



**RAYLEIGH TOWN COUNCIL**  
**The Pavilion, King George V Playing Field, Bull Lane,**  
**Rayleigh, Essex, SS6 8JD**  
**Tel: 01268 741880**  
**Email: [clerk@rayleightowncouncil.gov.uk](mailto:clerk@rayleightowncouncil.gov.uk)**  
**[www.rayleightowncouncil.gov.uk](http://www.rayleightowncouncil.gov.uk)**  
**VAT number: 830 7558 23**

Dear Member,

You are hereby summoned to a meeting of the Town Council to be held on **Monday 11<sup>th</sup> July 2022 at 7.30pm** at The Pavilion, King George V Playing Field, Bull Lane, Rayleigh, SS6 8JD (entrance via Websters Way) for the transaction of business as set out below. The press and public are welcome to attend.

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Yours sincerely,

Mr M Letch  
Locum Clerk 6<sup>th</sup> July 2022

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Councillors: D Belton, S Belton, E Brewer, J Burton, C Callis, E Callis, R Dowell, R Dray, J Jacobs, R Lambourne, J Lumley, D Mercer, R Milne, J Newport, S Page, C Pavelin, C Roe, B Smart, J Sawford, D Sperring, C Stanley, J Waight, I Ward.

### **AGENDA**

- 112/22 Those present and apologies for absence.**  
**Motion.** The council to record and accept apologies for absence.
- 113/22 Declaration of members' interests.**  
Members of the Council are subject to paragraphs 6 (DPIs), 7 (Other Pecuniary Interests) and 8 (non-pecuniary interests) of that Code. Members are also subject to paragraphs 9-11 of that Code as regards declaration of interests and participation in the meeting insofar as any item of business involves such an interest.
- 114/22 Public forum**  
The meeting shall be adjourned for 15 minutes for members of the public to speak on matters relating to this agenda. A maximum of 2 minutes will be allowed per speaker.
- 115/22 County and District Councillors' updates.**  
To receive a short report on matters relating to Rayleigh.
- 116/22 To receive an update on Highway Matters from County Councillor Lee Scott**

- 117/22 Minutes of Town Council meeting**  
**Motion.** The Council approves the minutes of the Town Council meeting that was held on 13<sup>th</sup> June as a true record.
- 118/22 Finance**  
 a. To receive a list of all payments up to the end of May 2022.  
 b. To receive a list of budgetary information on all accounts.  
**Motion.** The Council notes the budgetary information and confirms that the account balance of £290,449.62 in Unity Trust Bank and £16,846.43 in the NatWest Liquidity and Current accounts.
- 119/22 Correspondence**  
 CCTV in Rayleigh
- 120/22 Consultations**  
 None this month
- 121/22 John Fisher Playing field**  
 To receive an update on progress.
- 122/22 Rayleigh in Bloom**  
 Verbal update on judging day, 8<sup>th</sup> July.
- 123/22 To receive an update on CCTV installation.**
- 124/22 To consider procedure for recording Councillor absence**  
**Motion.** The council will accept apologies for carer commitments, work commitments and sickness with the apology being sent to the Clerk or the meeting chair in advance of the meeting.
- 125/22 Review of Councillor’s basic allowance**  
**Motion.** The Council will appoint a working group to review the basic allowance.
- 126/22 Dementia Policy and funding.**  
 To note published guidance and consider establishing a dementia friendly community.
- 127/22 Homeless – clarification of procedure for management.**  
 To consider the District Council’s homelessness procedures
- 128/22 To consider proposed changes to Working Group membership**
- 129/22 To note minutes from Planning committee.**
- 130/22 To note minutes from the Environment Committee.**
- 131/22 To note the minutes from the Personnel Committee meeting.**
- 132/22 Items for next agenda.**  
 Cultural Heritage – report from Free Market Radicals