



RAYLEIGH TOWN COUNCIL
The Pavilion, King George V Playing Field, Bull Lane,
Rayleigh, Essex, SS6 8JD
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VAT number: 830 7558 23

Dear Member

You are hereby summoned to a meeting of the Open Spaces Committee to be held on Monday 20th May 2024 at 7.30pm at the Pavilion, King George V Playing Field, Bull Lane, Rayleigh, SS6 8JD (entrance via Websters Way) for the transaction of business as set out below. The press and public are welcome to attend.

The following agenda and attachments are issued for the Council to take decisions as required. You are expected to consider this agenda and any related documents in advance of this meeting. If you have any questions to aid your decision-making process, you must inform the Clerk of OS, by close of business the Friday before the meeting, in order to allow time for this to be provided before the meeting.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'EK'.

Ms E Ketley
Town Clerk

Councillors: J Burton, C Stanley, S-J Page, R Lambourne, E Brewer, R Linden, K Knight, L Knell, M O'Leary, N Gallop

AGENDA

- OS1 Election of Chair**
- OS2 Election of Vice Chair**
- OS3 Those present and apologies for absence.**
Motion. The Council to record and accept apologies for absence.
- OS4 Substitutes & Non-Committee Members Attending**
- OS5 Declaration of Interests**
Members to declare their interest relating to matters on this agenda only.
- OS6 Code of Conduct/Civility and Respect**
To note that the meeting will be carried out under the terms of the Local Government Association and Rayleigh Town Council's Code of Conduct policy

together with NALC's Civility and Respect pledge with all participants expected to behave in a professional and constructive manner.

OS7 Minutes of the meeting held on 25th March & 10th April 2024

Motion. Members to agree the minutes of the Environment & Open Spaces Committee held on 25th March and 10th April 2024 (attached).

OS8 Public Forum

The meeting shall be adjourned for 15 minutes for members of the public to speak on matters relating to this agenda. A maximum of 2 minutes will be allowed per speaker.

OS9 Correspondence

Email from local dog walker requesting the council allow dogs in one of the rose gardens.

Email from Bar n Bus requesting permission to do street art around the skate park.

Email from another dog walker asking the council to supply water bowls for dogs in KGV.

Email from a local resident requesting the paths in KGV be widened and or repaired and distance markers for walkers/runners around KGV.

OS10 Committee Budget

Members to note budget.

OS11 John Fisher Open Space – update from tenants

OS12 Essex Youth Service

Members to note that Essex Youth Service continue to carry out the weekly detached sessions in the playing field. Essex Youth Service to email their reports.

OS13 New Bookings

Any new bookings received up to the date of the meeting will be discussed.

Megacentre, 3 free activity sessions 7,14,21/8/24

Rayleigh Lions, Fireworks 2/11/24

OS14 Petanque noticeboard

Motion: to agree how much to spend on a noticeboard.