

RAYLEIGH TOWN COUNCIL
MINUTES OF KING GEORGE V PLAYING FIELD COMMITTEE MEETING
held on 21st October 2019 at 7.30pm
at the Pavilion, King George V Playing Field, Rayleigh

PRESENT

Chairman: Cllr D Sperring

Councillors: Mrs C Callis, E Dray, K Podd, Mrs J Sawford, Mrs M Spencer and C Stanley.

In attendance: Miss K Gaiger – Deputy Town Clerk

Mrs Deborah Bartholomew – District Based Commissioner – Essex Youth Service (*left at 7.50pm*)

Mrs Sel Sanger – Area Based Youth & Community Bases Commissioner – Essex Youth Service (*left at 7.50pm*)

1 Member of Public

71 DECLARATIONS OF INTEREST

Cllrs D Sperring and C Stanley declared a non pecuniary interest as members of Rochford District Council.

Cllr Mrs J Sawford declared a non pecuniary interest in matters relating to the Megacentre.

Cllr Mrs M Spencer declared a non pecuniary interest as a member of Anglia in Bloom.

72 PUBLIC FORUM

The member of public present did not wish to speak.

73 APOLOGIES FOR ABSENCE

Apologies received from Cllrs Mrs J Lumley and R Milne. Cllr J Burton was absent.

74 SUBSTITUTES

There were no substitutes.

75 NON COMMITTEE MEMBERS ATTENDING

There were no non committee members present.

76 MINUTES OF THE KING GEORGE V PLAYING FIELD COMMITTEE MEETING held on 9th September 2019

RESOLVED to sign minutes as a correct record.

77 COMMITTEE BUDGET

77.1 Budget 2019/2020

Members received and agreed the budget report for the current financial year.

RECOMMENDED to agree the budget report for the current financial year.

77.2 Budget Financial Year 2019/2020

Members were informed to consider any new projects/expenses in the next financial year in order for quotes to be obtained when budgets are considered at the next committee meeting on 2nd December 2019.

The following items were suggested for the budget:

- Essex Youth Service Detached Work to continue - £5,000
- Additional pest control units if required next year - £280

RECOMMENDED that the above items are included in the budget for 2020/2021

78 YOUTH LIAISON

Members were given a verbal report by Mrs Deborah Bartholomew and Mrs Sel Sanger, Essex Youth Service on their weekly detached sessions in the playing field and received copies of the weekly reports and update report. Members agreed that the sessions are providing a valuable service to the local youths and that session should continue in the next financial year.

Members were informed that Bar n Bus will be providing caged football in the playing field on Thursday 31st October 2019

RECOMMENDED that the above information be noted.

79 KING GEORGE V PLAYING FIELD - BOOKINGS

79.1 New Booking

There were no new bookings

RECOMMENDED that the above information be noted.

79.2 Approved Bookings

Lions Club of Rayleigh

Members noted that the Lions Club of Rayleigh will be hiring the whole playing field on Saturday 2nd November 2019 for the fireworks display. The Town Council have awarded a grant of £750 towards the field hire of the event. The Lions Club have submitted a Rochford District Council, Safety Group Event Management form for approval. The Town Council Vice Chairman will be attending to open the event. The playing field will be closed from 11.00am on the day in order to set up the display.

RECOMMENDED that the above information be noted.

80 FIELD HIRE CHARGES 2020/2021

Members received the current charges for events in the King George V Playing Field and agreed to make no change for 2020/2021.

RECOMMENDED that there would be no increase to field hire charges for 2020/2021

81 BOWLS CLUB

81.1 Field and Changing Room Hire 2019

Members noted that the Bowls Club hired the Bull Lane end of the playing field for parking and changing rooms on Thursday 12th September 2019.

RECOMMENDED that the above information be noted.

81.2 Pest Control

Members noted that the bowls club have reported increased rodent activity and considered a quote of £280 from the Town Council's contractor to install an additional four boxes within their grounds backing on to Websters Way Car Park. It was agreed that the rodent activity would decrease over the winter months so this may not be required at this time and the additional boxes would not stop activity from Websters Way Car Park. Members agreed to monitor the situation and install additional boxes in the spring/summer if necessary.

RECOMMENDED to monitor rodent activity over the winter months and install in spring/summer 2020 if necessary.

82 PLAY AREA

Members noted a new aerial runway seat and chain has been ordered at a cost of £189.88. This will be fitted by the groundstaff upon receipt.

RECOMMENDED that the above information be noted.

83 COMMUNITY INITIATIVES FUND APPLICATIONS

Members noted that a Community Initiatives Fund application has been submitted for creating a larger toddler play area, enlarging the main play area and to install new equipment. Results are due to be announced by the end of October

RECOMMENDED that the above information be noted.

84 FOOTBALL PITCHES

84.1 Rayleigh FC Training

Members noted that Rayleigh FC continue to train on Saturday mornings and to date no sessions have been cancelled.

RECOMMENDED that the above information be noted.

84.2 Season 2019/2020

Members noted that matches continue to be played at weekends and that pitches were cancelled on Sunday 6th October 2019 due to weather conditions.

RECOMMENDED that the above information be noted.

84.3 Pitch Charges 2020/2021

Members reviewed the charges for King George V Playing Field football pitches and received current fees for Town Council and Rochford District Council football pitches for information. It was agreed to increase the charges for the 2020/2021 season as follows

- Adult Team Saturday – alternate use - £530
- Adult Team Saturday – exclusive use - £1080
- Adult Team Sunday – alternate use - £560
- Adult Team Sunday – exclusive use - £1140
- Junior Team Saturday – alternate use - £318
- Junior Team Saturday – exclusive use - £620
- Junior Team Sunday – alternate use - £333
- Junior Team Sunday – exclusive use - £551
- Rayleigh FC Training Saturday - £9.00 per area per session

RECOMMENDED to increase the pitch hire charges as above for the 2020/2021 season.

84.4 Bins

Members noted that two wheelie bins have been purchased to use on match days at a cost of £100. These units can also be used when events take place in the playing field.

RECOMMENDED that the above information be noted.

84.5 Pitch Maintenance

Members received a quote from Elm to top dress one football pitch at a cost of £7,500 and noted that this work could be carried out during the season. Members agreed that due to the field being a well used public space that provides a facility for the community it is vital that maintenance is conducted to keep the area at the current high standard. It was agreed that the work should be carried out one pitch per season and to start with the pitch nearest to the Eastwood Road entrance.

RECOMMENDED to conduct to the top dressing of pitch nearest Eastwood Road Entrance at a cost of £7,500.

85 ANGLIAN WATER

Members noted that the Town Council has been advised that urgent work needs to be carried out in relation to the drainage from the pavilion and quotes are being received. The Town Council has consulted their solicitor in relation to this matter.

RECOMMENDED that the above information be noted.

86 PUBLIC TOILETS/GROUND FLOOR PAVILION ACCOMMODATION

Members noted that a Pavilion Ground Floor Refurbishment working group meeting had been arranged for 10th October 2019 but this was cancelled due to the notification from Anglian Water. Tenders will be addressed once the situation with the drainage has been rectified.

RECOMMENDED that this information be noted.

87 GREEN FLAG 2020/2021

Members noted that as yet the date for applications for 2020/2021 has not been released and agreed to enter the playing field for 2020/2021. The playing field will be judged by a mystery shopper visit during 2020.

RECOMMENDED to enter the King George V Playing Field for the Green Flag 2020/2021.

88 ESSEX PLAYING FIELD ASSOCIATION

Members noted that the playing field is entered into the Best Kept Playing Field Competition 2019 in the following categories:

- Class 1 – playing fields serving communities of 2,500 or more
- Class 3 – Children’s Playgrounds
- Class 6 – Best Kept Football Pitch

Members were informed that the AGM and Presentation will be held on Thursday 24th October 2019 at the Police Sports and Social Club, Chelmsford at 8.00pm. Cllrs D Sperring, Mrs M Spencer and E Dray will attend.

RECOMMENDED that the above information be noted.

89 ANGLIA IN BLOOM

Members noted that the King George V Playing Field was awarded a Medium Gold for 2019 and a copy of the judging report was received. Members noted that the report provided by the judges will be queried at the Anglia in Bloom seminar to be held on 6th November 2019 due to items mentioned that are not relevant to the playing field.

RECOMMENDED that the above information be noted.

90 TREE SURVEY

Members noted that all remaining tree work has been conducted and the tree adjacent to the skate park area has been removed at a cost of £250

RECOMMENDED that the above information be noted.

91 ROSE GARDEN

Members noted that the rose gardens will remain as planted for 2019 to allow the two newly designed beds to establish. The redesigning and planting of two additional beds will be included in the budget for 2020/2021.

RECOMMENDED to include the redesigning and planting of two rosebeds in the budget for 2020/2021.

Meeting closed at 8.28pm

Chairman

Signature..... Date.....