



RAYLEIGH TOWN COUNCIL
The Pavilion, King George V Playing Field, Bull Lane,
Rayleigh, Essex, SS6 8JD
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Dear Member

You are hereby summoned to a meeting of the Environment & Open Spaces Committee to be held on Monday 25th March 2024 at 7.30pm at the Pavilion, King George V Playing Field, Bull Lane, Rayleigh, SS6 8JD (entrance via Websters Way) for the transaction of business as set out below. The press and public are welcome to attend.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'EK'.

Ms E Ketley
Town Clerk

Councillors: D Belton, R Dowell, J Burton, C Stanley, D Sperring, J Lumley, C Roe, R Dray, D Mercer, S-J Page, C Pavelin,

AGENDA

- EOS18/24 Those present and apologies for absence.**
Motion. The Council to record and accept apologies for absence.
- EOS19/24 Non-members and substitutes attending.**
- EOS20/24 Declaration of Interests**
Members to declare their interest relating to matters on this agenda only.
- EOS21/24 Code of Conduct**
This meeting will be carried out under the terms of the Local Government Association and Rayleigh Town Council's Code of Conduct policy with all participants expected to behave in a professional and constructive manner.
- EOS22/24 Public Forum**
The meeting shall be adjourned for 15 minutes for members of the public to speak on matters relating to this agenda. A maximum of 2 minutes will be allowed per speaker.
- EOS23/24 Minutes of the meeting held on 15th January 2024**
Members to agree the minutes of the Environment & Open Spaces Committee. Minutes previously circulated and on the website.

- EOS24/24 John Fisher Open Space – Update from Tenants**
- EOS25/24 Correspondence attached.**
 Email from a resident requesting a plaque on a bench in KGV.

 Email from a resident complaining about the parking at John Fisher at the weekends.

 Email from an allotment tenant at Kenilworth Gdns.

 Email from Healthmatic regarding the disabled toilet on Crown Hill being vandalised.

 Email from a resident re booking the petanque.

 Email from Cllr Brewer for a climbing wall.
- EOS26/24 Committee Budget & EMRs attached**
 Members to receive and approve budget.
To note EMR spend: none.
- EOS27/24 New Bookings.**
 Any new bookings received up to the date of the meeting will be discussed.
- EOS28/24 Youth Service in KGV.**
 Report to be emailed when received.
- EOS29/24 Street furniture painting in the town.**
 The council has received a match funded grant for the painting of a certain amount of street furniture. Aylesford have surveyed the town and quoted for the rest of the street furniture/clock/seated flower beds etc. To cover the cost of this the office will apply for the UKSPF grant.
 Agree to paint the seat by the clock in the town blue for the ‘happy to chat’ campaign for Dementia.
- EOS30/24 Snack bar in KGV**
 The office asked a local estate agent what the rent should be for the snack bar, they advised £7/8,000 per year.
 The office requested 3 quotes from 3 of the local town solicitors for them to deal with the lease.
Motion: To agree the quote to deal with the actual lease (an excluded lease to avoid any allegation of protection under the 1954 Act) up to £2000 plus VAT and disbursements.
- EOS31/24 Fallen Tree in KGV rose gardens.**
 Due to the high winds a tree was blown down across the path and had to be removed. A resident has requested the council replace the tree. Elm Horticulture Ltd suggested Acer, Betula or Sorbus for approximately £350.
Motion: to purchase a replacement tree.

- EOS32/24** **To review the fees for hirers of the KGV field.**
Fees attached. Cllr Stanley requested this item.

- EOS33/24** **To review the Bowling Club rent.**

- EOS34/24** **To consider a brass plaque for the Petanque**

- EOS35/24** **John Fisher Open Space – New Play Equipment**
The office received 3 quotes.
Motion: to accept one quote.

- EOS36/24** **Items for the next agenda**

Date of next meeting: to be confirmed.