



RAYLEIGH TOWN COUNCIL
The Pavilion, King George V Playing Field, Bull Lane,
Rayleigh, Essex, SS6 8JD
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Dear Member

You are hereby summoned to a meeting of the Environment & Open Spaces Committee to be held on Monday 20th March 2023 at 7.30pm at the Pavilion, King George V Playing Field, Bull Lane, Rayleigh, SS6 8JD (entrance via Websters Way) for the transaction of business as set out below. The press and public are welcome to attend.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'EK'.

Ms E Ketley
Town Clerk

Councillors: D Belton (Chair), R Dowell (vice Chair), J Burton, C Stanley, E Callis, D Sperring, J Lumley, C Roe, J Sawford, B Smart, D Mercer (ex-officio)

AGENDA

- EOS1/23 Those present and apologies for absence.**
Motion. The Council to record and accept apologies for absence.
- EOS2/23 Public Forum**
- EOS3/23 Substitutes**
- EOS4/23 Non-Committee Members Attending**
- EOS5/23 Declaration of Interests**
Members to declare their interest relating to matters on this agenda only.
- EOS6/23 Minutes of the meeting held on 21st November 2022**
Members to agree the minutes of the Environment & Open Spaces Committee held on 21st November 2022 (as previously circulated).
- EOS7/23 Correspondence**
A resident requested to remove the teen shelter.

- EOS8/23 Essex Youth Service**
Members to note that Essex Youth Service continue to carry out the weekly detached sessions in the playing field. Essex Youth Service will be attending the meeting to give members an update on the detached sessions. Their report for Sept to Dec 2022 is attached.
- EOS9/23 Committee Budget**
Members to receive and approve.
- EOS10/23 New Bookings**
Any new bookings received up to the date of the meeting will be discussed.
- Rayleigh Lions would like to book King George V field again for 2023 for their fireworks display on Saturday 4/11.
- Confirmed booking:** CORONATION OF KING CHARLES III – Saturday 6th May 2023
The Communities Committee are dealing with this the event.
- EOS11/23 Football Pitches**
Training
Members to note that the weekly Saturday morning training continues to take place with no incidents reported
- Season 2022/2023
Members to note that football continues to take place without incident, however pitches were cancelled weekend 7/8, 14/15 & 21/22nd January and 11/12 March 2023 due to weather conditions.
- EOS12/23 Play Area KGV**
Further to minute no EOS75/22 members met with Ramping IT Up in February. Notes from that meeting are attached.
The Committee Clerk met with 3 play equipment companies in the last 2 weeks. The office awaits their quotes.
The office received a quote to repair 2 springies in the toddler play area but are holding off to repair until the upcoming works are confirmed. Quote attached.
- EOS13/23 Petanque pitch**
Members to note that the petanque pitch in the rose garden is now finished, photo attached.
- EOS14/23 Defibrillator/Bleed Kit**
Further to minute no EOS78/22 the defibrillator has been delivered and is due to be installed on the external wall of the pavilion, the bleed kit will be installed at the same time.

EOS15/23**Allotments**

Members to note allotment minutes from the meeting held on 8th December 2022.

Motion: to agree to increase the budget for the new Sweyne Park shed from £1,000 to £2,000.

Costings/quotes attached.

The office received 2 quotes for resurfacing the road to Sweyne Park allotments, they are attached.

Motion: to agree to accept one of the quotes for resurfacing the road to Sweyne Park allotments

EOS16/23**Pavilion toilet refurbishment.**

Members to note in reference to Full Council minute 186/22 the office has contacted Changing Places for a quote and is waiting for a response.

EOS17/23**Street furniture painting project.**

The street furniture is long overdue to be painted. The office received a quote from Aylesford which is attached.

Motion: to accept the quote and go ahead with the work.

EOS18/23**John Fisher Open Space**

Members to discuss consultation for play area upgrades, sub lease for pavilion and to upgrade the bins.