



RAYLEIGH TOWN COUNCIL
The Pavilion, King George V Playing Field, Bull Lane,
Rayleigh, Essex, SS6 8JD
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Dear Member

You are hereby summoned to a meeting of the Environment & Open Spaces Committee to be held on Monday 15th January 2024 at 7.30pm at the Pavilion, King George V Playing Field, Bull Lane, Rayleigh, SS6 8JD (entrance via Websters Way) for the transaction of business as set out below. The press and public are welcome to attend.

Yours sincerely,

Ms E Ketley
Town Clerk

Councillors: D Belton, R Dowell, J Burton, C Stanley, D Sperring, J Lumley, C Roe, R Dray, D Mercer, S-J Page, C Pavelin,

AGENDA

- EOS1/24** **Those present and apologies for absence.**
Motion. The Council to record and accept apologies for absence.
- EOS2/24** **Declaration of Interests**
Members to declare their interest relating to matters on this agenda only.
- EOS3/24** **Code of Conduct**
This meeting will be carried out under the terms of the Local Government Association and Rayleigh Town Council's Code of Conduct policy with all participants expected to behave in a professional and constructive manner.
- EOS4/24** **Public Forum**
The meeting shall be adjourned for 15 minutes for members of the public to speak on matters relating to this agenda. A maximum of 2 minutes will be allowed per speaker.
- EOS5/24** **Minutes of the meeting held on 16th October 2023**
Members to agree the minutes of the Environment & Open Spaces Committee.
Minutes attached.

- EOS6/24 John Fisher Open Space – Update from Tenants**
- EOS7/24 To discuss procedures for unauthorised football matches/training.**
- EOS8/24 Correspondence attached**
Email from the owner of the farm adjacent to the allotments at Lower Wyburns asking if the council could renew the fence as it is in such a poor condition.
Email from a potential snack bar tenant expressing an interest.
Correspondence from a resident regarding a safety issue for dog walkers at John Fisher.
Request for a bench in KGV playing fields.
- EOS9/24 Committee Budget & EMRs attached**
Members to receive and approve budget.
To note EMR spend: Shed and drive for the allotments, RDC to cut hedges and Elm maintenance in John Fisher.
- EOS10/24 New Bookings.**
Any new bookings received up to the date of the meeting will be discussed.
- EOS11/24 Youth Service in KGV.**
Report to be emailed when received.
- EOS12/24 Fallen Tree in KGV rose gardens.**
Due to the high winds last week a tree was blown down across the path and had to be removed. A resident has requested the council replace it.
- EOS13/24 To discuss a quote to landscape the rose beds in KGV.**
Quote attached.
- EOS14/24 To discuss the ‘surfer’ outdoor gym equipment.**
This piece of equipment is broken and cannot be repaired. It was originally purchased in 2013. A replacement would be approximately £3,600.
- EOS15/24 To discuss having male sanitary bins in the male toilets.**
The cost to empty each year is £250.
- EOS16/24 To discuss members options for the Noticeboard with a plaque to display the rules and scoreboard for the Petanque.**
- EOS17/24 John Fisher Open Space – New Play Equipment**
To note: notice has been published on Contracts Finder 43328000.
End date is 2/2/24.

Please note: Date of next meeting will be Monday 25th March 2024.