RAYLEIGH TOWN COUNCIL
The Pavilion, King George V Playing Field, Bull Lane,
Rayleigh, Essex, SS6 8JD
Tel: 01268 741880
Email: clerk@rayleightowncouncil.gov.uk
www.rayleightowncouncil.gov.uk VAT number: 830 7558 23

Dear Member,

You are hereby summoned to a meeting of the Town Council to be held on Monday 9th January 2023 at 7.45pm at The Pavilion, King George V Playing Field, Bull Lane, Rayleigh, SS6 8JD (entrance via Websters Way) for the transaction of business as set out below. The press and public are welcome to attend.

The public and press are welcome to attend and the meeting.
Yours sincerely,

Mr M Letch
Locum Clerk

--- Councillors: D Belton, S Belton, E Brewer, J Burton, C Callis, E Callis, R Dowell, R Dray, J Jacobs, R Lambourne, J Lumley, D Mercer, R Milne, J Newport, S Page, C Pavelin, C Roe, B Smart, J Sawford, D Sperring, C Stanley, J Waight, I Ward.

AGENDA

1/23   Those present and apologies for absence.
        Motion. The council to record and accept apologies for absence.

2/23   Declaration of members' interests.
        Members of the Council are subject to paragraphs 6 (DPIs), 7 (Other Pecuniary Interests) and 8 (non-pecuniary interests) of that Code. Members are also subject to paragraphs 9-11 of that Code as regards declaration of interests and participation in the meeting insofar as any item of business involves such an interest.

3/23   Public forum

The meeting shall be adjourned for 15 minutes for members of the public to speak on matters relating to this agenda. A maximum of 2 minutes will be allowed per speaker.

4/23   To appoint Elaine Ketley as Clerk to Rayleigh Town Council.

Motion. The Council appoints Elaine Ketley as Clerk, Proper Officer and Responsible Financial Officer to the Council.

5/23   County and District Councillors' updates.

To receive a short report on matters relating to Rayleigh.

6/23   To receive an update on police matters from Whaeed Khan

7/23   Correspondence.

None this month.

8/23   Consultations.

None this month.

9/23   Minutes of Town Council meetings.

Motion. The Council approves the minutes of the Town Council meeting that was held on 12th December 2022 as a true record.

Motion. The Council ratifies the planning minutes for 5th September, 3rd October and 7th November 2022.

10/23   Finance.
  a. To receive a list of all payments up to the end of December 2022.
  b. To receive a list of budgetary information on all accounts.
  Motion. The Council notes the budgetary information and confirms that the account balance of £11,597.14 in Unity Trust Bank.

  NatWest Liquidity and current accounts to follow.

11/23   Approve terms of reference for the Dementia friendly working group.

Motion. The council approves the terms of reference for the dementia friendly working group.

12/23   20's plenty & safer streets

To consider introduction 20's plenty and safer streets programme.

13/23   To approve revised terms of reference.

Motion. The council approves revision 1.7 of the terms of reference.

14/23   Chairman's Engagements
         16th December. St Andrews church Rochford Civic carol concert.
         17th December. Essex concert orchestra "Christmas hamper concert.
         29th December. Presented prizes for best dressed charity, commercial and public
         house.

15/23   Neighbourhood plan – dates for neighbourhood plan
         To agree dates for meeting.

16/23   First aid training course in house.
         To agree dates for training.

17/23   Annual Town Meeting
         Members to note that Sweyne Park School has been contacted to host the Annual
         Town Meeting week commencing 24th April 2023. The hall is available Tuesday
         25th or Thursday 27th April 2023. Wednesdays are not available due to a regular
         booking.   The Annual Awards Nomination form has been sent out to schools and
         organisations and included on the Town Council's Facebook page and website.
         The deadline for nominations is Friday 4th March 2023

18/23   Items for later agendas
         Cllr Scott - February meeting.