



RAYLEIGH TOWN COUNCIL
The Pavilion, King George V Playing Field, Bull Lane,
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11th April 2023

Dear Member,

You are hereby summoned to a meeting of the **Communities Committee** to be held on **Monday 17th April 2023 at 7.30pm** at The Pavilion, King George V Playing Field, Bull Lane, Rayleigh SS6 8JD, (entrance via Websters Way Car Park) for the transaction of business as set out below.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'EK'.

Ms E Ketley
Town Clerk

Councillors: C Roe, C Callis, R Dray, R Lambourne, S J Page, J Waight, J Sawford, I Ward, D Sperring, E Brewer, R Milne, D Belton (ex-officio) and D Mercer (ex-officio)

AGENDA

COM104/22 Those present and apologies for absence.

COM105/22 **Declarations of Interest**
Members to declare an interest in items on this agenda only.

COM106/22 **Public Forum**

COM107/22 **Substitutes**

COM108/22 **Non-Committee Members Attendance**

COM109/22 **Approve the minutes of the Communities Meeting held on 20th February 2023**
Members to approve the minutes of the Communities Meeting held on 20th February 2023 as a true record (as previously circulated)

COM110/22 Rayleigh Market

The Wednesday market continues to trade without any problems. The following charities/organisations have attended or are booked to attend in the future.

5th April – Recycle School Clothing

10th May – Community Policing

17th May 2023 – Dementia Awareness

COM111/22 Rayleigh in Bloom 2023

Cllrs I Ward, E Callis and C Callis attended the launch of Anglia in Bloom Campaign 2023 on Friday 31st March 2023. A Rayleigh in Bloom Working Group meeting will be arranged in due course.

The Town and the King George V Playing Field have been entered into Anglia in Bloom 2023.

COM112/22 St George's Day – Sunday 23rd April 2023

Members to note that the flag will be raised at the Pavilion to mark St George's Day on Sunday 23rd April at 10.00am. Members of Rayleigh Rebels Football Team have been invited to attend.

COM113/22 Coronation of King Charles III – Saturday 6th May 2023

Members to note that a picnic style event will be held in the King George V Playing Field on Saturday 6th May 2023 to celebrate the Coronation of King Charles III. The event will start from 10.00am due to no official time being released to date by Buckingham Palace.

The Town Council was successful in receiving a grant from Rochford District Council of £1,000 towards this event.

COM114/22 Trinity Fair 2023 – Sunday 11th June 2023

Members to note that the Trinity Fair will be held on Sunday 11th June 2023. The next working group meeting will be held on Wednesday 19th April 2023.

COM115/22 Remembrance Parade and Service – Sunday 12th November 2023

Members to note that a meeting with the Church Liaison Representative will be arranged in due course.

COM116/22 Christmas Lights Switch On Event 2023 – Thursday 30th November 2023

Members to receive a copy of the minutes of the Christmas Working Group Meeting held on 16th March 2023

COM117/22 Public Transport/Bus Shelters

Members to report any matters relating to the Town Council owned bus shelters.

Members to note the bus shelter noticeboards are updated by the following councillors.

- i. Cllr Smart – 2 x Downhall Road
- ii. Cllr Sperring- Lavers
- iii. Cllr Pavelin – Hatfield Road, (a new board has been received and needs to be installed)
- iv. Cllr Ward – Clarence Road/Grove Road, Adjacent 158 Grove Rd
- v. Cllr R Lambourne – Grove Road/Ramparts.

COM118/22 Emergency Bleed Control Cabinet

Members to note that the Defibrillator and Bleed Control Kit have been installed on the side of the pavilion, King George V Playing Field.

COM119/22 Community Speed Watch

Members to arrange dates for the next speed watch session. Cllr R Lambourne has the equipment at present.

Members to note that the Community Speed Watch Co-ordinator is arranging to send 5 long sleeved hi-vis jackets to the Town Council office to be used by those conducting the sessions.

COM120/22 Town Centre improvement plan

Cllrs J Newport, C Stanley, E Brewer, S J Page, C Pavelin, D Mercer and E Callis attended the Neighbourhood Plan training session on 1st March 2023.

Members to receive any updates from the Town Centre Working Group.

COM121/22 Dementia Friendly Town Working Group

Members to note that a Stake Holder meeting was held on 22nd March 2023, members to provide an update at the meeting.

COM122/22 Notice Boards

Members to report any matters relating to Town Council notice boards.

Members to note the notice boards are updated by the following councillors

Cllr Smart- Rawreth Asda, Hambro Parade Shops

Cllr Pavelin – London Road Parade

Cllr Lambourne – The Chase Shops

Mr M Davies, Rayleigh Town Museum updates the notice board located a Rayleigh Station. The Town Council will send him information to update.

COM123/22 Footpath Representative

Mr M Davies to provide a report.

COM124/22 Rayleigh Town Museum

Mr M Davies to provide a report.