



**RAYLEIGH TOWN COUNCIL**  
**The Pavilion, King George V Playing Field, Bull Lane,**  
**Rayleigh, Essex, SS6 8JD**  
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**VAT number: 830 7558 23**

Dear Member

You are hereby summoned to a meeting of the Environment & Open Spaces Committee to be held on Monday 23rd May 2022 at 7.30pm at the Pavilion, King George V Playing Field, Bull Lane, Rayleigh, SS6 8JD (entrance via Websters Way) for the transaction of business as set out below. The press and public are welcome to attend.

Yours sincerely,

Mr M Letch  
Locum Clerk 18<sup>th</sup> May 2022

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Councillors: D Belton (ex-officio), J Burton, C Stanley, R Dowell, E Callis, D Sperring, J Lumley, C Roe, J Sawford, B Smart, R Milne, D Mercer (ex-officio)

#### **AGENDA**

**EOS33/22 Those present and apologies for absence.**

**Motion.** The Council to record and accept apologies for absence.

**EOS34/22 Election of Chairman**

To receive nominations for Chairman of the Environment and Open Space Committee for the coming municipal year

**EOS35/22 Nomination of Vice Chairman**

To receive nominations for Vice Chairman of the Environment and Open Space Committee for the coming municipal year

**EOS36/22 Public Forum**

**EOS37/22 Substitutes**

**EOS38/22 Non-Committee Members Attending**

**EOS39/22 Declaration of Interests**

Members to declare their interest relating to matters on this agenda only.

**EOS40/22 Correspondence**

**EOS41/22 Committee Budget**

Members to receive and approve.

**EOS42/22 New Bookings**

Any new bookings received up to the date of the meeting will be discussed.

**EOS43/22 Football Pitches**

a) Training

Members to note that the weekly Saturday morning training continues to take place and will finish at the end of July.

b) Season 2021/2022

Members to note that all fixtures have been completed for the 2021/2022 season.

c) Season 2022/2023

Members to note that the current clubs are being contacted to find out if they wish to continue to hire for 2022/2023. There have been no reported issues with any club during the last season. Member to agree that the office may accept the bookings for next season once received.

**EOS44/22 Bowls club**

Members to note that Cllrs R Dowell, E Callis and C Stanley and the Deputy Town Clerk visited the Bowls Club to view the area they wish to extend. The proposed building works would incorporate a small area of land into the existing refreshment kiosk.

**EOS45/22 Play Area**

To note that the offer of engagement has been extended and a company have been expressed an interest. They have been asked to supply dates to conduct a site visit and members of this committee are welcome to attend.

The wet pour under the older children swings has been repaired and both swings are now in use.

**EOS46/22 ELM**

Members to volunteer to attend a meeting with the ground contractor of the King George V Playing Field at the Pavilion. Due to covid-19 these meeting have not taken place, therefore it will be good to re-introduce regular meetings with them and discuss any issues. These meetings will take place during office working hours.

**EOS47/22 Petanque**

Members to note that the specification to install one petanque rink in the rose garden has been sent to companies to gain quotes. A quote has also been requested for an a groundworker who has installed a petanque rink for Basildon

Council. These details were provided by the gentleman, who approached the Town Council regarding this proposal.

**EOS48/22 John Fisher Open Space**

Members will be provided with an update on any matters relating to this proposal.

**EOS49/22 Essex Youth Service**

Members to note that Essex Youth Service continue to carry out the weekly detached sessions in the playing field. Going forward reports will be produced on a quarterly basis. This will provide a more detailed review of their work and actions. Essex Youth Service are unable to attend this meeting due to a prior commitment but will attend the next committee meeting.

**EOS50/22 Floral Displays in Playing Field**

Members to note that Cllr C Stanley has arranged for the purchase of the plants for the pavilion planters. Members to volunteer to assist Cllr Stanley with the planting.

**EOS51/22 Allotments**

Members to note that an allotment inspection will be carried out by office staff on 19<sup>th</sup> May. An allotment meeting will then be arranged to discuss any arising matters. A container company have also been asked to assess the access for installing a unit at Sweyne Park Allotment site.