

RAYLEIGH TOWN COUNCIL
MINUTES OF KING GEORGE V PLAYING FIELD COMMITTEE MEETING
held on 9th September 2019 at 7.30pm
at the Pavilion, King George V Playing Field, Rayleigh

PRESENT

Chairman: Cllr D Sperring

Councillors: Mrs C Callis, Mrs J Lumley, Mrs J Sawford, Mrs M Spencer and C Stanley.

In attendance: Miss K Gaiger – Deputy Town Clerk

Mr D Geach – Rayleigh Bowls Club (*left at 7.56pm*)

Mr M Attwood – Rayleigh Bowls Club (*left at 7.56pm*)

49 DECLARATIONS OF INTEREST

Cllrs Mrs J Lumley, D Sperring and C Stanley declared a non pecuniary interest as members of Rochford District Council.

Cllr Mrs J Lumley declared a non pecuniary interest as a member of Essex County Council

Cllr Mrs M Spencer declared a non pecuniary interest as a member of Anglia in Bloom.

50 PUBLIC FORUM

There were no members of public present.

51 APOLOGIES FOR ABSENCE

Apologies received from Cllrs E Dray, R Milne and J Burton

52 SUBSTITUTES

There were no substitutes.

53 NON COMMITTEE MEMBERS ATTENDING

There were no non committee members present.

54 MINUTES OF THE KING GEORGE V PLAYING FIELD COMMITTEE MEETING held on 8th July 2019

RESOLVED to sign minutes as a correct record.

55 COMMITTEE BUDGET

Members received and noted the budget report for the current financial year.

RECOMMENDED to approve the Committee Budget.

56 ELM

Members received a copy of the notes of the meeting held on 27th August 2019 between Mr D Tubby, Elm Horticulture and the Town Council.

RECOMMENDED that the above information be noted.

57 YOUTH LIAISON

Members received the reports for the weekly detached Youth Sessions since week commencing the 8th July. It was noted that the incident that occurred in the playing field had been dealt with accordingly by the Youth Workers and reported to the Police. The Town Council does not have CCTV coverage in this area.

Members noted that Bar n Bus have been visiting the playing field at least once a week during the school holiday to provide cage football to the young people.

RECOMMENDED that the above information be noted.

58 KING GEORGE V PLAYING FIELD - BOOKINGS

Members to note that all events that take place in the field incur VAT at the standard rate.

The Town Council Policy for field hire is:

Applications to hire part or all of the playing field will be considered at King George V Playing Field Committee meetings if a fully completed application form is received in time for inclusion on the agenda. Applications may be refused. The field or any part of it will not normally be hired out for any period exceeding one day, which is between the hours of 7.00am and 10.00pm. Applications for hire of more than one day will be referred to the Full Council for consideration. Fun Fairs that exceed one day may not take place in the playing field.

58.1 New Booking

There were no new bookings

RECOMMENDED that the above information be noted.

58.2 Approved Bookings

Lions Club of Rayleigh

Members noted that the Lions Club of Rayleigh will be hiring the whole playing field on Saturday 2nd November 2019 for the fireworks display. The Town Council have awarded a grant of £750 towards the field hire of the event. The Lions Club will be required to submit a Rochford Safety Group Event Management form for approval.

RECOMMENDED that the above information be noted.

58.3 Completed Bookings

Moonbeamers

Members noted that Moonbeamers decided to cancel the outdoor cinema to be held on 31st August 2019. This was due to concerns regarding anti-social behaviour. The organisers may consider returning to the playing field next year. The £500 deposit has been returned.

RECOMMENDED that the above information be noted.

59 BOWLS CLUB

59.1 Field and Changing Room Hire 2019

Members noted that the Bowls Club hired the Bull Lane end of the playing field for car parking and changing rooms on the 8th July and will hire the facilities again on the date below. As in previous years the parking will be marshalled by members of the club and all visitors will be reminded that smoking is not permitted anywhere within the Pavilion area

Thursday 12th September 2019 - 12noon to 7pm – London Parks v Essex Vice Presidents

RECOMMENDED that the above information be noted.

59.2 Electricity Meter

Members noted that the Town Council have been informed by the Bowls Club that the electricity meter for the club needs to be replaced. It was noted that upon inspection that this meter is supplying power to the groundmans shed. It was agreed that this matter should be referred to Policy & Finance Committee meeting to be held on Monday 16th September 2019.

RECOMMENDED that this matter be referred to Policy & Finance Committee meeting to be held on Monday 16th September 2019

59.3 Bowls Club

Mr D Geach and Mr M Attwood, Rayleigh Bowls Club attended the meeting to inform the Town Council about the current situation with the ditch surrounding the rink and the cost of the work to carry out the necessary repair due to health and safety concerns. Members agreed due to the expected cost of this project this matter should be referred to Policy & Finance Committee Meeting to be held on 16th September 2019. The Bowls Club will provide a written report including quotes to submit to the committee and attend the meeting.

The Committee Chairman informed members that the area currently occupied by the Bowls Club is becoming limited in space due to the events they are currently hosting. In the future they may look to extend their premises to accommodate a large kitchen area.

RECOMMENDED that this matter be referred to Policy & Finance Committee meeting to be held on Monday 16th September 2019

60 COMMUNITY INITIATIVES FUND APPLICATIONS

Members noted that a Community Initiatives Fund application has been submitted to create a larger toddler play area enlarging the main play area and to install new equipment, by the deadline of the 18th August 2019

The project to enlarge the skate park will be reviewed for another time due to the quote received being in excess of £60,000.

RECOMMENDED that the above information be noted.

61 FOOTBALL PITCHES

61.1 Rayleigh FC Training

Members noted that Rayleigh FC continue to train on Saturday mornings and to date no sessions have been cancelled.

RECOMMENDED that the above information be noted.

61.2 Season 2019/2020

Members noted FC Dedman Gray will not be hiring a pitch on a Sunday morning as previously agreed due to the club folding and received a copy of their letter of thanks to the Town Council, Office Staff and Ground Contractor for providing good service and facilities.

The Town Council has two new clubs for this season and approval of pitch applications were discussed with the Committee Chairman

The pitches are being hired as followed for the 2019/2020 Season

Club	Day & Time	Pitch	Changing Rooms
Rayleigh FC (Adult)	Saturday Afternoon – Alternate use	Nearest Eastwood Road	Yes
Rayleigh Town (Adult)	Saturday Afternoon – Alternate use	Nearest Skate Park	Yes
Rayleigh FC (Youth)	Sunday Morning Exclusive use	Nearest Eastwood Road	No
Ralee FC (Adult)	Sunday Morning – Alternate use	Nearest Skate Park	Yes
Myton Rovers (Adult)	Sunday Morning - Alternate use	Nearest Skate Park	Yes

RECOMMENDED that the above information be noted.

62 ADDITIONAL STORAGE GROUNDSMANS SHED

Members noted that the full sized door has been installed in the groundsmans shed at the cost of £576.

RECOMMENDED that the above information be noted.

63 PUBLIC TOILETS

Ground Floor Pavilion Accommodation

Members noted that a meeting will be arranged of the Pavilion Ground Floor working group to review the two tenders received. The outcome of this meeting will be reported back to the next committee meeting to be held on 21st October 2019.

RECOMMENDED to arrange a Pavilion Ground Floor Working Group meeting to review the two tenders received before the next Committee meeting to be held on 21st October 2019

64 GREEN FLAG 2019/2020

Members noted that the King George V Playing Field has been awarded Green Flag Status for 2019/2020. A press release was sent out and displayed on the Town Council's Website and Facebook page.

RECOMMENDED that the above information be noted.

65 ESSEX PLAYING FIELD ASSOCIATION

Members noted that the playing field is entered into the Best Kept Playing Field Competition 2019 in the following categories:

- Class 1 – playing fields serving communities of 2,500 or more
- Class 3 – Children's Playgrounds
- Class 6 – Best Kept Football Pitch

Members noted that the AGM and Presentation will be held on Thursday 24th October 2019 at 8pm at Police Sports and Social Club, Chelmsford. Information will be circulated to all Committee members to inform if they wish to attend.

RECOMMENDED to circulate the date of the AGM and Presentation to all committee members to inform if they wish to attend.

66 ANGLIA IN BLOOM

Members noted that the Anglia in Bloom judging took place on Thursday 11th July 2019. The Committee Chairman and Ground Contractor Manager were present to talk with the judges. The results will be announced on 10th September 2019

RECOMMENDED that the above information be noted.

67 BENCHES

Members considered a suggestion from a member to display signs on benches in the playing field to designate them as “Chat Benches”. Members agreed that by displaying this sign on a bench it may lead to a concern for safeguarding of young people and also create a bench that is not used, as people may avoid it. It was agreed that members of public that use the playing field are sociable and interact with each other without the need for a designated bench at this time.

RECOMMENDED not to designate a bench in the playing field as a “Chat Bench “

68 TREE SURVEY

Members noted that RDC carried out the work as specified in the tree survey on 16th August, however two trees had birds nesting within so they will return to conduct the remaining work in the coming weeks.

It was noted that the RDC Tree Officer visited the site to inspect a tree where a large section of branches had fallen. It was confirmed that the tree is not diseased but it is showing signs of decay to the internal sap wood on the upper side of the branch. Members agreed to accept the quote of £250 to remove the tree, including stump grinding. Members also agreed that a new tree should be planted with in the playing field but not in the same location.

RECOMMENDED that the tree is removed at a cost of £250 and a new tree is planted within the playing field

69 ROSE GARDEN

Members noted that the rose gardens will remain as planted for 2019 to allow the two newly designed beds to establish.

RECOMMENDED that the above information be noted.

70 BOLLARDS

Members noted that the three steel bollards have been replaced at a cost of £345

RECOMMENDED that the above information be noted.

Meeting closed at 8.20pm

Chairman

Signature..... Date