



**RAYLEIGH TOWN COUNCIL**  
The Pavilion, King George V Playing Field, Bull Lane,  
Rayleigh, Essex, SS6 8JD  
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VAT number: 830 7558 23

Dear Member,

You are hereby summoned to a meeting of the Town Council to be held on **Monday 14<sup>th</sup> November 2022 at 7.30pm** at The Pavilion, King George V Playing Field, Bull Lane, Rayleigh, SS6 8JD (entrance via Websters Way) for the transaction of business as set out below. The press and public are welcome to attend.

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Yours sincerely,

Mr M Letch  
Locum Clerk 9<sup>th</sup> November 2022

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Councillors: D Belton, S Belton, E Brewer, J Burton, C Callis, E Callis, R Dowell, R Dray, J Jacobs, R Lambourne, J Lumley, D Mercer, R Milne, J Newport, S Page, C Pavelin, C Roe, B Smart, J Sawford, D Sperring, C Stanley, J Waight, I Ward.

## **AGENDA**

*Before the meeting opens, Cllr Milne will be presented with his past chairman badge.*

**174/22 Those present and apologies for absence.**

**Motion.** The council to record and accept apologies for absence.

**175/22 Declaration of members' interests.**

Members of the Council are subject to paragraphs 6 (DPIs), 7 (Other Pecuniary Interests) and 8 (non-pecuniary interests) of that Code. Members are also subject to paragraphs 9-11 of that Code as regards declaration of interests and participation in the meeting insofar as any item of business involves such an interest.

**176/22 Public forum**

The meeting shall be adjourned for 15 minutes for members of the public to speak on matters relating to this agenda. A maximum of 2 minutes will be allowed per speaker.

- 177/22 County and District Councillors' updates.**  
To receive a short report on matters relating to Rayleigh.
- 178/22 To receive an update on police matters from Whaeed Khan**
- 179/22 Minutes of Town Council meeting**  
**Motion.** The Council approves the minutes of the Town Council meeting that was held on 10<sup>th</sup> October as a true record.
- 180/22 Finance**
- a. To receive a list of all payments up to the end of August 2022.
  - b. To receive a list of budgetary information on all accounts.  
**Motion.** The Council notes the budgetary information and confirms that the account balance of £ 170,935.69 in Unity Trust Bank and £225,498.50 in the NatWest Liquidity (£215,498.50) and Current (£10,000) accounts.
- 181/22 Correspondence**  
None this month.
- 182/22 Consultations**  
Essex County Council budget consultation
- 183/22 John Fisher Playing field**  
To note conclusion of the solicitor's amendments and signing of the final lease.
- 184/22 CCTV contract**  
As agreed in minute 170/22 the working group has made amendments to the draft specification which is now ready for publication.  
  
**Motion.** The Council approves the CCTV installation specification for immediate publication with a closing date of Friday 16<sup>th</sup> December.
- 185/22 Pavilion toilet refurbishment project.**  
To consider refurbishment of existing toilets and installation of *changing places* toilet.
- 186/22 To receive a report on activities at the Megacentre**
- 187/22 Chairman's Engagements**  
19<sup>th</sup> October – Rayleigh in Bloom Presentation at Holy Trinity Church  
20<sup>th</sup> October - Rochford Hundred Association of Local Councils  
24<sup>th</sup> October - Rotary Club of Rayleigh Mill planting of crocus bulbs for World Polio Day in King George V Playing Field  
26<sup>th</sup> October – Essex Playing Field Association AGM and Awards. Runner up for King George V Playing Field, Gold for Children's Play Area and Gold for Football Pitches  
28<sup>th</sup> October – BASIS Coffee Morning  
3<sup>rd</sup> November - Rayleigh Methodist Christian Guild  
1<sup>st</sup> November - Displaying poppies on the High Street railings with Cllr Roe  
4<sup>th</sup> November – Chairmans Race Night at Royal British Legion Club  
4<sup>th</sup> November – Raising a Remembrance Flag in King George V Playing Field  
5<sup>th</sup> November – Rayleigh Lions Club Fireworks Display at King George V Playing Field

7<sup>th</sup> November – Chamber of Trade Meeting  
13<sup>th</sup> November - Remembrance Parade and Service

**188/22 Items for later agenda**

Cllr Lee Scott  
Recording of meetings.  
Outstanding minutes.  
Neighbourhood plan  
First aid training course in house.