.

RECOMMENDED that the above information be noted.

43 ESSEX PLAYING FIELD ASSOCIATION

Members noted that the playing field is entered into the Best Kept Playing Field Competition 2019 in the following categories;

- Class 1 – playing fields serving communities of 2,500 or more
- Class 3 – Children’s Playgrounds
- Class 6 – Best Kept Football Pitch

RECOMMENDED that the above information be noted.

44 ANGLIA IN BLOOM

Members noted that the judging date for Anglia in Bloom is Thursday 11th July 2019. The contractor has been informed and has scheduled in additional staff on site before the day.

Members noted the playing field will be judged in the afternoon and the Committee Chairman will be present to meet the judges.

RECOMMENDED that the above information be noted.

45 TREE SURVEY

Members noted that a quote of £825 has been accepted from Rochford District Council to carry out the recommended work in the tree survey. A date for the work will be advised in due course.

RECOMMENDED that the above information be noted.

46 ROSE GARDEN

Members noted that the rose gardens will remain as planted for 2019 to allow the two newly designed beds to establish and were informed that bark had been delivered to place on all flower beds

RECOMMENDED that the above information be noted.

47 PLAYING FIELD SIGNS

Members noted that the “Welcome to King George V Playing Field” signs are being produced to include “No Drones/Model Aircraft” and “See signs for closing times”.

RECOMMENDED that the above information be noted.

48 BOLLARDS

Members considered a quote of £345 to replace the three red and white steel bollards located adjacent to the Bull Lane vehicle gate and agreed to replace them.

RECOMMENDED to replace the three red and white steel bollards located adjacent to the Bull Lane vehicle gate at the cost of £345.