



RAYLEIGH TOWN COUNCIL
The Pavilion, King George V Playing Field, Bull Lane,
Rayleigh, Essex, SS6 8JD
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Dear Member

You are hereby summoned to a meeting of the Environment & Open Spaces Committee to be held on Monday 22nd May 2023 at 7.30pm at the Pavilion, King George V Playing Field, Bull Lane, Rayleigh, SS6 8JD (entrance via Websters Way) for the transaction of business as set out below. The press and public are welcome to attend.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'EK'.

Ms E Ketley
Town Clerk

Councillors: D Belton, R Dowell, J Burton, C Stanley, D Sperring, J Lumley, C Roe, R Dray, D Mercer, S-J Page, C Pavelin,

AGENDA

- EOS19/23 Those present and apologies for absence.**
Motion. The Council to record and accept apologies for absence.
- EOS20/23 Election of Chair**
- EOS21/23 Election of Vice Chair**
- EOS22/23 Public Forum**
- EOS23/23 Substitutes**
- EOS24/23 Non-Committee Members Attending**
- EOS25/23 Declaration of Interests**
Members to declare their interest relating to matters on this agenda only.
- EOS26/23 Minutes of the meeting held on 20 March 2023**
Members to agree the minutes of the Environment & Open Spaces Committee held on 20th March 2023 (attached).

EOS27/23

Correspondence

Email from a member of a bereavement friendship group. They would like to buy a memorial bench for KGV.

Cllr E Callis would like to buy a new bench/plaque in memory of Nina Trippier, she was head of Wheatly Ward.

A member of the public would like permission to paint pickleball court lines on the basketball court in John Fisher. They are looking at obtaining funding for the court lines from Pickleball England (who can also paint the lines).

4 emails and 1 phone call from parents of the local football club requesting that the grass in KGV needs to be cut and kept short especially skate park/Bull Lane area.

(full emails attached)

EOS28/23

Essex Youth Service

Members to note that Essex Youth Service continue to carry out the weekly detached sessions in the playing field. Essex Youth Service confirmed that they will send their report for the last 6 catch up sessions and also the costings for the rest of the year.

EOS29/23

Committee Budget

Members to receive and approve budget.

EOS30/23

New Bookings

Any new bookings received up to the date of the meeting will be discussed.

EOS31/23

Football Pitches

Season 2022/2023 has now finished, training continues.

EOS32/23

New inclusive play equipment for the play area in KGV

Quotes and plans are attached

Motion: to accept a quote of new inclusive play equipment.

EOS33/23

Allotments

Members to note the revised allotment minutes from the meeting held on 8th December 2022 (attached).

The office received 2 quotes for resurfacing the road to Sweyne Park allotments. In an allotment visit with the site rep for Sweyne Park they advised an even cheaper alternative. Costings & quotes attached.

Motion: to agree to accept one of the quotes for resurfacing the road to Sweyne Park allotments

- EOS34/23 Pavilion toilet refurbishment.**
The office received a quote & plans for a Changing Places Toilet (attached)
Members to consider upgrading the toilets.
- EOS35/23 To consider upgrading the 7 street lights own by the council to LEDs**
- EOS36/23 John Fisher Open Space**
Members to discuss consultation for play area upgrades.
Review draft sub lease