



RAYLEIGH TOWN COUNCIL
The Pavilion, King George V Playing Field, Bull Lane,
Rayleigh, Essex, SS6 8JD
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Dear Member

You are hereby summoned to a meeting of the Environment & Open Spaces Committee to be held on Monday 16th October 2023 at 7.30pm at the Pavilion, King George V Playing Field, Bull Lane, Rayleigh, SS6 8JD (entrance via Websters Way) for the transaction of business as set out below. The press and public are welcome to attend.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'EK'.

Ms E Ketley
Town Clerk

Councillors: D Belton, R Dowell, J Burton, C Stanley, D Sperring, J Lumley, C Roe, R Dray, D Mercer, S-J Page, C Pavelin,

AGENDA

- EOS56/23 Those present and apologies for absence.**
Motion. The Council to record and accept apologies for absence.
- EOS57/23 Public Forum**
- EOS58/23 Substitutes**
- EOS59/23 Non-Committee Members Attending**
- EOS60/23 Declaration of Interests**
Members to declare their interest relating to matters on this agenda only.
- EOS61/23 Minutes of the meeting held on 17th July 2023**
Members to agree the minutes of the Environment & Open Spaces Committee.
Minutes attached.
- EOS62/23 Correspondence**
Email from an allotment tenant at Kenilworth Gdns requesting a 3rd gate for the site.
Request for a plaque to go on a bench in KGV park.

Email from the snack bar in the pavilion, they wish to give notice after 9 years due to a change in circumstances.

Email from a potential snack bar tenant expressing an interest.

Email from a petanque player requesting more benches surrounding the pitch.

KGV contractor contacted the office with concern regarding the daily amount of rubbish knives and drug paraphernalia in the hedge at the teen shelter. They feel that the removal of the hedge would open up the area, give more exposure and hoard less rubbish. – this was approved by the Chair of EOS and will be completed shortly.

EOS63/23 Committee Budget & EMRs

Members to receive and approve budget attached.

EOS64/23 New Bookings.

Any new bookings received up to the date of the meeting will be discussed.

Motion: to accept the booking

EOS65/23 Youth Service in KGV.

Report attached for May to October 23.

EOS66/23 New inclusive play equipment for the play area in KGV.

HAGS has finished the installation with RTC as the first council in East Anglia to have the inclusive seesaw.

EOS67/23 To discuss opening times for KGV and signage.

A councillor had received emails complaining the park wasn't open at 7am as per the signage. The contractors start at 7am and work their way around the field opening gates but if they spot glass, they will deal with that first.

EOS68/23 To discuss the recycling for large gas bottles collected in KGV.

The council's contractor has collected a large number of large gas canisters from around the park and teen shelter. The local tips do not take them.

EOS69/23 To set up a working group to discuss upgrading the public toilets in the Pavilion.

The toilets are in need of upgrading.

EOS70/23 To set up a working group to discuss putting roofs over the picnic benches in KGV.

The picnic benches are situated under trees and are constantly covered with bird droppings and tree sap.

EOS71/23 Noticeboard with a plaque to display the rules and scoreboard for the Petanque.

Quotes attached.

Motion: to purchase a noticeboard with a plaque

EOS72/23 John Fisher Open Space - hedge cutting.

To note RDC quote to cut the hedge.

Visit 1 £525.44 +VAT Vegetation around bins to be cleared, and then the rest of the hedgerow to be made tidy for future maintenance.

Visit 2 £499.93 +VAT In the winter the tractor and side-arm flail will visit and spend the day reducing the vegetation back further. Waste will be smashed up by the flail and will not be taken away (most of it will be shot into the hedgerow). – this was approved by the Chair of EOS and will be completed shortly

EOS73/23 John Fisher Open Space to agree to purchase litter bins.

Costings attached.

Motion: To agree to purchase litter bins.

EOS74/23 John Fisher Open Space - play area. To agree the quote for the new play equipment.

See quote attached.

Motion: To agree the quote for the new play equipment.

EOS75/23 John Fisher Open Space – Updates from Tenants

EOS76/23 Review allotment tenancy to include small ponds.