



RAYLEIGH TOWN COUNCIL  
The Pavilion, King George V Playing Field, Bull Lane,  
Rayleigh, Essex, SS6 8JD  
Tel: 01268 741880  
Email: [clerk@rayleightowncouncil.gov.uk](mailto:clerk@rayleightowncouncil.gov.uk)  
VAT number: 830 7558 23

You are hereby summoned to a meeting of the Community Safety Sub-Committee to be held on **Friday 5<sup>th</sup> January 2024 at 10.30am** at The Pavilion, King George V Playing Field, Bull Lane, Rayleigh, Essex, SS6 8JD (entry via Websters Way) for the transaction of business as set out below.

The public and press are welcome to attend and the meeting.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'EK'.

E Ketley  
15<sup>th</sup> December 2023

---

Councillors: E Brewer, C Callis, R Lambourne, J Lumley, S-J Page, I Ward

- CSS20/23**    **Those present and apologies for absence.**  
**Motion.** The Council to record and accept apologies for absence.
- CSS21/23**    **Declaration of interests.**
- CSS22/23**    **Substitutes**
- CSS23/23**    **Non Sub Committee members**
- CSS24/23**    **Approve** the minutes of the Community Safety Sub-Committee minutes held on 20<sup>th</sup> October 2023 as previously circulated.
- CSS25/23**    **Terms of Reference**  
Members to agree the terms of reference for this sub-committee
- CSS26/23**    **Code of Conduct**  
To note that the meeting will be carried out under the terms of the Local Government Association and Rayleigh Town Council's Code of Conduct policy.

**CSS27/23 Public forum**

The meeting shall be adjourned for 15 minutes for members of public to speak on matters relating to this agenda. A maximum of 2 minutes will be allowed per speaker.

**CSS28/23 Castle Point and Rochford Community Safety Partnership**

Members to receive an update from Sub-Committee Chairman on the Castle Point and Rochford Community Safety Partnership.

**CSS29/23 Police**

Members to note that the police have been invited to attend the meeting.

**CSS30/23 Dog Control**

Further to minute number CS9/23 of the Community Safety Sub-Committee held on 20<sup>th</sup> October 2023 member to receive a copy of the correspondence from the police in relation to dog control in King George V Playing Field. Members to note that the ground staff are not employed as park/dog wardens.

**CSS31/23 CCTV**

Members to note that CCTV has been installed in Rayleigh High Street by Rochford District Council. A report has been requested from RDC.

Further to minute no of the Community Safety Sub-Committee held on 20<sup>th</sup> October quotes are being obtained for CCTV in the King George V Playing Field and will be referred to the Environment Committee.

**CSS32/23 High Street Lights**

Members to receive any updates from Essex Highways on the high street lights conversion to LED.

**CSS33/23 Taxi Rank Christmas Marshals**

Further to minute no CS17/23 Rayleigh Town Council paid £585, 1/3 contribution Rochford District Council towards costs of providing Taxi rank marshals will be from November to December on Friday and Saturday evenings from 11.30pm to 4am plus New Year's Eve. Rayleigh Town Council was acknowledged in the press release by RDC.

**CSS34/23 Items for next agenda.**